



**CITY OF SANTA BARBARA
HARBOR COMMISSION**

REGULAR MEETING MINUTES

**May 16, 2024 at 6:30 p.m.
Santa Barbara City Hall, Council Chambers
735 Anacapa Street, Santa Barbara, CA 93101
www.SantaBarbaraCA.gov**

CALL TO ORDER

Chair Stedman called the meeting to order at 6:30 p.m.

ROLL CALL

Commissioners Present:

- John Stedman, Chair
- Adam Stanowick, Vice Chair
- Suzanne Cohen
- Kate Ford
- Michael Nelson
- Seth Anderson
- Merit McCrea

Commissioners Absent:

- None

Commission Liaisons Present:

- None

Staff Present:

- Mike Wiltshire, Waterfront Director
- Cesar Barrios, Waterfront Business Manager
- Nathan Alldredge, Harbor Operations Manager
- Angela Rodriguez, Administrative Analyst

CHANGES TO THE AGENDA

Waterfront Director Mike Wiltshire stated that Item No. 3, Proposed Lease Amendment Three of Lease Agreement No. 23,564 with Conway Vineyard, Inc., is being pulled from the Agenda.

3. Proposed Lease Amendment Three of Lease Agreement No. 23,564 with Conway Vineyards, Inc.

Recommendation: That Harbor Commission recommend City Council approve amendment number three of Lease Agreement No. 23,564, Conway Vineyards, Inc., revising premises by removing 610 square feet of lease space located at 217-E Stearns Wharf currently zoned as retail and decreasing the base rent to \$73,260 annually, for the leased space at 217-G Stearns Wharf.

GENERAL PUBLIC COMMENT

Members of the Public: Chris Voss

WORKGROUP REPORTS

Commissioner Ford stated that the Strategic Planning Workgroup met on May 10, 2024 and reiterated the workgroup's aim in ensuring that the harbor remains a working harbor. She requested to see the final version of the Waterfront goal setting document. She reminded the Commission of the workgroup's focus areas: 1. Commerce, growth and enjoyment of the Waterfront; 2. Fiscal and legal management; 3. Safe and sustainable environment and 4. Communication. She offered a reminder about their request that strategic planning be included on the agenda and mentioned that the next workgroup meeting is June 12, 2024. Commissioner Nelson requested information on jurisdictional maps for the Harbor District.

Commissioner Anderson stated that the Cruise Ship Workgroup met to review City Council's motion regarding changes to the Cruise Ship Program. He commended staff on their efforts in finding actionable items based on City Council direction and stated that the workgroup hopes to have an update for the full Commission before the end of the year.

CONSENT CALENDAR

Motion:

- Commissioners Nelson/Ford to approve the Consent Calendar

Vote:

- Unanimous roll call vote

1. Approval of the Minutes

Recommendation: That Harbor Commission waive further reading and approve the Minutes from the Regular Meeting of April 18, 2024 and the Special Meeting of April 24, 2024.

NEW BUSINESS

2. Santa Barbara County Air Pollution Control District Presentation on 2024 Clean Air Grants for Marine Vessels

Recommendation: That Harbor Commission receive a presentation from Santa Barbara County Air Pollution Control District on their 2024 clean air grants for marine vessels, eligibility, priority populations of low-income & disadvantaged communities, grant agreement process, and outreach.

Documents:

- PowerPoint presentation prepared by staff from the Santa Barbara County Air Pollution Control District (APCD)
- May 16, 2024, report prepared by the Administrative Assistant

Speakers:

- Staff: APCD Staff Member Mike McKay
- Members of the Public: None

Discussion:

- All Commissioner questions were answered

4. Fiscal Year 2025 Waterfront Budget Recommendation, Excluding Slip Related Fees

Recommendation: That Harbor Commission receive a presentation on the Waterfront Department's proposed Fiscal Year 2025 budget submittal, excluding discussion on slip related fees. Discuss and forward recommendation to City Council for approval of the Waterfront Department's proposed Fiscal Year 2025 budget and incorporation into the City budget process.

Commissioner Cohen recused herself from this item due to her being a Business Activity Permit (BAP) holder and BAP fees being included in the proposed fee changes for the Fiscal Year 2025 budget. Commissioner Cohen left the meeting at 7:18 p.m.

Documents:

- PowerPoint presentation prepared by staff
- May 16, 2024, report prepared by the Waterfront Business Manager

Speakers:

- Staff: Waterfront Business Manager Cesar Barrios; Waterfront Director Mike Wiltshire
- Members of the Public: None

Motion:

- Commissioners McCrea/Stanowick to approve the staff recommendation

Vote:

- Unanimous roll call vote (Abstain: Commissioner Cohen)

Commissioner Cohen returned to the meeting at 7:38 p.m.

5. Fiscal Year 2025 Waterfront Budget Recommendation for Slip Related Fees

Recommendation: That Harbor Commission review proposed Fiscal Year 2025 slip related fee changes. Discuss and forward recommendation to City Council for approval as a part of the Waterfront Department's proposed Fiscal Year 2025 budget and incorporation into the City budget process.

Commission Stanowick recused himself from this item due to his status as a slip permittee and slip permit fees being included in the proposed fee changes for Fiscal Year 2025 budget. Commissioner Stanowick left the meeting at 7:38 p.m.

Documents:

- PowerPoint presentation prepared by staff
- May 16, 2024, report prepared by the Waterfront Business Manager

Speakers:

- Staff: Waterfront Business Manager Cesar Barrios; Waterfront Director Mike Wiltshire
- Members of the Public: None

Motion:

- Commissioners Nelson/McCrea to approve the staff recommendation

Vote:

- Unanimous roll call vote (Abstain: Commissioner Stanowick)

Commissioner Stanowick returned to the meeting at 7:50 p.m.

6. Anchorage and Mooring Policy Discussion

Recommendation: That Harbor Commission receive a presentation from staff discussing a proposal to expand the existing mooring program by installing additional mooring locations throughout the summer anchorage area. Advise on whether the Waterfront should pursue efforts to expand the existing mooring program.

Documents:

- PowerPoint presentation prepared by staff
- May 16, 2024, report prepared by the Harbor Operations Manager

Speakers:

- Staff: Harbor Operations Manager Nathan Alldredge; Waterfront Director Mike Wiltshire
- Members of the Public: None

Motion:

- Commissioners Ford/Stanowick propose that the Waterfront Department pursue efforts to expand the existing mooring program

Vote:

- Unanimous roll call vote

DEPARTMENT UPDATE

7. Harbor Operations Report

- Patrol Vessel Replacement Update
- Operation Clean Sweep Recap
- Harbor Nautical Swap Meet
- Harbor Patrol Blotter

Documents:

- PowerPoint presentation prepared by staff
- May 16, 2024, report prepared by the Harbor Operations Manager

Speakers:

- Staff: Harbor Operations Manager Nathan Alldredge
- Members of the Public: None

COMMISSION AND STAFF COMMUNICATIONS

Commissioner Nelson provided a document to the Commission that he wanted to present on regarding his trip to the San Mateo Harbor District. Details of the trip were discussed.

Director Wiltshire invited the public to attend the Nautical Swap Meet on Saturday, May 18, 2024.

Vice Chair Stanowick stated that Dart Coffee is now open, and Commissioner Ford commented on the recent sales success.

ADJOURNMENT

Motion:

- Commissioners Stanowick/McCrea to adjourn the meeting at 8:35 p.m.

Vote:

- Unanimous voice vote