



CITY OF SANTA BARBARA

SPECIAL MEETING SANTA BARBARA ARTS AND CRAFTS SHOW ADVISORY COMMITTEE

Tuesday
June 28, 2022
6:00 p.m.

Palm Park Beach House
236 E Cabrillo Blvd, Santa Barbara CA 93101

MEETING MINUTES

CALL TO ORDER

6:02pm

ROLL CALL

Committee

Cris Hamilton – Arts, Absent
Brad Kazmerzak – Arts, Present
Marilyn Dannehower – Crafts, Present
Nicole Horstin – Crafts, Chair, Present

Crafts Alternates

Jack Bailey – 1st Alternate, Absent
Marilyn Loperfido – 2nd Alternate, Present

Arts Alternates

Erin Duffy – 1st Alternate, Present and filled
In for Cris Hamilton
Jeff Kennedy – 2nd Alternate, Absent

Staff

Rich Hanna – Recreation Manager, Present
Jason Bryan – Senior Recreation Supv, Present
Janet Sackett – Administrative Specialist, Present

Parks & Recreation Commission Liaison

Robin Unander-La Berge, not present

Member At Large (vacant)

GENERAL BUSINESS

1. Public Comment

Nicole Horstin stated the sprinkler head at her assigned space needs attention; the area presents a trip hazard.

NEW BUSINESS

1. Review changes to the Violation Procedures and Code of Conduct – For Action

Jason Bryan presented information on previous meetings in which this item had been discussed. A PowerPoint presentation was shown that included previous recommended revisions to the Parks and Recreation Code of Conduct.

Brad Kazmerzak asked if videotaping of members allowed by City. Jason Bryan responded that following a review by the City Attorney, videotaping at a public program in a public is not illegal and cannot be prohibited.

Nicole Horstin asked if there are restrictions on her response if she was verbally harassed by a member of the public, which occurred recently. What protections are in place to protect Show members from harassment? Rich Hanna responded that a report

should be filed with the Show monitor including at least two witnesses if possible. If warranted, call the Police to report the incident. Needs to be documented in order to proceed with any action.

Marilyn Dannehower stated the recommended Parks and Recreation Code of Conduct is the same for all City Departments. However, the Show is a unique situation wherein Show members have a direct financial loss if they are suspended from the Show. These rules are more about harassment between Show members than outside public harassment. Show members should have to acknowledge and initial that they agree and are aware they must abide by this Code of Conduct.

Rich Hanna stated the Santa Barbara City Library has adopted a very similar Code of Conduct. The Code of Conduct is standard language in all Professional Service Agreements and Contracts with the City Parks and Recreation Department

Brad Kazmerzak stated it is difficult for Show members to be involved with disciplinary actions against other Show members; City staff should address issues not Show members.

Jason Bryan stated that Parks and Recreation uses same Code of Conduct standards across all section of Parks and Recreation.

Rich Hanna stated that violations must be egregious in order for any severe actions to be recommended.

Marilyn Dannehower requested that recommendations need to be more specific in regards to behavioral issues such as verbal abuse.

Brad Kazmerzak stated that penalties should be stricter so person would know their actions have consequences.

Public comment

Jim Hockin suggested the paragraph including "The benefits of Parks and Recreation Programs" should be removed from this document. Does not pertain to the Arts and Craft Show. Jason Bryan responded this is the standard document used throughout the Department.

David Draeger stated that often it is the public that is abusive, drunk and high; he asked recourse show members have in this situation? Is the designated Show space considered the members property? Rich Hanna responded that all City Departments have similar issues, the same problems exist throughout the City. Mr. Hanna suggested calling Park Rangers or Police if the public is abusive. Show members' designated space should be considered members "reserved area".

Pamela Newman asked why not have an Arts and Crafts Show Code of Conduct specific to the Show? Jason Bryan restated this is standard Code of Conduct throughout the Department.

Kevin Healy asked if the Arts and Crafts Advisory committee have a role in determining the recommended consequence for violations and what the timeline should be. Rich Hanna responded it is in the best interest to find an expedited resolution; two weeks should be sufficient.

Deborah Healy suggested that members prefer to be judged by their peers not the Advisory Committee and City.

Marilyn Loperfido stated there is not a sufficient appeal process outside of the Department and the Arts and Crafts Show is not a program. These recommendations remove protections for Show members. Arts and Crafts Show provides funding for most of the Department. New City website does not provide adequate exposure of the Arts and Crafts Show.

Marilyn Dannehower stated that when an extreme violation occurs it should be forwarded to the Police Department for handling.

Brad Kazmerzak inquired if there has always been had a Code of Conduct; clearly the status-quo does not work. Is the penalty immediate or after the investigation is completed? Jason Bryan stated that all infractions will be investigated on a case by case basis. Staff determines severity of offense. Suspension remains in effect during the appeal process with the proposed rule.

Erin Duffy stated this is similar to due process where, no penalty is imposed until investigation is complete. Ms. Duffy asked who determines what level an offense is.

Marilyn Dannehower stated the proposed rules state the response is within three days of the appeal.

Rich Hanna clarified that should member be allowed to show during investigation is the question. Advisory Committee will be involved with recommendation on consequence. Department hands out the penalty that would not be imposed until after a review by the Advisory Committee except in the case of extremely egregious offenses.

Marilyn Dannehower suggested there should be another level of appeal outside of the Department and asked if it could go to the Parks and Recreation Commission.

Brad Kazmerzak suggested a defined time of penalty per offense should be noted. Need "teeth" in the rules.

Marilyn Dannehower inquired what happens when there are issues before the actual start of the show such as two Show members fighting, before 6:00am. Jason Bryan responded that it could be considered if directly related to the Show's operation.

Public Comment

Marilyn Loperfido stated she would like to review statistics on infractions; minor, medium, major. All infractions are subjective. Is there still a complaint form? Jason Bryan responded there are no statistics available. Many reports are simply a phone call and are not documented. There is a complaint form on the website that's also available from the monitor.

Brad Kazmerzak stated some Show members have incidents that go unreported for a variety of reasons. Some may chose not to report because they would like to remain anonymous.

Rich Hanna stated the Department is now using "Seamless Docs" for online forms. This will ensure reports can be better tracked. We can create an electronic form which can be completed on line.

Jim Hockin stated that the Arts and Crafts Advisory Committee does not run the show; it is a City organized program with input from the Committee.

Rich Hanna stated that staff wants and appreciates the advice and recommendations of the Advisory Committee. It may be more constructive to come back to the Committee at a later meeting with a clean copy of Code of Conduct revised recommendations without "track changes", with is easier to decipher.

Marilyn Loperfido suggested that minor, major and extreme violations need defined processes and penalties. We are being required to adopt Parks and Recreation Department, City Code of Conduct, not our own.

Jason Bryan stated there will be no action at this time. Bring item back to the Committee in a clean copy format with recommended revisions, without "track changes". Will place on agenda for a future meeting.

ADJOURNMENT

8:01pm

Next Regular Meeting: Tuesday, July 12, 2022