



**CITY OF SANTA BARBARA
ACCESS ADVISORY COMMITTEE
*SantaBarbaraCA.gov/AccessAC***



**MINUTES
REGULAR MEETING
Meeting held at the David Gebhard Public Meeting
Room
Date: November 17, 2023
Time: 9:30 a.m.**

COMMITTEE MEMBERS: James Marston, Chair; Robert Burnham, Vice Chair; Skylar Covich; Nick Koonce; Karen Luckett; Michael Rassler; Susanne Tejada

COUNCIL LIAISON: Oscar Gutierrez, Santa Barbara City Councilmember

STAFF LIAISONS: Brian D'Amour, P.E., City Engineer
Daniel Hentschke, Assistant City Attorney
Sarita King, Administrative Assistant
Raymond Lam, Administrative Specialist

ROLL CALL AND INTRODUCTION OF STAFF AND PUBLIC

Committee Members

James Marston, Chair	Present
Robert Burnham, Vice Chair	Present
Skylar Covich	Present
Nick Koonce	Present
Karen Luckett	Present
Michael Rassler	Present
Susanne Tejada	Present

City Staff

Councilmember Oscar Gutierrez	Absent
Brian D'Amour, P.E., City Engineer	Present
Daniel Hentschke, Assistant City Attorney	Absent
Sarita King, Administrative Assistant	Present
Raymond Lam, Administrative Specialist	Present

Guests

Sarah Clark, Downtown Plaza and Parking Manager
Sally Swanson and Scott Saddlemire; Sally Swanson & Associates

Public

Nancy Caponi

1. **CALL TO ORDER, ROLL CALL, AND INTRODUCTION OF STAFF AND PUBLIC** ([Hyperlink to video of agenda item](#))
2. **COMMITTEE MEMBER REPORTS AND STAFF ANNOUNCEMENTS** ([Hyperlink to video of agenda item](#))

3. PUBLIC COMMENT ([Hyperlink to video of agenda item](#))

Any member of the public may address the Access Advisory Committee for up to five minutes on any subject within the jurisdiction of the Access Advisory Committee that is not scheduled for a public discussion.

Public Comment

None at this time.

4. APPROVAL OF MINUTES ([Hyperlink to video of agenda item](#))

Recommendation: The Access Advisory Committee waived further reading and approved the Minutes from the Regular Meeting of August 25, 2023. [Click here for a hyperlink to the Minutes of August 25, 2023.](#)

Motion to approve the minutes; Rassler/Tejada.

Decision: (7:0:0)

5. ADA COORDINATOR'S REPORT ([Hyperlink to video of agenda item](#))

Recommendation: The Access Advisory Committee received a brief report from the ADA Coordinator on staffing updates, the monthly ADA Coordinator meeting and their work with advisory boards, a report from Street Operations and Infrastructure Manager, active projects update, new and modified blue curb zones, and a chance to revisit the Ad Hoc Committee in February.

6. AD HOC COMMITTEE REPORTS ([Hyperlink to video of agenda item](#))

Recommendation: The Access Advisory Committee received updates from the following:

a Annual Report Ad Hoc Committee (Covich, Koonce, Luckett)

No report at this time. ([Hyperlink to video of agenda item](#))

b Sidewalk Ad Hoc Committee (Marston, Burnham, Koonce)

([Hyperlink to video of agenda item](#))

c Parking Ad Hoc Committee (Koonce, Tejada, Luckett)

No report at this time.

([Hyperlink to video of agenda item](#))

d Outdoor Dining And Parklets Ad Hoc Committee (Luckett, Marston, Tejada)

([Hyperlink to video of agenda item](#))

e Valet Parking Ad Hoc Committee (Koonce, Burnham, Luckett)

Motion to dissolve Valet Ad Hoc Committee, as it is redundant to the Parking Ad Hoc Committee and has not met in several years;

Koonce/Rassler

No vote was made by the Committee

([Hyperlink to video of agenda item](#))

f Special Events Ad Hoc Committee (Koonce, Luckett, Rassler)

([Hyperlink to video of agenda item](#))

g Recognition Nomination Ad Hoc Committee (Koonce, Covich, Luckett)

No report at this time.

([Hyperlink to video of agenda item](#))

h Accessible Parking Ad Hoc Committee (Koonce, Luckett, Tejada)

It was noted that this Ad Hoc Committee duplicates the Valet Ad Hoc and should be removed from the list going forward.

([Hyperlink to video of agenda item](#))

- 7. STATE STREET PROMENADE INTERIM OPERATIONS** ([Hyperlink to video of agenda item](#))
Recommendation: The Committee received a staff presentation regarding the Committee's role in the State Street Interim Operations, and worked to establish a process for providing reports and recommendations on proposed regulations, and nominate a working group on interim operations. ([Click here for Staff Report.](#))

Motion to change name from the Outdoor Dining and Parklets Ad Hoc Committee to the Outdoor Dining and State Street Interim Operations Ad Hoc Committee; Koonce/Rassler
Decision: (7:0:0)

- 8. TEN MINUTE BREAK** ([Hyperlink to video of agenda item](#))

- 9. ADA TRANSITION PLAN UPDATE** ([Hyperlink to video of agenda item](#))

Recommendation: The Access Advisory Committee received a presentation from representatives from Sally Swanson & Associates on the updates to the ADA Transition Plan.

([Click below to the hyperlink to the location-specific Draft ADA Transition Plan Report](#))

[ADA Transition Plan Report – Alice Keck Park](#) (105 pages)

[ADA Transition Plan Report – Cabrillo Pavilion](#) (93 pages)

[ADA Transition Plan Report – Central Library](#) (91 pages)

[ADA Transition Plan Report – City Hall and City Hall Annex](#) (226 pages)

[ADA Transition Plan Report – Community Development](#) (229 pages)

[ADA Transition Plan Report – Eastside Library](#) (133 pages)

[ADA Transition Plan Report – MacKenzie Park](#) (195 pages)

[ADA Transition Plan Report – Westside Library](#) (131 pages)

MOTION to hold a special meeting with the Chief Building Official, Risk Management, and City Attorney to review and discuss specifically building code violations in recent alternations.

Koonce/no second

Decision: (7:0:0)

MOTION: to form a Transition Plan Ad Hoc Committee with Koonce, Tejada, Marston as members. Koonce/no second

Decision: (6:0:1)

Adjournment: 11:57 am

DATE OF NEXT MEETING: 9:30 a.m. on Friday, February 23, 2023.