



**CITY OF SANTA BARBARA  
PARKS AND RECREATION DEPARTMENT**

**PARKS AND RECREATION COMMISSION MINUTES**

**REGULAR MEETING**

**Wednesday, September 28, 2022  
Council Chamber, 735 Anacapa Street**

**CALL TO ORDER**

Chair Kathy McGill called the meeting to order at 4:00 pm.

**ROLL CALL**

**Commissioners and Staff Present**

Chair Kathy McGill  
Vice Chair Evelyn Feck  
Commissioner Sebastian Aldana  
Commissioner Nichol Clark  
Commissioner Jacob Lesner-Buxton  
Commissioner Beebe Longstreet  
Commissioner Robin Unander-LaBerge  
Parks and Recreation Director Jill Zachary  
Assistant Parks and Recreation Director Jazmin LeBlanc  
Urban Forest Superintendent Nathan Slack  
Recreation Manager Rich Hanna  
Senior Recreation Supervisor Jason Bryan  
Marketing Coordinator Eryn Blazey  
Administrative Assistant Caitlin Lam

**GENERAL BUSINESS**

- A. Changes to the Agenda – None
- B. Written Public Comment – None
- C. Public Comment – None
- D. Commissioner Committee Assignment Reports

Commissioner Aldana attended and reported on the Neighborhood Advisory Council meeting, and attended the Creeks Advisory Committee Special Meeting tour of the Andree Clark Bird Refuge.

Commissioner Clark attended two Creek Week events, Craft Night and Coffee at the Creek at Arroyo Burro Open Space.

Commissioner Lesner-Buxton reported the Youth Council is working on collaborating on Halloween and Christmas activities.

Chair McGill attended and reported on the PARC Foundation Board meeting, attended the Coffee at the Creek at Arroyo Burro Open Space, and spoke on behalf of the Commission at the Parks and Recreation Finance Committee presentation on September 13.

E. Commission And Staff Communications

Parks and Recreation Director Jill Zachary reported that there is approximately \$800,000 for the Plaza del Mar Band Shell Renovation Project. Staff are currently finalizing the bidding package and hope to begin construction at the beginning of next year.

## CEREMONIAL ITEMS

### 1. Subject: Employee Recognition – Service Award Pins

Parks and Recreation Director Jill Zachary recognized Leveque Kyle, Ground Maintenance Worker I, for 10 years of service; Jim Rumbley, Creeks Project Planner and Luis Quesada, Grounds Maintenance Crew Leader, for 15 years of service; and Susan Jang-Bardick, Senior Recreation Supervisor, for 25 years of service.

## CONSENT ITEMS

### 2. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission waive the reading and approve the minutes of the Regular Meeting of August 24, 2022.

**Motion:**

**Commissioner Aldana / McGill to waive the reading and approve the minutes of the Regular Meeting of August 24, 2022.**

**Vote:**

**Majority voice vote (6/0/1) (Abstain: Longstreet)**

## STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

### 3. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated September 28, 2022
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Nathan Slack
- Public Speaker Barbara Smith (Item 3.A.1.)
- Public Speaker Jake Minnick, RRM Design Group (Item 3.C.1.)
- Public Speaker Tony DeMola, STAC Member (Item 3.C.1.)
- Public Speaker Maury Treman, STAC Member (Item 3.C.1.)
- Public Speaker Douglas Tucker, Vista del Monte (Item 3.C.1.)
- Public Speaker Christopher DuFour, RRM Design Group (Item 3.C.1.)

Recommendation: That the Commission:

A. Deny the following street tree removal request:

1. 1014A Calle De Los Amigos – *Schinus molle*, Pepper Tree – Barbara Smith

The Commission received the report, listened to testimony, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Clark to concur with the Street Tree Advisory Committee recommendation and deny the removal.**

**Vote:**

**Majority voice vote (6/1) (Nay: Lesner-Buxton)**

B. Conditionally approve the following setback tree removal request:

1. 214 Eucalyptus Hill Drive – *Eucalyptus globulus*, Blue Gum – Barbara Masin

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Feck to concur with the Street Tree Advisory Committee recommendation and approve the removal on the condition three 15-gallon Coast Live Oaks are planted in the setback, as pursuant to SBMC 15.24.090, principles of good forest management will be best served by the removal.**

**Vote:**

**Unanimous voice vote (7/0)**

C. Deny the following setback tree removal requests:

1. 3775 Modoc Road – (1) *Eucalyptus sideroxylon*, Red Ironbark, (7) *Eucalyptus viminalis*, Manna Gum, and (1) *Corymbia citriodora*, Lemon-scented Gum – Rachel Raynor

The Commission received the report, listened to testimony, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Clark / Longstreet to deny the removals without prejudice.**

**Revised Motion:**

**Commissioner Clark / Longstreet to refer the application with new information back to the Street Tree Advisory Committee.**

**Vote:**

**Unanimous voice vote (7/0)**

D. Approve the following change to the Street Tree Master Plan:

1. All of Vernon Road – request for species designation change – Robert P. Richards

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Aldana to concur with the Street Tree Advisory Committee recommendation and designate Marina Madrone for all of Vernon Road.**

