

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION
MINUTES
REGULAR MEETING**

Monday, January 13, 2020

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to Order & Roll Call.* The meeting was called to order by Chair Donna Lewis. Present: Commissioners Alan Kasehagen, Stephen Weiss, and Desmond O'Neill. Staff members Graciela Reynoso, Wendy Levy, and Erik Uchida were present.
2. *Public Comment.* There was nobody present at the meeting who wished to make a public comment.
3. *Approval of the Minutes from the Meeting of November 11, 2019.* A motion to approve the minutes from November 11, 2019 minutes was made and seconded (Kasehagen/O'Neill) and approved by voice vote.
4. *Introduction of New Civil Service Commissioners.* New Civil Service Commissioner, Stephen Weiss, introduced himself to the Commission.
5. *Adding Mediation to Civil Service Hearing Procedures.* The Commission was interested in adding Mediation as a part of the Civil Service Hearing Procedures. Wendy Levy explained that the City Attorney, Ariel Calonne, was reluctant to add Mediation to the Hearing Procedures without City Council approval. It was encouraged that the Commission make a recommendation to Council requesting that Mediation be added to the Hearing Procedures. It was explained that the Commission would need to draft the language for the change and that Ariel, as advisor to the Commission, could assist in the process. The Commission went on to discuss the need to add mediation to the hearing process.
6. *Topics for next meeting.* The Commission would like to continue their discussion about potentially adding mediation to the Civil Service Commission Hearing Procedures. The Commission would also like to add a standing item regarding upcoming hearings. The Commission discussed the details for the upcoming Civil Service Hearing on January 27th.
7. *Adjournment of Meeting.* A motion was made and seconded to adjourn the meeting.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Wendy Levy at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.