



DOWNTOWN PARKING COMMITTEE
REGULAR MEETING
DRAFT MINUTES

Thursday, January 13, 2022
Zoom Meeting

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- 1) **CALL TO ORDER:** Meeting Started at 7:33am
2) **ROLL CALL** (Location in video: 0:00:25)

<u>COMMITTEE MEMBERS</u>	<u>Attendance</u>	<u>CITY STAFF PRESENT :</u>
Trey Pinner (Chair)	Present	Jessica Grant, Interim Public Works Downtown Manager
Ed France (Vice Chair)	Absent	Brian Bosse, Waterfront Business Manager
Andrew Newkirk	Present	Sarah Clark, Parking Programs Supervisor
Matt LaBrie	Present	Roy Forney, Parking Supervisor
Sean Pratt	Absent	Mark Nunez, Acting Facilities Maintenance Supervisor
Barbara Silver	Present	Chelsey Swanson, Project Planner
Ruben Zarate	Absent	Meghan Salas, Parking Resources Specialist
		Justin Berman, Parking Coordinator
		Ethan Pitney, Accounting Assistant
		Cliff Maurer, Public Works Director
		Randy Rowse, Mayor
		Jason Harris, Economic Development Manager
		Tess Harris, State Street Master Planner

LIAISONS PRESENT:

Mike Jordan, Councilmember
Meagan Harmon, Councilmember

- 3) **CHANGES TO THE AGENDA** (Location in video: 0:01:30)

None

- 4) **PUBLIC COMMENT** (Location in video: 0:02:00)

None

- 5) **APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF November 11, 2021**
(Location in video: 0:02:32)

Motion: To approve the minutes from the regular DPC meeting held on November 11, 2021.

Motion Made By: Matt LaBrie

Second: Andrew Newkirk

Vote: Yeas: 4 Nays: Abstain: Absent: 3

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6) **ANNOUNCEMENTS** (Location in video: 0:04:13)

- Matt Fore no longer with the City of Santa Barbara
- Jessica Grant appointed interim Public Works Downtown Planning/Transportation Manager
- Sarah Clark filling into acting DTP Plaza Manager position

7) **DE LA GUERRA PLAZA UPDATE** (Location in video: 0:09:53)

RECOMMENDATION: That the Committee receive an update on the De La Guerra Plaza Revitalization project.

- Brad Hess gives updates on the DLG revitalization project to committee members and shares PowerPoint with the new design; highlights how surrounding traffic flow and parking spaces will be affected.
- Chair Pinner suggests using 2019 parking utilization numbers rather than 2021 due to Covid-19 affecting 2020 and 2021 numbers.
- Committee member Silver asks about loss of News Press parking spaces & handicap spaces
- Committee member LaBrie asks about timeline and refinement process.
- Brad Hess suggests a likely 2 year timeframe before project breaks ground.
- Chair Pinner expresses concern over traffic flow issues, specifically De La Guerra Street that would dead end into the Plaza with few parking spots available.
- Chair Pinner says himself or another committee member may attend the HLC meeting the following week to keep up to date, due to DPC's involvement in the operations of projects like this.

PUBLIC COMMENT: None

8) **ECONOMIC RECOVERY ORDINANCE UPDATE** (Location in video: 0:43:08)

RECOMMENDATION: That the Committee receive an update on the status of the Emergency Economic Recovery Ordinance and proposed Economic Recovery Extension and Transition Ordinance.

