ATTENDANCE

Members present:          Doordan, Lenvik, Manuel, and Ooley
Staff present:            Hernandez and Ternovskaya

GENERAL BUSINESS

A. Public Comment:

No public comment.

B. Approval of Minutes:

Motion: Approve the minutes of the Historic Landmarks Commission Designation Subcommittee Special meeting of **October 14, 2021**, as submitted.

Action: Lenvik/Doordan, 4/0/0. Motion carried.

AGENDA ITEM:

Landmark Nomination:

**1201 Las Alturas, APN 019-113-024**: Designed in 1919 by Carlton Winslow, FAIA in the Spanish Colonial Revival Style. Also included in the nomination is the 1959 Mid-Century Modern Studio designed by Edwards and Pitman. See Landmark Nomination and Photos.

Actual time: 2:07 p.m.

Present: Fermina Murray, Applicant; and Jadzia McDonough, Owner
Public comment opened at 2:08 p.m., and as no one wished to speak, it closed.

**Motion:** Continue to Full Commission with the following comments:

1. The Designation Subcommittee recommends that the nomination be granted, but the nomination shall be revised before returning to the Full Commission with the following comments.
2. Provide a site plan that identifies the contributing resources. The stone walls should be identified and the plan should be graphically complete.
3. Revise the text in the nomination to clarify that concrete is not a new material.
4. Provide a more detailed description of the resources in the narrative section. Provide more description of the stone walls.
5. If pagoda rises to the level of designation, it would need to be added to contributing resource table, and provide a detailed discussion about its design, etc.
6. The list of photographs should be edited down to around half a dozen to show what is being designated.
7. On page 20, provide a list of the photographs that are a part of the nomination so there is an index of the photographs.
8. Provide more information on the studio both in photos and description.

**Action:** Ooley/Doordan, 4/0/0. Motion carried.