



CITY OF SANTA BARBARA

REGULAR MEETING SANTA BARBARA ARTS AND CRAFTS SHOW ADVISORY COMMITTEE

Tuesday
July 12, 2022
6:00 p.m.

Palm Park Beach House
236 E Cabrillo Blvd, Santa Barbara CA 93101

AGENDA

PUBLIC COMMENT: Each speaker will be given a total of 2 minutes to address the Committee. Pooling of time is not allowed during public comment. The time allotted for general public comment at the beginning of session is 15 minutes.

WRITTEN PUBLIC COMMENT: Written public comment regarding items on the agenda or any matters not listed on the agenda, but within the jurisdiction of the Santa Barbara Arts and Crafts Show Advisory Committee, may be emailed to JBryan@SantaBarbaraCA.gov. All written public comments will be provided to the Advisory Committee and will become part of the public record. Comments received no later than 24 hours before the meeting will be submitted to Advisory Committee members prior to the meeting.

CALL TO ORDER

ROLL CALL Committee

Cris Hamilton – Arts
Brad Kazmerzak - Arts
Marilyn Dannehower – Crafts
Nicole Horstin – Crafts, Chair

Crafts Alternates
Jack Bailey – 1st Alternate
Marilyn Loperfido – 2nd Alternate

Arts Alternates
Erin Duffy – 1st Alternate
Jeff Kennedy – 2nd Alternate

Staff

Rich Hanna – Recreation Manager
Jason Bryan – Senior Recreation Supervisor
Janet Sackett – Administrative Specialist

Parks & Recreation Commission Liaison

Robin Unander-La Berge

Member At Large (vacant)

SCREEN NEW MEMBERS

GENERAL BUSINESS

1. Changes To The Agenda
2. Written Communications
 - a. Email from David Ebner regarding proposed leave of absence policy
 - b. Email from Jim Hockin regarding space sharing
 - c. Email from Jeff Kennedy regarding ADA decisions to be made by staff
 - d. Email from Jeff Kennedy regarding proposed violation procedure rule changes (2)
 - e. Email from Jeff Kennedy regarding sidewalk vendors
 - f. Email from Jeff Kennedy regarding space sharing

- g. Email from Lorie Lehman regarding space sharing
- h. Email from Margaret Landreau regarding space assignment system
- i. Email from Margaret Landreau regarding space sharing
- j. Email from Marilyn Loperfido regarding Code of Conduct
- k. Email from Marilyn Loperfido regarding Independent Best Of

3. Public Comment

CONSENT ITEMS

1. **Minutes– For Action (Attachment)**

Recommendation: That the Committee waive the reading and approve the minutes of the Regular Meeting of June 14, 2022 and the special meeting of June 28, 2022.

2. **Attendance Report – For Information**

Recommendation: That staff present attendance data for June 2022

OLD BUSINESS

1. **Review rule change to increase the minimum from 2 to 5 hours to receive attendance credit – For Action**

Recommendation: The Committee requested that the proposed rule G.1 be considered for formal adoption; open item to public comment; bring back to Committee for Action.

G.1 In the event of a waitlist, permit holders must show 12 times in a permit year and new permit holders 6 times in their 6 month's permit period in order to renew a show permit. Permit holders must sign the attendance sheet provided by the Monitor to ensure proper credit on attendance records. This responsibility rests solely with the permit holder. Members must exhibit their merchandise a minimum of 5 hours in order to obtain attendance credit unless they do not reserve a space for that Sunday and exhibit for a minimum of 2 hours at the East end of the Show line beyond where members reserved spaces or in a second row. Exceptions will be made for injury, illness and pregnancy if the permit holder notifies the Show Office in writing and with a doctor's written excuse prior to permit expiration. 8/2014, {approved date}

2. **Review rule suggestion to provide attendance credit for members with seniority – For Action**

Recommendation: The Committee requested that the proposed new "Personal Time Off" rule be considered for formal adoption; open item to public comment; bring back to Committee for Action

Proposed new rule:

PERSONAL TIME OFF (PTO)

Personal time off (PTO) is defined as the granting of one or more Sunday show attendance credits for injury, illness, or personal commitments. Thus, missing a Sunday show does not penalize a show member in regard to attendance. PTO is used in compiling the space assignment lists for each quarter and is considered as recognition to each member for continuous show membership. Seniority in the Show is determined by continuous, uninterrupted paid membership.

