



**CITY OF SANTA BARBARA
HARBOR COMMISSION**

REGULAR MEETING MINUTES

**March 21, 2024 at 6:30 p.m.
Santa Barbara City Hall, Council Chambers
735 Anacapa Street, Santa Barbara, CA 93101
www.SantaBarbaraCA.gov**

CALL TO ORDER

Chair Stedman called the meeting to order at 6:30 p.m.

ROLL CALL

Commissioners Present:

- John Stedman, Chair
- Adam Stanowick, Vice Chair
- Suzanne Cohen
- Kate Ford
- Michael Nelson
- Merit McCrea

Commissioners Absent:

- Seth Anderson

Commission Liaisons Present:

- None

Staff Present:

- Mike Wiltshire, Waterfront Director
- Cesar Barrios, Waterfront Business Manager
- Niko Lopez, Administrative Assistant

CHANGES TO THE AGENDA

There were no changes to the Agenda

GENERAL PUBLIC COMMENT

Members of the Public: Patrick Boyle; Chris Voss

WORKGROUP REPORTS

Vice-Chair Stanowick stated that the Budget Workgroup met on March 14, 2024 with the Waterfront Department and reviewed components of the proposed Fiscal Year (FY) 2025 budget. Vice-Chair Stanowick mentioned that there is a tentative Budget Workgroup meeting scheduled for April 11, and a Special Harbor Commission meeting scheduled for April 24 to allow the full Commission to discuss the budget before the May 16th Harbor Commission meeting.

Commissioner Ford announced that the Strategic Planning Workgroup met on March 13, 2024 with Director Wiltshire to discuss challenges, perspectives, and outcomes of a strategic planning process. They shared initial aspirations for the workgroup. The Workgroup plans to review existing planning documentation including the Local Coastal Program Land Use Plan and Vision 2030 Performance Metrics. A future Workgroup meeting will be scheduled prior to bringing information back to the full Harbor Commission.

CONSENT CALENDAR

Motion:

- Commissioners Cohen/Ford to approve the Consent Calendar with the following change: add *'and forward to City Council as they were written by the workgroup'* to Motion 5 of Item 4 so that it reads *"Commissioners Cohen/Anderson to approve recommendations 6, 9, 10, 11, 22 as described in Attachment 5 of the staff report and forward to City Council as they were written by the workgroup."*

Vote:

- Unanimous roll call vote (Absent: Commissioner Anderson)

1. Approval of the Minutes

Recommendation: That Harbor Commission waive further reading and approve the Minutes from the Regular Meeting of February 15, 2024.

NEW BUSINESS

2. Five-Year Lease Agreement with the National Oceanic and Atmospheric Administration

Recommendation: That Harbor Commission recommend City Council approve a five-year lease agreement with the National Oceanic and Atmospheric Administration for office space located at 113 Harbor Way, at a rent of \$1,505 per month.

Documents:

- PowerPoint presentation prepared by staff
- March 21, 2024, report prepared by the Waterfront Business Manager

Speakers:

- Staff: Waterfront Business Manager Cesar Barrios; Waterfront Director Mike Wiltshire
- Members of the Public: None

Motion:

- Commissioners McCrea/Nelson to recommend City Council approve a five-year lease agreement with the National Oceanic and Atmospheric Administration for office space located at 113 Harbor Way, at a rent of \$1,505 per month.

Vote:

- Unanimous roll call vote (Absent: Commissioner Anderson)

3. Five-Year Review of Uses in the Harbor Commercial Zone

Recommendation: That Harbor Commission:

- A. Review the extent and nature of the uses in the Harbor and shoreline area of the Harbor Commercial Zone per Municipal Code section 28.70.030; and
- B. Recommend to the Planning Commission that the present mix of uses will ensure that the Harbor remains a working Harbor.

Documents:

- PowerPoint presentation prepared by staff
- March 21, 2024, report prepared by the Waterfront Business Manager

Speakers:

- Staff: Waterfront Business Manager Cesar Barrios; Waterfront Director Mike Wiltshire
- Members of the Public: Kim Selkoe

Motion:

- Commissioners McCrea/Ford to recommend to the Planning Commission that the present mix of uses will ensure that the Harbor remains a working Harbor.

Vote:

- Unanimous roll call vote (Absent: Commissioner Anderson)

4. Discussion on City Council Revisions of Citywide Guidelines for Advisory Groups

Recommendation: That Harbor Commission receive an update from staff on City Council's efforts to revise the Guidelines for the City of Santa Barbara Advisory Groups. Discuss and take action as necessary.

Documents:

- PowerPoint presentation prepared by staff
- March 21, 2024, report prepared by the Waterfront Director

Speakers:

- Staff: Waterfront Director Mike Wiltshire
- Members of the Public: None

Discussion:

- Commissioner's questions were answered

DEPARTMENT UPDATE

5. Director's Report

- Cancellation of Leadbetter Restroom Project
- Upcoming Harbor Commission Topics

Documents:

- PowerPoint presentation prepared by staff
- March 21, 2024, report prepared by the Waterfront Director

Speakers:

- Staff: Waterfront Director Mike Wiltshire
- Members of the Public: None

Discussion:

- Commissioner's questions were answered

COMMISSION AND STAFF COMMUNICATIONS

Commissioner McCrea requested information related to any possible changes to how Harbor Patrol officers are armed in the future. Director Wiltshire reminded the Commission that this was not an agenda item and stated that SB2 will have more requirements for law enforcement officers and that the Waterfront Department is working through that now.

Vice-Chair Stanowick thanked staff for the email related to future important council items. Chair Stedman reiterated this and stated that communications from staff have been regular.

ADJOURNMENT

Motion:

- Commissioner Cohen to adjourn the meeting at 8:04 p.m.

Vote:

- Unanimous voice vote (Absent: Commissioner Anderson)