



**CITY OF SANTA BARBARA  
HARBOR COMMISSION**

**REGULAR MEETING MINUTES**

**May 19 2022 at 6:30 p.m.  
Santa Barbara City Hall, Council Chambers  
735 Anacapa Street, Santa Barbara, CA 93101  
[www.SantaBarbaraCA.gov](http://www.SantaBarbaraCA.gov)**

**CALL TO ORDER**

Chair McCrea called the meeting to order at 6:30 p.m.

**ROLL CALL**

Commissioners Present:

- Merit McCrea, Chair
- Betsy Cramer, Vice Chair
- Seth Anderson
- Michael Hanrahan
- Michael Nelson
- Adam Stanowick
- John Stedman

Commissioners Absent:

- None

Staff Present:

- Mike Wiltshire, Waterfront Director
- Sarah Knecht, Assistant City Attorney
- Brian Bosse, Waterfront Business Manager
- Erik Engebretson, Harbor Operations Manager
- Angela Rodriguez, Administrative Assistant

**CHANGES TO THE AGENDA**

There were no changes to the Agenda

**GENERAL PUBLIC COMMENT**

Members of the Public: Michael Cohen, Kim Malloy

Documents:

- May 15, 2022 email from Kim Simi
- May 15, 2022 email from William Prothero
- May 15, 2022 email from Douglas and Allegra Woods
- May 16, 2022 email from Teresa Caves
- May 18, 2022 letter from Michael Cohen

- May 18, 2022 email from Teresa Caves
- May 19, 2022 email from Kim Malloy

## **CONSENT CALENDAR**

### **1. Approval Of The Minutes**

Recommendation: That Harbor Commission waive further reading and approve the Minutes from the Special Meeting of April 21, 2022.

Motion:

- Commissioners Stedman/Nelson to approve Minutes

Vote:

- Unanimous voice vote

## **DEPARTMENT UPDATE**

### **2. Director's Report**

- Stearns Wharf 150<sup>th</sup> Anniversary Update
- Tentative Agenda Items For Future Meetings

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Waterfront Director

Speakers:

- Staff: Waterfront Director Mike Wiltshire

### **3. Business Services Report**

- Department Budget Update

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Waterfront Business Manager

Speakers:

- Staff: Waterfront Business Manager Brian Bosse

### **4. Facilities Management Report**

- Federal Channel Dredging
- Facilities Division Staffing Update

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Waterfront Facilities Manager

Speakers:

- Staff: Waterfront Business Manager Brian Bosse, Waterfront Director Mike Wiltshire

**5. Harbor Operations Report**

- Operation Clean Sweep Update
- Commercial Fishermen Listserv
- Harbor Patrol Blotter

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Harbor Operations Manager

Speakers:

- Staff: Harbor Operations Manager Erik Engebretson

**NEW BUSINESS**

**6. Joint Oil/Fisheries Liaison Office (JOFLO) Presentation**

Recommendation: That Harbor Commission receive an informational presentation from the Joint Oil/Fisheries Liaison Office (JOFLO).

Documents:

- PowerPoint presentation prepared by Mary Nishimoto of the Joint Oil/Fisheries Liaison Office
- May 19, 2022 report prepared by the Waterfront Director

Speakers:

- Staff: Waterfront Director Mike Wiltshire
- JOFLO: Mary Nishimoto

Discussion:

- Commissioners heard a presentation by Mary Nishimoto from the Joint Oil/Fisheries Liaison Office (JOFLO). A brief history of JOFLO was given followed by a discussion on JOFLO's main functions, which are facilitating inter-industry functions, overseeing the Oil Service Vessels Traffic Corridor Program, assisting fishermen with filing damage and loss claims, keeping records of issues and reported at sea conflicts, and being a clearinghouse for information. Commissioners' questions were answered.

**7. Waterfront Municipal Code Amendments**

Recommendation: That Harbor Commission receive a report on proposed amendments to Title 17 of the Santa Barbara Municipal Code and recommend adoption of those amendments to City Council.

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Harbor Operations Manager

Speakers:

- Staff: Harbor Operations Manager Erik Engebretson, Waterfront Business Manager Brian Bosse, Assistant City Attorney Sarah Knecht

Motion:

- Commissioners Cramer/Stedman to approve the staff recommendation

Vote:

- Unanimous roll call vote

## **8. Insurance Requirements For Vessels In Santa Barbara Harbor**

Recommendation: That Harbor Commission discuss the requirement of vessel insurance in Santa Barbara and take action as necessary.

