



City of Santa Barbara
Airport Department

Meeting: 09/21/22
Agenda Item No. 13

DATE: September 21, 2022
TO: Airport Commission
FROM: *BD* Brian D'Amour, Interim Airport Director
SUBJECT: Recommended Final Minimum Standard Requirements for Aeronautical Activities at the Santa Barbara Municipal Airport

RECOMMENDATION: That the Airport Commission:

- A. Receive a presentation from staff regarding the Final Minimum Standard Requirements for Aeronautical Activities at the Santa Barbara Municipal Airport; and
- B. Recommend that the City Council approve the Minimum Standard Requirements for Aeronautical Activities at the Santa Barbara Municipal Airport.

DISCUSSION:

Since 2017, the Santa Barbara Airport (SBA) has been working with its stakeholders to update the Minimum Standard Requirements for Aeronautical Activities at the Santa Barbara Municipal Airport (Minimum Standards). A draft Minimum Standards document was presented to the Airport Commission on November 17, 2021 and was made available for public comment from December 2, 2021 to January 3, 2021.

Airport staff, under new leadership, reviewed all public comments and made further refinements to the draft Minimum Standards. Staff presented a revised draft minimum Standards to the Airport Commission on June 15, 2022. The Airport Commission recommended that the General Aviation subcommittee further discuss the draft Minimum Standards. The General Aviation subcommittee provided additional comments to staff on August 9, 2022 and recommended that the document, with additional revisions be taken to the full Airport Commission.

Staff is recommending that the Airport Commission receive a presentation from staff highlighting the proposed changes to the Minimum Standards. Staff further recommends that the Airport Commission recommend that the City Council approve the Minimum Standards.

Proposed Additional Revisions to Minimum Standards

Based on comments received at the General Aviation Subcommittee meeting on August 9, 2022, airport staff revised the draft Minimum Standards (Attachment 1). For reference purposes a redline/strikeout version comparing the recommended final draft Minimum Standards to the June 9, 2022 draft is included as Attachment 2.

Key highlights of the final edits are listed below:

- Article 2. Definitions
 - Revised definitions for Flight Training and Ground School
- Article 3, Section 3-11 Violations
 - Section added
- Article 5, Section 5-3. Aircraft Storage
 - Minor revisions to aircraft storage requirements
- Article 5, Section 5-4. Fuel Facility and Services
 - Deleted some unnecessary language
- Article 7. Specialized Aviation Service Operator
 - Revised language to not restrict subcontracting
- Article 7, Section 7-4. Flight Training
 - First paragraph revised to align with Flight Training definition
- Article 8. Independent Operators
 - Removed requirement for Independent Operators to provide to the Airport Director a copy of every notice of insurance coverage provided to each customer
 - Removed redundant paragraph referencing fees
 - Added paragraph prohibiting solicitation of services on Airport property and referring to the City Sign Ordinance
- Article 8, Section 8-1. Independent Flight Training Operator
 - Eliminated requirement to submit logs to the Airport Director
 - Eliminated prohibition of advertising from this section
- Article 8, Section 8-3. Independent Aircraft or GSE Maintenance Operator
 - Major Alterations and Major Repairs only permitted in a facility that meets all applicable fire and safety codes
- Article 8, Section 8-4. Independent Avionics or Instrument Maintenance Operator
 - Major Alterations and Major Repairs only permitted in a facility that meets all applicable fire and safety codes
- Article 10. Section 10-1. Flying Clubs
 - Simplified redundant paragraph referencing fees
 - Policies 1-8 – minor revisions to align with 5190.6(b)
 - Records only required upon request

Airport staff are recommending that the Airport Commission support and recommend that the City Council approve the revised draft Minimum Standards.

PREPARED BY: Brian D'Amour, Interim Airport Director