



CITY OF SANTA BARBARA

**SPECIAL MEETING
SANTA BARBARA ARTS AND CRAFTS SHOW
ADVISORY COMMITTEE**

**Tuesday
July 9, 2024
6:00 p.m.**

**Casa Las Palmas (NOTE LOCATION CHANGE)
323 E Cabrillo Blvd, Santa Barbara CA 93101**

AGENDA

PUBLIC COMMENT: Each speaker will be given a total of 2 minutes to address the Committee. Pooling of time is not allowed during public comment. The time allotted for general public comment at the beginning of session is 15 minutes.

WRITTEN PUBLIC COMMENT: Written public comment regarding items on the agenda or any matters not listed on the agenda, but within the jurisdiction of the Santa Barbara Arts and Crafts Show Advisory Committee, may be emailed to JBryan@SantaBarbaraCA.gov. All written public comments will be provided to the Advisory Committee and will become part of the public record. Comments received no later than 24 hours before the meeting will be submitted to Advisory Committee members prior to the meeting.

CALL TO ORDER

ROLL CALL

Committee

Joseph Claus – Arts
Brad Kazmerzak – Arts
Marilyn Dannehower – Crafts, Chair
Nicole Horstin – Crafts

Staff

Rich Hanna – Recreation Manager
Jason Bryan – Senior Recreation Supervisor
Janet Sackett – Administrative Specialist

Crafts Alternates

Marilyn Loperfido

Parks & Recreation Commission Liaison

Robin Unander-La Berge

Arts Alternates

none

Member At Large (vacant)

SCREEN MEMBERS

| Last | First | Primary | New Addition Rejoin | Description |
|-----------|-------|---------|---------------------|--|
| Zdanovich | Iryna | Arts | New | Acrylic paintings, sacred geometry, pebble art |
| Palermo | David | Arts | New | Platinum/Palladium and Giclee pigment prints |

GENERAL BUSINESS

1. Changes to the Agenda
2. Written Communications
 - a. Email from Jeff Kennedy regarding meeting conduct
 - b. Letter to Nicole Horstin from Rich Hanna regarding meeting conduct
 - c. Email from Marilyn Loperfido regarding Independent "Best Of" nominations
 - d. Email correspondence regarding Paul Cumes hearing (2)
3. Public Comment

CONSENT ITEMS

1. Minutes– For Action (Attachment)

Recommendation: That the Committee waive the reading and approve the minutes of the Special Meeting of June 11, 2024, and the Regular Meeting of June 11, 2024

2. Attendance Report – For Information

Recommendation: That staff present attendance data for May 2022

| | |
|---------|----|
| 6/2/24 | 92 |
| 6/9/24 | 92 |
| 6/16/24 | 93 |
| 6/23/24 | 91 |
| 6/20/24 | 97 |

144 members as of 7/1/24 (decrease of 3 since June)

OLD BUSINESS

1. Plan for replacement of SignUpGenius system for regular show space assignments – For Action

Recommendation: Consider implementing the plan reviewed at the June meeting replacing the Sunday space reservation system. Open item to public comment; bring back to Committee for Action.

2. Review rule requiring members to exhibit 5 hours – For Discussion

Recommendation: Continue discussion from the June meeting clarifying the rule requiring members to exhibit a minimum of 5 hours because some members have been disassembling exhibits significantly earlier than 3:00pm. The sentence "Take down of exhibit may not begin until 3:00PM or there will be no attendance credit" was recommended to be added to rule G.1 at a future meeting. Open item to public comment; bring back to Committee for Discussion.

NEW BUSINESS

1. Emma Banalas assigned to ADA space East 98-100 – For Information

Recommendation: A review was conducted for an accommodation request; ADA space East 98-100 was assigned to Emma Banalas. Open item to public comment; bring back to Committee for Discussion.

2. Establish an ad-hoc group to start planning for the Show's 60's anniversary in May 2025 – For Action

Recommendation: Establish an ad-hoc group to begin planning for the Show's 60 anniversary. Open item to public comment; bring back to Committee for Action

ADJOURNMENT

REPORTS: Copies of documents relating to agenda items are available for review at the Santa Barbara Arts and Crafts Show Office, 100 East Carrillo Street, during normal business hours. Please note that emailed meeting packets may not include some exhibits. Materials related to an item on this agenda submitted to the Santa Barbara Arts and Crafts Show Advisory Committee after distribution of the agenda packet are available for public inspection in the Santa Barbara Arts and Crafts Show Office located at 100 East Carrillo Street, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Arts and Crafts Show Office at 805-897-2519 or by email at JBryan@SantaBarbaraCA.gov. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

Next Regular Meeting: Tuesday, September 10, 2024 (note no August meeting)

Space drawing procedure for Sunday shows

Members can opt-in to have their assigned space automatically reserved each Sunday.

1. Members with an automatically reserved space must notify the office by 10:00 am Thursday or leave a message on the Monitor cell by 8:00 am Sunday if they do not plan on attending.
2. Members may begin setting up in their own assigned space as early as 6:00 am.
3. Members not setting up in their own assigned space will meet at the Palm Park Beach House at 8:30 am Sundays to draw numbers to determine the order they can choose available spaces.
 - a. Members must be present for the drawing; they cannot have another member serve as their proxy.
 - b. Members cannot trade or gift their space.
 - c. Members cannot both have their space reserved and participate in the drawing.
4. Members must notify the Monitor as soon as possible if there is an emergency that prevents them from exhibiting on the day they have a reserved space.

Penalties:

1. The first violation of either not opting out, trading or gifting space within 2 quarters the member will receive a call from staff with a follow-up email reminding them of their responsibility to comply with rules and to inform them if a second violation occurs within 2 quarters they will not have their space pre-reserved for a period of 1 Sunday.
2. On the second violation within 2 quarters, the member will not have their space pre-reserved for period of one Sunday. They will be allowed to attend the show and can participate in the drawing for available spaces.
3. On the third violation within 2 quarters, the members may have their space pre-reserved nor participate in the drawing for available spaces; members may exhibit only in a 2nd row or at the end of the Show line.
4. The fourth violation within 2 quarters will be treated as an Extreme Code of Conduct Violation and the Parks and Recreation Department will review the case and implement a penalty.
5. Penalties for changing spaces do not apply on unreasonable weather days, although space assignments remain valid until 10:00am.

Members can appeal disciplinary action to the Parks and Recreation department.