



**City of Santa Barbara**  
**COMMUNITY DEVELOPMENT AND**  
**HUMAN SERVICES COMMITTEE**  
**MINUTES**  
**AUGUST 23, 2022**

6:00 P.M.  
David Gebhard Public Meeting Room  
630 Garden Street  
[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)

**COMMITTEE MEMBERS:**  
Charlotte Gullap-Moore, *Chair*  
Jenna Rolle, *Vice-Chair*  
Clarissa Montenegro  
Genese Kouakoua  
Vincent Gonzales  
Eric Grossman  
Robert Permut  
Jennifer Lemberger

**CITY COUNCIL LIAISON:**  
Kristen Sneddon

**STAFF:**  
Laura Dubbels, Housing and Human Services  
Manager  
Lindsey Drewes, Programs Specialist  
Myndi Hegeman, Programs Specialist

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**CALL TO ORDER**

The Committee meeting was called to order at 6:00 p.m. by Chair Charlotte Gullap-Moore

**ATTENDANCE**

Members Present: Gullap-Moore, Montenegro, Grossman, Permut, Lemberger  
Member Absent: Gonzales, Hamilton Rolle, Kouakoua  
Staff Present: Drewes, Dubbels

**GENERAL BUSINESS**

A. Public Comment:

Public comment opened with no members of the public present, it closed.

B. Approval of Minutes:

Motion: Approve the minutes of the Community Development and Human Services Committee meeting of May 24, 2022, as submitted.

Action: Montenegro/Gullap-Moore, 2/3/3. (Gonzales, Hamilton Rolle, Kouakoua absent.)  
New members Grossman, Permut, and Lemberger abstained as they were not appointed to committee at time of meeting. Motion carried.

**STAFF REPORTS/CDHSC DISCUSSION:**

1. WELCOME NEW CDHSC MEMBERS

Present: Gullap-Moore, Montenegro, Grossman, Permut, Lemberger

Introductions held.

2. REVIEW CDHSC'S ROLE IN GRANT FUNDING CYCLE, BYLAWS AND COMMITTEE GUIDE

Public comment opened with no members of the public present, it closed.

Discussion held.

**ADMINISTRATIVE ITEMS**

1. STAFF SITE VISITS

Drewes reported that staff is conducting Site Visits of all FY2022-2023 grant recipients. Site visits are projected to be completed January 2023.

**COMMITTEE AND STAFF COMMUNICATION**

Committee requested that a future meeting includes Neighborly software training and staff hold training sessions with individual committee members upon request.

Committee requested that the citizen participation manual be revised to conduct citizen survey's prior to holding the annual community needs assessment.

**ANNOUNCEMENTS**

**Next Regular Meeting: 9/27/2022 at 6:00 p.m.**

All meetings will be held at the David Gebhard Public Meeting Room, 630 Garden St. unless otherwise noted.

**ADJOURNMENT**

**Chair Gullap-Moore adjourned the meeting at 7:00 p.m.**