

# CITY OF SANTA BARBARA WATERFRONT DEPARTMENT

## MEMORANDUM

**Date:** February 17, 2022  
**To:** Harbor Commission  
**From:** Mike Wiltshire, Waterfront Director  
**Subject:** **Determination Of Future Harbor Commission Meeting Date, Time, And Location**

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### **RECOMMENDATION:**

That Harbor Commission review the regular meeting date, time, and location; discuss various options; and recommend a preferred meeting time and location for in-person meetings going forward.

### **BACKGROUND:**

Harbor Commission meetings have historically been held in Council Chambers at City Hall (735 Anacapa Street) at 6:30 p.m. on the third Thursday of every month. As a result of COVID-19 all City meetings, including Harbor Commission, have been held virtually for the last 19-months. As the City plans to move back to in-person meetings there is an opportunity to discuss the timing and location of these meetings to ensure they best serve the needs of the public, Harbor Commissioners, and staff.

### **DISCUSSION:**

At the request of the Harbor Commission at the January 20, 2022 meeting Waterfront staff has identified the following time slots available for Harbor Commission meetings at the David Gebhard Room (630 Garden St):

- David Gebhard Room, First Thursday, 5:30 p.m.
- David Gebhard Room, Third Thursday, 4:30 p.m.
- David Gebhard Room, Fourth Thursday, Anytime after 2:00 p.m.

Additionally, the following times are available for meetings at City Hall Council Chambers:

- Council Chambers, Third Thursday, 6:30 p.m. (Status Quo)
- Council Chambers, Fourth Thursday, Anytime
- Council Chambers, First Wednesday, 4:30 p.m.
- Council Chambers, Second Wednesday, 4:30 p.m.

The regular meeting date, time, and location is something that is decided upon by the Harbor Commission.

Prepared by: Mike Wiltshire, Waterfront Director