



# City of Santa Barbara

## AIRPORT COMMISSION

### MEETING AGENDA

JULY 20, 2022

6:00 P.M.

Airport Administration Conference Room

601 Firestone Road, Santa Barbara

[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)

[FlySBA.com](http://FlySBA.com)

#### Commissioners

Carole Goodman

Cassandra Reed

Dan Glaeser

Levi Maaia

Paul Bowen

Dennis Houghton, Vice Chair

Craig Arcuri, Chair

**City of SB Council Liaison** – Eric Friedman

**City of Goleta Council Liaison** – Kyle Richards

#### Staff

Brian D'Amour, Interim Airport Director

Robert Dixon, Airport Properties Manager

Steve Spurlock, Acting Airport Operations Manager

Andrew Bermond, Airport Facilities Manager

Jonathan Abad, Airport Business Manager

Sara Iza, Airport Development Manager

Tava Ostrenger, Assistant City Attorney

Mo Graham, Commission Secretary

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

Each speaker will be given a total of 3 minutes to address the Commission. Pooling of time is not allowed during general public comment. The time allotted for general public comment at the beginning of the 6:00 p.m. session is 30 minutes. The Airport Commission, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond the Commission's subject matter jurisdiction.

**PUBLIC COMMENT ON AGENDIZED ITEMS:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission. Each speaker will be given a total of 3 minutes to address the Commission.

**CONSENT CALENDAR:** The Consent Calendar is comprised of items that will not usually require discussion by the Airport Commission. A Consent Calendar item is open for discussion by the Airport Commission upon request of a Commissioner, Airport staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Commission considers the Consent Calendar.

**REPORTS:** Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at [SantaBarbaraCA.gov/ACagendas](http://SantaBarbaraCA.gov/ACagendas). Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**CONTINUED ON THE NEXT PAGE**

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**TELEVISION COVERAGE:** The Airport Commission's meetings are rebroadcast on Santa Barbara's City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at:  
[www.SantaBarbaraCA.gov/CityTVProgramGuide](http://www.SantaBarbaraCA.gov/CityTVProgramGuide)

## CALL TO ORDER

## ROLL CALL

### 1. CHANGES TO THE AGENDA

## NOTICES

2. That on Thursday, July 14, 2022, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## PUBLIC COMMENT

3. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 3 minutes.

## LIAISON REPORTS

4. City of Santa Barbara Liaison Councilmember Eric Friedman  
City of Goleta Liaison Councilmember Kyle Richards

## REPORT FROM THE INTERIM AIRPORT DIRECTOR

5. Recommendation: That Airport Commission hear a brief report from the Interim Airport Director. The report will include an update on commercial airline activity, a current year budget summary, and a brief summary of Director activities.

## CONSENT CALENDAR

6. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, June 15, 2022.

7. **Subject: Property Management Report – July 2022**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

8. **Subject: Approve Advertising Concession Agreement With Fuse Connect, LLC**

Recommendation: That Airport Commission recommend to City Council that the Airport Director execute a three-year Concession Agreement with two one-year options to extend with Fuse Connect, LLC to manage advertising sales at Santa Barbara Airport.

**9. Subject: Approve Amendment To Passenger Facility Charge Application**

Recommendation: That Airport Commission recommend to City Council that the Airport Director submit an amendment to Passenger Facility Charge (PFC) Application No. 7, continuing the \$4.50 PFC fee, for an increase of \$9,942,996 from the original application amount of \$19,945,000 to \$29,887,996 to include the interest portion of the debt service for the Airline Terminal Improvement Project as part of the construction of the John T. Rickard Airline Terminal Project completed in June 2011.

**ADMINISTRATIVE REPORTS**

**10. Subject: Presentation Regarding New Santa Barbara Airport Website**

Recommendation: That Airport Commission receive a staff presentation regarding the new City of Santa Barbara Airport Department website (flysba.com).

**11. Subject: Commercial – Industrial Rental Rates**

Recommendation: That Airport Commission approve the proposed Fiscal Year 2023 property rental rates for the Commercial – Industrial buildings and land at the Santa Barbara Airport.

**12. Subject: Airport Tenant Signage Project**

Recommendation: That Airport Commission receive a staff presentation regarding the development of an Airport Tenant Sign Program.

**ADJOURNMENT**

*The next Airport Commission Meeting is scheduled for August 17, 2022 at 6:00 p.m.*