



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
November 17, 2021
MINUTES**

CALL TO ORDER

The meeting on Wednesday, November 17, 2021 was called to order at 6:03 p.m.

ROLL CALL

Airport Commissioners: Present: Jim Wilson, Paul Bowen, Carl Hopkins,
Dennis Houghton, Craig Arcuri, Carole Goodman,
Excused: Cassandra Reed

Staff: Henry Thompson, Airport Director
Deanna Zachrisson, Business Development Manager
Aaron Keller, Airport Operations Manager
Andrew Bermond, Airport Facilities Manager
Tava Ostrenger, Assistant City Attorney
Mo Graham, Commission Secretary

CHANGES TO THE AGENDA

None.

NOTICES

1. That on Thursday November 11, 2021, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. **Request to Speak:** None.

LIAISON REPORTS

3. City of Santa Barbara Liaison Councilmember Eric Friedman
City of Goleta Liaison Councilmember Kyle Richards

ACTION: Reports presented by Eric Friedman and Kyle Richards.

DIRECTOR'S REPORT

4.
 - Business and Development
 - Certification and Operations
 - Facilities and Maintenance
- A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Marketing & Communications Program
 2. Business & Property Management
 3. Facilities Maintenance
- C. Capital Projects
 1. Federal Aviation Administration Airport Improvement Program (AIP) Grant Projects :
 - a. Taxiway H Environmental Assessment
 - b. Airfield Marking, Signage, and Lighting Plan Update
- D. Financial Summary

ACTION: Presented.

CONSENT CALENDAR

5. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, August 18, 2021.

Recommendation: That Airport Commission waive the reading and approve the minutes of the Noise Advisory Subcommittee Meeting of Monday, September 13, 2021.

6. Subject: Property Management Report – October 2021

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

7. Subject: Lease Agreement – Siempre Manana, Inc., dba JaniCare

Recommendation: That Commission approve and authorize the Airport Director to execute a two (2) year Lease Agreement with a one (1) year option with Siempre Manana, Inc., a California Corporation, for 3,200 square feet of Building 345 at 100-A Clyde Adams Road, at the Santa Barbara Airport, effective November 1, 2021 for a monthly rental beginning at \$5,011.20.

ACTION: Motion / Second by Commissioners Wilson / Hopkins to approve the Consent Calendar. Unanimous roll call vote.

ADMINISTRATIVE REPORTS

8. Subject: Presentation Regarding Aircraft Noise

Recommendation: That Airport Commission receive a staff presentation regarding community aircraft noise concerns surrounding the Santa Barbara Airport.

ACTION: Presented

9. Subject: Presentation on DRAFT Airport Minimum Standards Changes

Recommendation: That Airport Commission receive a staff presentation regarding an update of the SBA Minimum Standards.

ACTION: Presented

Request to Speak: Darryl Eaton, Vince Mrstik, Terry Harris, Greg Direnfield, Justin Robertson, Joseph Moore, Andy Mack.

ADJOURNMENT – 8:01 p.m. on order of Chair, Craig Arcuri.



Maureen Graham
Commission Secretary