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Harbor Operations Manager
- May 17, 2022 email from Thomas Tunberg
- May 17, 2022 email from Suesan and Garry Pawlitski
- May 17, 2022 email from Daniel Durbeck
- May 18, 2022 email from Steve and Teresa Mason
- May 18, 2022 letter from Harrison Heyl
- May 19, 2022 email from Paul Amaral
- May 19, 2022 letter from Ray Benenate

Speakers:

- Staff: Harbor Operations Manager Erik Engebretson, Assistant City Attorney Sarah Knecht, Waterfront Director Mike Wiltshire
- Members of the public: Harrison Heyl, Ray Benenate

Discussion:

- Commissioners heard a presentation by Harbor Operations Manager Erik Engebretson. A background on vessel insurance in the Santa Barbara Harbor was provided, which included information on the current status, concerns, and potential penalties for non-compliance. Commissioners' questions were answered.

Motion:

- Commissioners Stanowick/Stedman to direct staff to look further into the requirements of vessel insurance in the Santa Barbara Harbor.

Vote:

- Unanimous roll call vote (Recused: Commissioner Hanrahan)

**9. Proposed Amendments To License Agreement No. 26,378 – Santa Barbara Youth Sailing Foundation**

Recommendation: That Harbor Commission recommend City Council approve an amendment to License Agreement 26,378 with the Santa Barbara Youth Sailing Foundation, to add 146 square feet of new dock space in Marina 1 and adjust the monthly license rate accordingly.

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Waterfront Business Manager

Speakers:

- Staff: Waterfront Business Manager Brian Bosse

Motion:

- Commissioners Anderson/Stanowick to approve the staff recommendation

Vote:

- Unanimous roll call vote

**10. Determination Of Future Harbor Commission Meeting Date, Time, And Location**

Recommendation: That Harbor Commission review the regular meeting date, time, and location; discuss various options; and recommend a preferred meeting time and location for in-person meetings going forward.

Documents:

- PowerPoint presentation prepared by staff
- May 19, 2022 report prepared by the Waterfront Director

Speakers:

- Staff: Waterfront Director Mike Wiltshire

Motion:

- Commissioners McCrea/Stedman to stick with the status quo of holding Regular Harbor Commission Meetings on the third Thursday of each month at 6:30 p.m. in Council Chambers

Vote:

- Majority roll call vote (Ayes: Commissioners Anderson, Hanrahan, Nelson, Stanowick, Stedman, and Chair McCrea; Noes: Commissioner Cramer)

## 11. Commission Committee Assignments

Recommendation: That Harbor Commission review and update, as necessary, membership on various Harbor Commission Committees, per the Board of Harbor Commission Rules adopted September 16, 2010.

Motion:

- Chair McCrea/Commissioner Hanrahan to disband the Sea Level Rise Adaptation Plan Subcommittee

Vote:

- Unanimous voice vote

Motion:

- Commissioners Nelson/Hanrahan to fill the Commission Committee Assignments as noted below

Vote:

- Unanimous voice vote

### BUDGET

- Seth Anderson
- Betsy Cramer
- Adam Stanowick

### CHARTERING & BUSINESS ACTIVITY PERMITS

- Betsy Cramer
- Michael Nelson
- Merit McCrea

### COMMERCIAL FISHING

- Michael Nelson, Chair
- Michael Hanrahan
- John Stedman

### CRUISE SHIP

- Seth Anderson
- Michael Hanrahan
- John Stedman

### REQUEST FOR PROPOSAL SELECTION

- Merit McCrea
- Michael Nelson
- Adam Stanowick

**SLIP ASSIGNMENT POLICY**

- John Stedman, Chair
- Michael Nelson

**SUBCOMMITTEE REPORTS**

Commissioner Hanrahan reported on the first Cruise Ship Ad Hoc Committee Meeting between Ad Hoc Committee Members Anderson, Cramer, and Hanrahan that took place on May 3, 2022 to discuss several goals and objectives of the Ad Hoc Committee. Some of the main points the committee is looking to address is to provide Santa Barbara residents with an opportunity to voice their opinions about the Cruise Ship Program, to work closely with Waterfront staff to research and create documents intended for public consumption that provide clear fact based answers about the Cruise Ship Program, and to provide a presentation of the research findings to the full Harbor Commission for consideration.

**COMMISSION AND STAFF COMMUNICATIONS**

There were no staff or commission communications

**ADJOURNMENT**

Motion:

- Commissioners Hanrahan/Cramer to adjourn the meeting at 8:37 p.m.

Vote:

- Unanimous vote