



# City of Santa Barbara

## RENTAL HOUSING MEDIATION BOARD AGENDA NOVEMBER 14, 2024

5:30 P.M.  
David Gebhard Public Meeting Room  
630 Garden Street  
[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)

### BOARD MEMBERS:

Justin Dullum, Chair  
Daniel Herlinger, Vice Chair  
Rigoberto Gutierrez, Secretary  
Richard Axilrod  
Scott Barash  
John Beardsmore  
Leesa Beck  
eHoward Green  
Marilyn Loperfido  
Cindy McCann  
Cathy Murillo  
Teresa Patino  
Heather Smuth

### MEDIATOR EMERITUS:

Bruce Wollenberg

### CITY COUNCIL LIAISON:

Alejandra Gutierrez  
Oscar Gutierrez

### STAFF:

Andrea Bifano, Sr. Rental Housing Mediation Specialist  
Raymond Rengo, Rental Housing Mediation Specialist

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**PUBLIC COMMENT:** Public comment on matters not listed on the agenda will occur at the beginning of the meeting. Members of the public wishing to speak must submit a speaker slip to staff at the start of the meeting, the Chair will call your name when it is your turn to speak. At that time you may approach the podium and speak into the microphone. Due to time constraints, individual comments are limited to two minutes. Pooling of time is not allowed during general public comment. The time allotted for general public comment at the beginning of the meeting is 30 minutes. The Board, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond the Board's subject matter jurisdiction. You are welcome to bring written correspondence to the meeting for distribution and must provide 16 copies.

**WRITTEN PUBLIC COMMENT:** Public comments may be submitted via email to [ABifano@SantaBarbaraCA.gov](mailto:ABifano@SantaBarbaraCA.gov) before the beginning of the Meeting. All public comments submitted via email will be provided to the Board and will become part of the record. You may also submit written correspondence via US Postal Service (USPS); addressed to Senior Rental Housing Mediation Specialist, PO Box 1990, Santa Barbara, CA 93102-1990. However, please be advised, correspondence sent via USPS may not be received in time to process prior to the meeting and email submissions are highly encouraged. **Please note that the Board may not have time to review written comments received after 10:00 a.m. on the day of the meeting.**

**PUBLIC COMMENT ON AGENDIZED ITEMS:** The public is invited to comment on any item on the agenda. The Chair will announce when public testimony can be given for each item. Speaker slips are available by the door and should be handed to staff before the agenda item begins. Due to time constraints, individual comments are limited to two minutes.

**AGENDAS, MINUTES & REPORTS:** Documents relating to agenda items are available for review online at [SantaBarbaraCA.gov/RHMBAGenda](http://SantaBarbaraCA.gov/RHMBAGenda). If you have any questions about the posted documents, contact Andrea Bifano, Rental Housing Mediation Supervisor, at (805) 560-7519 or email [ABifano@SantaBarbaraCA.gov](mailto:ABifano@SantaBarbaraCA.gov). You may contact RHMP staff at (805) 564-5420 for general questions.

**AMERICANS WITH DISABILITIES ACT:** If you need services or staff assistance to attend or participate in this meeting, contact the RHMP office at (805) 564-5420. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**NOTICE:** On Thursday, November 07, 2024 this Agenda was posted on the outdoor bulletin board at the Community Development Department, 630 Garden Street and online at [SantaBarbaraCA.gov/RHMBAGenda](http://SantaBarbaraCA.gov/RHMBAGenda).

**GENERAL BUSINESS**

- A. Public Comment.

Any member of the public may address the Board for up to two minutes on any subject within its jurisdiction that is not scheduled on this agenda for a public discussion.

- B. Approval of the minutes of the Rental Housing Mediation Board meeting of **July 11, 2024**.
- C. Annual Recruitment for City Council Advisory Groups.
- D. Announcements and future agenda items.

**AGENDA ITEMS**

**1. CASELOAD REPORT AND MEDIATION TRAINING**

*(Per State of California Dispute Resolution Programs Act – Regulations Section 3622)*

- A. FY 2024-2025 First Quarter & Year-to-Date Statistical Report(s)
- B. Mediation Training

**2. OFFICER ELECTION**

Chair, Vice Chair and Secretary

**3. OUTREACH**

Update

**4. NEXT SCHEDULED MEETING**

Discussion