

**APPROVED**



**CITY OF SANTA BARBARA  
ACCESS ADVISORY COMMITTEE  
*SantaBarbaraCA.gov/AccessAC***



**MINUTES  
SPECIAL MEETING  
Meeting held at the David Gebhard Public  
Meeting Room and via ZOOM Webinar  
Date: January 25, 2023  
Time: 9:30 a.m.**

**COMMITTEE MEMBERS:** James Marston, Chair; Robert Burnham, Vice Chair; Skylar Covich; Nick Koonce; Karen Luckett; Michael Rassler; Susanne Tejada

**COUNCIL LIAISON:** Meagan Harmon, Santa Barbara City Councilmember

**STAFF LIAISONS:** Brian D’Amour, P.E., City Engineer  
Daniel Hentschke, Assistant City Attorney  
Sarita King, Administrative Assistant  
Raymond Lam, Administrative Specialist

**ROLL CALL AND INTRODUCTION OF STAFF AND PUBLIC**

**Committee Members**

James Marston, Chair.....	Present
Robert Burnham, Vice Chair .....	Absent
Skylar Covich .....	Absent
Nick Koonce.....	Present
Karen Luckett .....	Present
Michael Rassler .....	Present
Susanne Tejada.....	Present

**City Staff**

Councilmember Oscar Gutierrez.....	Present
Brian D’Amour, P.E., City Engineer .....	Present
Daniel Hentschke, Assistant City Attorney.....	Absent
Sarita King, Administrative Assistant .....	Present
Raymond Lam, Administrative Specialist.....	Present
Tess Harris, State Street Master Planner .....	Present
Timmy Bolton, Project Planner .....	Present

**Guests**

Matt Shawaker, Director of Urban Design for MIG, Inc. .... Present

**Public**

Barbara Silver  
Gail Metzger

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1. **CALL TO ORDER**
2. **ROLL CALL AND INTRODUCTION OF STAFF AND PUBLIC** Chair Marston noted that the new City Council Liaison, Oscar Gutierrez, was present. ([Hyperlink to video of agenda item](#))
3. **STATE STREET MASTER PLAN UPDATE (9:35 a.m.)** ([Hyperlink to video of agenda item](#))  
The Access Advisory Committee received a presentation and provided feedback to Tess Harris, State Street Master Planner; Timmy Bolton, Project Planner; and Matt Shawaker, Director of Urban Design for MIG, Inc., on the State Street Master Plan and discussed the past, present, and future condition of State Street. ([Click here for Staff Report](#)) More information may be found at <https://statestreet.santabarbaraca.gov/>.
4. **ADA TRANSITION PLAN UPDATE (10:50 a.m.)** ([Hyperlink to video of agenda item](#))  
Recommendation: That the Access Advisory Committee receive a presentation on the ADA Transition Plan from Brian D'Amour, P.E., City Engineer/ADA Coordinator. Options were presented to the Committee. ([Click here for Staff Report](#))  
Motion: That the Committee recommend an update to the ADA Transition report from 2008 regarding the nine priority locations.  
Motion by Rassler, Seconded by Koonce  
Votes Yea: 5; Abstain: 0; Absent: 2

**ADJOURNMENT** at 12:10 p.m.

**DATE OF NEXT MEETING: Friday, February 24, 2023, at 9:30 a.m.**