- Jason Harris provides opening remarks (Proposed ordinance extension for additional 22 months going to council on January 25th)
- Tess Harris gives presentation to committee on proposed ordinance that will authorize the continued closure of State Street.
- Ordinance establishes a 20' fire lane with a 13'6" vertical clearance on Promenade. Requires temporary business facilities to not encroach into fire lane (25 businesses impacted)
- Reopening of 1300 block of State Street, 00 West Victoria Block, and a few areas in the Funk Zone by March 8, 2022.
- Requires outdoor business areas to transition to portable equipment and furnishings on Promenade for cleaning and storm flow purposes. Starting date TBD by City Council on 1/25/22
- Chair Pinner asks about cleaning responsibilities of DTP and businesses. Sarah explains that the businesses are responsible for cleaning outdoor facilities, DTP cleans around them and pressure washes sidewalks, but does not clean business areas.
- Mr. Newkirk asks about enforcement on signage. Tess explains that the city is trying to move away from signage on parklets and sidewalks. Long term Promenade plan will include signage.

PUBLIC COMMENT:

- Accessible Santa Barbara says that all of these locations in the Promenade need to conform to the Americans with Disabilities Act and also CA building code. Agrees with the concern of raising parklets to be flush with sidewalks as well as the use of ramps where required. City needs to ramp up enforcement of accessibility with reimbursement from businesses that operate in Promenade.

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9) **REPORT FROM FINANCE SUB-COMMITTEE** (Location in video: 1:17:53)

RECOMMENDATION: That the Committee receive an update on the finance sub-committee meetings held on December 2, 2021 and January 6, 2021.

- Chair Pinner gives recap of previous two Finance Subcommittee members highlighting the deficit and significant drop in revenue that DTP has incurred as a result of pandemic.
- A large focus has been on parking rates in the downtown lots as well as the free period, comparing to other cities.
- Next DPC meeting will have much more detail on this discussion with full board being involved and receiving a presentation.
- Due to this, next DPC meeting will likely be longer than the typical 1.5 hour duration.

PUBLIC COMMENT:

None

10) **STATE STREET PROMENADE MAINTENANCE SERVICES** (Location in video: 1:23:45)

RECOMMENDATION: That the Committee review proposed service level tiers for State Street Promenade maintenance in Fiscal Year 2023.

- Sarah Clark looks at Janitorial contract as well as pressure washing contracts.
- Three tiers of services for janitorial services with the 1st tier being the status quo, promenade cleaning is handled by in-house staff currently.
- Tier 2 would include State Street, the 101 overcrossing, as well as stairways to/from State Street underpass. Tier 2 would also include a 4th daily cleaning of public restroom (currently 3 daily cleanings), removal of shopping carts and other bulky items. Elevators cleaned daily vs. current weekly cleanings.
- Tier 3 would include the 00 blocks from Cabrillo to Victoria, as well as the cleaning of trash cans, water fountains, benches, as well as areas under and around benches.
- Also three tiers of services for pressure washing, tier 1 is status quo with sidewalks from Cabrillo to Victoria, Gutierrez to Victoria, and sidewalks on the 101 underpass being pressure washed monthly.
- Tier 2 would include weekly pressure washing of aforementioned locations with the addition of the State Street Promenade.
- Tier 3 keeps weekly cleanings with addition of sidewalks on 00 blocks of Cabrillo to Victoria.
- Chair Pinner is in favor of tier 3 for both services, dependent on the cost implications and budget allowing for these increased costs.
- Mr. LaBrie echoes chair Pinner after hearing concerns on stepping up cleanliness of downtown in general.

PUBLIC COMMENT:

None

11) **PARKING LOT AUTOMATION** (Location in video: 1:36:22)

RECOMMENDATION: That the Committee receive an update on efforts to automate operations at Downtown parking lots.

- Roy Forney gives update on LPR testing at lot 8, testing went well with LPR functioning properly, gates raising and customers getting charged properly, etc.
- Communication tool in the pay column was not functioning properly, which kept customers from being able to communicate to office staff in cases where they needed assistance.

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- Ticket out to Skidata (vendor) to resolve this issue as well as an issue that was happening with LPR cameras in Lot 6 going down (Anacapa entrance), continued testing of a “hybrid” model with LPR and a staff member present will continue in various downtown lots.

PUBLIC COMMENT:

None

12) ADJOURNMENT

The meeting was adjourned at 9:17am