To encourage support and reward seniority in the Show, at 5 years and above of continuous membership individuals will receive 1 attendance credit per quarter for a missed Sunday show. At 10 years and above, members will be granted 2 attendance credits per quarter for those missed Sundays. For those members having 30 years or more of continuous participation in the Show, 3 attendance credits will be granted per quarter for missed Sundays.

PTO is calculated on a quarterly basis for attendance, compiled from the Monday deadline of each space assignment meeting. PTO credits cannot go beyond the 12 or 13 Sundays in a quarter and they do not carry over to the following quarter if unused. {approved date}

3. Coordination with Children's Fiesta Parade on Saturday August 6, 2022 – For Discussion

Recommendation: Continue the discussion on the 2022 Children's Fiesta Parade that will take place on Cabrillo Blvd. east of Garden Street – open item to public comment; bring back to Committee for Discussion

4. Consider establishing a policy for limited space sharing for reasons other than ADA accommodation – For Discussion

Recommendation: Consider a draft policy that establishes a rule allowing limited space sharing – open item to public comment; bring back to Committee for Discussion

Proposed new rule:

LIMITED SPACE SHARING

These rules establish a framework for limited space sharing for reasons other than ADA accommodation.

- a) There will be a limit of 10 shared spaces in the entire show. If there are requests for more than 10 shared spaces, a waiting list will be maintained.
- b) The space to be shared must be a minimum of 25 feet. Both members must follow all rules and regulations including rule 1.3.
- c) The members sharing a space must both sign a Space Sharing Agreement. The member assigned to the space to be shared and the member who will be sharing must agree to the Limited Space Sharing rules and the Space Sharing Agreement. The document will be kept on file with Staff.
- d) Spaces awarded on a sign up app are not shareable on either Sunday or Holiday shows (space sharing arrangements must be made in advance and approved by the Arts and Crafts Show office).
- e) The sharing agreement will be at least 3 months, or until the end of the quarter. The agreements will follow our quarterly format for renewals. If a sharing agreement begins mid-quarter, it may be approved by Staff and the Advisory Board until the start of the next quarter and then be renewed.
- f) The member assigned to the space is the sole space holder. The sharing member has no claim to the space if the assignee leaves the show or is awarded a different space at a space assignment meeting. The sharing agreement does not transfer to a newly awarded space.
- g) The sharing member must relinquish their assigned space.
- h) ONLY the member assigned to the space may pre-reserve it. If the member who is assigned to the space is not attending a show, the sharing member may only use the space if they are awarded it at the general time that the sign up app is available to all show members.
- i) Members who help an ADA member and share a space do not have to relinquish their assigned space.
- j) The sharing relationship may end in writing to Staff by either the assignee or the sharer at any time after the first three months, or at the end of the quarter. {approved date}

5. Transition from SignUpGenius – For Discussion

Recommendation: Staff recommends deferring this item to the fall when a new system can be configured – open item to public comment; bring back to Committee for Discussion

- a. Receive a report from Marilyn Loperfido and Deborah Healy

NEW BUSINESS

1. Membership renewals for the Chamber of Commerce and Visit Santa Barbara – For Action

Recommendation: Staff recommends renewing the annual memberships for both the Chamber of Commerce and Visit Santa Barbara, which have been on the Show's marketing budget for several years – open item to public comment; bring back to Committee for Action

- b. Renew Chamber of Commerce membership for \$475
- c. Renew Visit Santa Barbara membership for \$320

ADJOURNMENT

REPORTS: Copies of documents relating to agenda items are available for review at the Santa Barbara Arts and Crafts Show Office, 100 East Carrillo Street, during normal business hours. Please note that emailed meeting packets may not include some exhibits. Materials related to an item on this agenda submitted to the Santa Barbara Arts and Crafts Show Advisory Committee after distribution of the agenda packet are available for public inspection in the Santa Barbara Arts and Crafts Show Office located at 100 East Carrillo Street, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Arts and Crafts Show Office at 805-897-2519 or by email at JBryan@SantaBarbaraCA.gov. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

Next Regular Meeting: Tuesday, August 9, 2022

