

CITY OF SANTA BARBARA  
COMMUNITY EVENTS AND FESTIVALS COMMITTEE



**SPECIAL MEETING  
AGENDA**

April 25, 2024  
9:30 – 10:30 AM  
Room 11 City Hall  
735 Anacapa St.  
Santa Barbara, CA 93101  
[www.SantaBarbaraCA.gov](http://www.SantaBarbaraCA.gov)

**COMMUNITY EVENTS AND FESTIVALS COMMITTEE  
MEMBERS**

Antoinette Chartier, Vice Chair  
Barry Dorsey, Chair  
Sarah McLelland  
Lynda Ramirez Dees  
Sara Wylder

**LIAISONS**

Oscar Gutierrez, Santa Barbara City Council  
Michael Drury, H.L.C.

**STAFF**

Hannah Rubalcava, SBCOAC Grants & Contracts Manager  
Sarah York Rubin, SBCOAC Executive Director  
Brandon Beaudette, Senior Assistant to City Administrator  
Nicole Grisanti, Administrator's Office Supervisor  
Talhia Dorado, Administrative Specialist

**WRITTEN PUBLIC COMMENT:** Public comments may be submitted via email to [contact@sbac.ca.gov](mailto:contact@sbac.ca.gov) before the beginning of the meeting. All public comments submitted via email will be provided to the Committee and will become part of the public record. You may also submit written correspondence via US Postal Service (USPS); addressed to the Office of Arts and Culture c/o Community Events and Festivals Committee, PO Box 2369, Santa Barbara, CA 93120.

**VERBAL PUBLIC COMMENT:** Public comment on matters not listed on the agenda will occur at the beginning of the meeting. The Board, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond the Board's subject matter jurisdiction. General public comment and public comment for matters that are on the agenda is limited to 2 minutes per person. Pooling of time is not allowed. Members of the public wishing to speak in person, during general public comment or on a matter on the agenda must submit a speaker slip to staff. The Chair will call your name when it is your turn to speak.

**AMERICANS WITH DISABILITIES ACT:**

In compliance with the Americans with Disabilities Act, if you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Santa Barbara County Office of Arts and Culture at (805) 568-3990. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**REPORTS:**

Copies of documents relating to agenda items are available for review at the Santa Barbara County Office of Arts and Culture office at 123 E. Anapamu St., Floor 2, Community Services Department, and agendas and reports are also posted online at <http://www.santabarbaraca.gov/gov/brdcomm/ac/arts/agendas.asp>. Materials related to an item on this agenda submitted to the Community Events & Festivals Committee after distribution of the agenda packet are available for public inspection at the Santa Barbara County Office of Arts and Culture, located at 123 E. Anapamu St., Floor 2, Community Services Department, during normal business hours.

**CALL TO ORDER**

**ROLL CALL & INTRODUCTIONS**

**CHANGES TO THE AGENDA**

**PUBLIC COMMENT**

**CONSENT CALENDAR**

**1. Subject: Approval of the Minutes**

Recommendation: That the Committee approve minutes from the meeting of October 18, 2023.

**ADMINISTRATIVE ITEMS**

**1. Review of 2023-2024 Community Events and Festivals Grant Process [NO ACTION REQUIRED]**

Recommendation: That the Committee receive a program status update from staff, discuss the 2023-2024 grant cycle analytics, and provide feedback regarding the grant review process and future considerations.

**2. Timeline for 2024-2025 Grant Program [NO ACTION REQUIRED]**

Recommendation: That the Committee receive an update from staff regarding the anticipated timeline for the upcoming grant cycle and determine a date for the next meeting.

**STAFF REPORTS**

**FUTURE ITEMS**

**ADJOURNMENT**



CITY OF SANTA BARBARA  
COMMUNITY EVENTS & FESTIVALS COMMITTEE

**SPECIAL MEETING MINUTES**

October 18, 2023

City Hall, Room 15  
735 Anacapa St., Santa Barbara, CA 93101

**CALL TO ORDER**

The meeting on Wednesday, October 18, 2023, was called to order at 12:02 p.m.

**ROLL CALL**

**Committee Members Present:**

Antoinette Chartier, Vice Chair  
Barry Dorsey, Chair  
Sarah McLelland  
Lynda Ramirez Dees

**Committee Members Absent:**

Katrina Carl  
Abaseh Mirvali  
Sara Wylder

**Staff Members Present:**

Hannah Rubalcava, SBCOAC Grants & Contracts Manager  
Sarah York Rubin, SBCOAC Executive Director  
Brandon Beaudette, Senior Assistant to City Administrator  
Nicole Grisanti, Administrator's Office Supervisor  
Talhia Dorado, Administrative Specialist

**CHANGES TO THE AGENDA**

None

**PUBLIC COMMENT**

No Public Comment Received.

**APPROVAL OF THE MINUTES FOR AUGUST 18, 2023 AND OCTOBER 10, 2023**

A motion was made to approve the minutes from the meeting of August 18, 2023. **M/S/C** Dees/Chartier. *Motion approved as presented.*

A motion was made to approve the minutes from the meeting of October 10, 2023. **M/S/C** Dees/Chartier. *Motion approved as presented.*

**COMMUNITY EVENTS AND FESTIVALS GRANT RECOMMENDATIONS**

The Committee approved that the grant recommendations be presented by the Community Events and Festivals Grant Panel for City Council review and consideration. **M/S/C** McLelland/Chartier. *Motion approved to be presented to City Council on November 7, 2023.*

**2023-2023 GRANT APPLICATION SUMMARY AND REVIEW**

Staff provided an overview of the 2023-2024 grant application and review process. The Committee members provided feedback regarding the grant review process and any considerations for future cycles.

**ADJOURNMENT**

The meeting was adjourned at 12:33 p.m.