



**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
January 19, 2022  
MINUTES**

**CALL TO ORDER**

The meeting on Wednesday, January 19, 2022 was called to order at 6:05 p.m.

**CEREMONIAL ITEM**

1. New Appointment Airport Commission Members Levi Maaia and Dan Glaeser recited their Oath of Affirmation and were officially sworn in.

**ROLL CALL**

**Airport Commissioners:** Present: Paul Bowen, Dennis Houghton, Craig Arcuri, Carole Goodman, Levi Maaia, Dan Glaeser, Cassandra Reed

**Staff:** Brian D'Amour, Interim Airport Director  
Deanna Zachrisson, Business Development Manager  
Aaron Keller, Airport Operations Manager  
Andrew Bermond, Airport Facilities Manager  
Sara Iza, Capital Projects Manager  
Jonathan Abad, Business Manager  
Tava Ostrenger, Assistant City Attorney  
Mo Graham, Commission Secretary

**CHANGES TO THE AGENDA**

None.

**NOTICES**

2. That on Friday, January 14, 2022, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**PUBLIC COMMENT**

3. **Request to Speak:** Jennifer Berger.

**LIAISON REPORTS**

4. City of Santa Barbara Liaison Councilmember Eric Friedman  
City of Goleta Liaison Councilmember Kyle Richards

**ACTION:** Report presented by Eric Friedman.

## COMMISSION MATTERS

### 5. Subject: Election of Officers and Subcommittee Assignments

Recommendation: That Airport Commission elect a 2022 Chair, Vice Chair, and make subcommittee assignments to proposed subcommittee structure.

**ACTION:** Motion/Second made by Commissioners Houghton/Goodman to nominate Craig Arcuri as Chair. In Favor: Goodman/Arcuri/Houghton/Glaeser. Opposed: Reed/Bowen/Maaia. The Motion passed.

**ACTION:** Motion/Second made by Commissioners Arcuri/Glaeser to nominate Dennis Houghton as Vice Chair. In Favor: Goodman/Reed/Glaeser/Houghton/Maaia/Arcuri. Opposed: Bowen. The Motion passed.

**ACTION:** Motion/Second made by Commissioners Bowen/Maaia to approve the following slate of Subcommittee Assignments as identified for 2022. Unanimous roll call vote.

SUBCOMMITTEES	COMMISSION MEMBERS
Air Service	Chair - Dennis Houghton
	Paul Bowen
	Levi Maaia
	<i>Alternate: Craig Arcuri</i>
Budget	Chair - Paul Bowen
	Craig Arcuri
	Dan Glaeser
	<i>Alternate: Cassandra Reed</i>
General Aviation	Chair - Paul Bowen
	Craig Arcuri
	Cassandra Reed
	<i>Alternate: Dennis Houghton</i>
Ground Transportation	Chair - Craig Arcuri
	Dennis Houghton
	Carol Goodman
	<i>Alternate: Levi Maaia</i>
Lease Review	Chair - Dan Glaeser
	Paul Bowen
	Craig Arcuri
	<i>Alternate: Levi Maaia</i>
Noise Advisory	Chair - Paul Bowen
	Dennis Houghton
	Carol Goodman
	<i>Alternate: Cassandra Reed</i>

## DIRECTOR'S REPORT

6.
  - Business and Development
  - Certification and Operations
  - Facilities and Maintenance
- A. Airport Operations
  - Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
  1. Marketing & Communications Program
  2. Business & Property Management
  3. Facilities Maintenance
- C. Capital Projects
  1. Federal Aviation Administration Airport Improvement Program (AIP) Grant Projects :
    - a. Taxiway H Environmental Assessment
    - b. Airfield Marking, Signage, and Lighting Plan Update
- D. City Council

**ACTION:** Presented.

## CONSENT CALENDAR

**7. Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, November 17, 2021.

**8. Subject: Lease Agreement – Ace Rivington, Inc.**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a five (5) year lease agreement with Ace Rivington, Inc., a California Corporation, for approximately 1,390 square feet at 90 Dean Arnold Place, Unit A at Santa Barbara Airport for a denim apparel business, with a lease commencement date to be determined upon completion of needed maintenance/repairs to the space. The total annual rent for the first year of the agreement is \$22,776.60.

**9. Subject: Lease Agreement – Derrick's Roofing, Inc.**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a five (5) year lease agreement with Derrick's Roofing, Inc., a California Corporation, for 3,280 square feet of Building 223 and 3,700 square feet of adjacent yard space at 94 Frederick Lopez Road, Suite C, at Santa Barbara Airport, with lease

commencement on March 1, 2022 and rent commencement on April 1, 2022. Total annual rent for the first agreement year will be \$55,185.24, not including utility costs, insurance or County possessory interest taxes.

**ACTION:** Motion / Second by Commissioners Bowen / Houghton to approve the Consent Calendar. Unanimous roll call vote with Commissioner Glaeser abstaining from the vote.

**ADJOURNMENT** – 7:20 p.m. on order of Chair, Craig Arcuri.



---

Maureen Graham  
Commission Secretary