**Vote:**

**Unanimous voice vote (7/0)**

2. 1300-2100 blocks of Mountain Avenue – co-designate – Michael Fedyk

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Clark / McGill to concur with the Street Tree Advisory Committee recommendation and co-designate Marina Madrone, Crape Myrtle, Maidenhair, Catalina Cherry, and Gold Medallion for the 1300-2100 blocks of Mountain Avenue.**

**Vote:**

**Unanimous voice vote (7/0)**

3. 00-500 W. Los Olivos Street – co-designate – Staff

The Commission received the report, their questions were answered, and the following action was taken:

**Motion:**

**Commissioner Longstreet / Aldana to concur with the Street Tree Advisory Committee recommendation and co-designate Camphor Tree, Desert Willow, Coast Live Oak, and Heartleaf Robinsonella for 00-500 blocks of W. Los Olivos Street.**

**Vote:**

**Unanimous voice vote (7/0)**

**ADMINISTRATIVE AND STAFF REPORTS**

**4. Subject: Director's Report – For Information (Attachment)**

Documents:

-Staff Report dated September 28, 2022

Speaker:

-Parks and Recreation Director Jill Zachary  
-Recreation Manager Rich Hanna

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Parks and Recreation Director Jill Zachary reported on the Cabrillo Pavilion and Cabrillo Ball Field winning Santa Barbara Beautiful Awards, National Public Lands Day, and future tentative Commission agenda items.

Recreation Manager Rich Hanna reported on Regional and National Professional and Junior Lifesaving Competition results.

The Commissioners received the report and their questions were answered.

**5. Subject: Summer Camp 2022 – For Information (Attachment)**

Documents:

-Staff Report dated September 28, 2022  
-Staff PowerPoint presented by Staff

Speakers:

-Marketing Coordinator Eryn Blazey

Recommendation: That the Commission receive a presentation on 2022 summer camp performance.

Parks and Recreation Director Jill Zachary introduced Eryn Blazey, Marketing Coordinator.

Ms. Blazey reported on Summer Camp programming, marketing, performance, and camp evaluation. There were 18 camps, with a total for 214 sessions. Marketing planning began in fall 2021, with the campaign launching in February 2022 and spanning the entire season. Summer 2021 saw a large spike in registrations due to the Department being the only summer camp provider. Multiple providers returned this year, and though registrations were 11% fewer than last year, they were higher than pre-pandemic levels. Summer Fun returned to 2 sites this year, providing childcare to 493 participants. Surveys were sent to all camp registrants, and 93% responded they would be likely or extremely likely to recommend a Department summer camp. In addition, the Junior Lifeguard Fiesta Competition returned for the first time since 2019, hosting 15 agencies with over 1,500 participants.

The Commissioners received the report and their questions were answered.

## **OLD BUSINESS**

### **6. Subject: Santa Barbara Arts and Crafts Show Program – For Action (Attachments)**

Documents:

- Staff Report dated September 28, 2022
- Staff PowerPoint presented by Staff

Speakers:

- Senior Recreation Supervisor Jason Bryan
- Public Speaker Nicole Horstin, Arts and Crafts Show Advisory Committee Member

Recommendation: That the Commission receive an update on the Santa Barbara Arts and Crafts Show and review progress on improving the Show organization to ensure its successful longevity.

Senior Recreation Supervisor Jason Bryan reported on Show improvements progress, including an overview of the process, matters reviewed, and recommended changes to the Municipal Code. Major policy review began in March 2021 during the majority of regular, two special, and five ad-hoc Arts and Crafts Show Advisory Committee meetings.

Matters reviewed were unifying the show by eliminating separate arts and crafts sections, updating procedures and regulations, supporting multiple events in the waterfront area on Show days, revising the Advisory Committee appointment process, and standardizing the violation procedure with the Department Code of Conduct. Staff proposes revisions to Municipal Code 15.08 to reflect changes to the Department and procedures approved by the Committee.

The Commissioners received the report and their questions were answered.

**Motion:**

**Commissioner Longstreet / Feck to recommend to the Ordinance Committee that the Department proceed with proposed changes to Municipal Code 15.08.**

**Vote:**

**Unanimous voice vote (7/0)**

**NEW BUSINESS**

**7. Subject: Parks and Recreation Department Financial Review – For Information**

Documents:

-Staff PowerPoint presented by Staff

Speakers:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation from staff on the Parks and Recreation Department's programs and services, including sources of funding, expenditure analysis, and other operational topics.

Parks and Recreation Director Jill Zachary reported the Department gave this presentation to the Finance Committee on September 13 as part of the City's initiative to look for ways to increase its fiscal sustainability. The presentation included Department mission and overview; financial review by fund, including programs and services and sources of funding; and operational challenges and opportunities.

The Commissioners received the report.

**ADJOURNMENT**

At 7:04 pm, with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill Zachary,  
Parks and Recreation Director