

# CITY OF SANTA BARBARA WATERFRONT DEPARTMENT

## MEMORANDUM

**Date:** May 19, 2022  
**To:** Harbor Commission  
**From:** Mike Wiltshire, Waterfront Director  
**Subject:** **Determination Of Future Harbor Commission Meeting Date, Time, And Location**

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### **RECOMMENDATION:**

That Harbor Commission review the regular meeting date, time, and location; discuss various options; and recommend a preferred meeting time and location for in-person meetings going forward.

### **BACKGROUND:**

Harbor Commission meetings have historically been held in Council Chambers at City Hall (735 Anacapa Street) at 6:30 p.m. on the third Thursday of every month. As a result of COVID-19 all City meetings, including Harbor Commission, have been held virtually for the last 18-months. As the City moves back to in-person meetings there is an opportunity to discuss the timing and location of these meetings to ensure they best serve the needs of the public, Harbor Commissioners, and staff.

### **DISCUSSION:**

Being a televised meeting the most applicable locations with the required infrastructure are:

- City Hall Council Chambers (735 Anacapa Street)
- David Gebhard Public Meeting Room (630 Garden Street)

After meeting in both locations, Harbor Commission may now select a final location and time for regular Harbor Commission meetings to be held. The two choices are:

- Council Chambers, Third Thursday, 6:30 p.m. (Status Quo)
- David Gebhard Room, Third Thursday, any time after 4:30pm

The regular meeting date, time, and location is something that is decided upon by action of the Harbor Commission.

Prepared by: Mike Wiltshire, Waterfront Director