



**CITY OF SANTA BARBARA
ACCESS ADVISORY COMMITTEE**
SantaBarbaraCA.gov/AccessAC



**MINUTES
REGULAR MEETING**
Meeting held via ZOOM Webinar
Date: February 25, 2022
Time: 9:30 a.m.

COMMITTEE MEMBERS: James Marston, Chair; Robert Burnham, Vice Chair;
Skylar Covich; Nick Koonce; Karen Luckett; Michael Rassler;
Susanna Tejada

COUNCIL LIAISON: Meagan Harmon, Santa Barbara City Councilmember

STAFF LIAISONS: Ashleigh A. Shue, P.E., Interim City Engineer/ADA Coordinator
Daniel S. Hentschke, City Attorney IV
Sarita King, Administrative Assistant
Lia Monaco, Administrative Specialist

ROLL CALL AND INTRODUCTION OF STAFF AND PUBLIC

Committee Members

James Marston, Chair	Present
Robert Burnham, Vice Chair.....	Present
Skylar Covich	Present
Nick Koonce	Present
Karen Luckett	Present
Michael Rassler.....	Present
Susanna Tejada	Present

City Staff

Councilmember Meagan Harmon.....	Present
Ashleigh A. Shue, P.E., Interim City Engineer, ADA Coordinator	Present
Sarita King, Administrative Assistant	Present
Lia Monaco, Administrative Specialist	Present
Daniel S. Hentschke, City Attorney IV	Present
Laura Yanez, P.E., Principal Engineer	Present
Angela Oslund, Facilities Manager	Present
Jesse Wheeler, Supervising Engineer	Present
Jessica Grant, Interim Public Works Downtown Manager	Present
Sarah Clarke, Acting Transportation Planning Supervisor	Present

Public

Accessible Santa Barbara
Barbara Silver
Elizabeth Sorgman
Nancy Caponi

DRAFT

1. CALL TO ORDER

Chair James Marston called meeting to order at 9:30 am. ([Hyperlink to video item](#)).

2. ROLL CALL AND INTRODUCTION OF STAFF AND PUBLIC ([Hyperlink to video item](#)).

3. INTRODUCTION OF COMMITTEE MEMBERS ([Hyperlink to video item](#)).

4. COMMITTEE MEMBER REPORTS AND STAFF ANNOUNCEMENTS ([Hyperlink to video item](#)).

Ms. Tejada, also a member of the State Street Advisory Committee shared an update on the State Street Master Plan. Chair Marston shared information regarding the installation of compliant tactile domes near the MTD Terminal. He also shared that conversations are on-going regarding digital as well as in-person meetings.

5. PUBLIC COMMENT ([Hyperlink to video item](#)).

Any member of the public may address the Access Advisory Committee for up to five minutes on any subject within the jurisdiction of the Access Advisory Committee that is not scheduled for a public discussion.

6. APPROVAL OF MINUTES ([Hyperlink to video item](#)).

Recommendation: That the Access Advisory Committee waive further reading and approve the Minutes from the Regular Meeting of November 5, 2021, ([Click here for hyperlink to Approved Minutes](#)), and the Minutes of the Special Meeting of November 19, 2021 ([Click here for hyperlink to Approved Minutes](#)).

Motion: To approve the minutes of November 5, 2021.

Motion by Rassler; Seconded by Koonce

Votes: Yeas: 7; Abstain: 0; Absent: 0

Motion: To approve the minutes of November 19, 2021.

Motion by Rassler; Seconded by Koonce

Votes: Yeas: 7; Abstain: 0; Absent: 0

7. CHAIR AND VICE-CHAIR ELECTION ([Hyperlink to video item](#)).

Election of new Chair and Vice-Chair for Access Advisory Committee.

Motion: Ms. Lockett nominated Chair Marston as Chair, and he accepted.

Votes: Yeas: 7; Abstain: 0; Absent: 0

Motion: Mr. Burnham nominated Mr. Rassler and Ms. Tejada, as Vice Chair; both declined.

Motion: Ms. Tejada nominated Mr. Burnham, and he accepted.

Votes: Yeas: 7; Abstain: 0; Absent: 0

8. ADA COORDINATOR'S REPORT ([Hyperlink to video item](#)).

The Access Advisory Committee receive a brief report from the ADA Coordinator on various accessibility-related items, including the clearance of the sidewalk at 1034 Bath Street.

9. STREETS CAPITAL PROJECTS – BI-ANNUAL UPDATE ([Hyperlink to video item](#)).

The Access Advisory Committee received a report on Streets projects from Laura Yanez, P.E., Principal Engineer, on Streets Capital projects scheduled for the next three to six months, including the Eastside Paseos Project and Downtown De La Vina Project, the Cabrillo Roundabout at Los Patos Drive, and the Depot Lot Project.

DRAFT

- 10. FACILITIES PROJECTS – BI-ANNUAL UPDATE** ([Hyperlink to video item](#)).
The Access Advisory Committee received a report from Jesse Wheeler, Project Engineer, and Angela Oslund, Facilities Manager, of the Public Works Department Facilities Division on the status of various capital projects including the Louise Lowery Davis Center, and the Library Plaza and Library Elevator Projects.
- 11. BREAK** ([Hyperlink to video item](#)).
- 12. OUTDOOR DINING OPERATIONS UPDATE** ([Hyperlink to video item](#)).
The Access Advisory Committee received a report from Sarah Clark, Acting Downtown Plaza and Parking Manager, and Jessica Grant, Interim Public Works Downtown Manager, regarding the current status of sidewalk enforcement, and on Outdoor Dining Operations, including the expansions into the right of way on State Street and parkways throughout the City. Mr. Hentschke also spoke about the ordinance as it relates to compliance for ADA requirements including ramp and table requirements on roadway and sidewalk areas. Mr. Koonce requested that the Committee add to the agenda for the May 2022 Committee meeting a discussion to form a resolution regarding the City’s response to accessibility in the public right of way.
Motion: Mr. Burnham made the motion, Mr. Koonce seconded.
Votes: Yeas: 7; Abstain: 0; Absent: 0
- 13. SUBCOMMITTEE REPORTS** ([Hyperlink to video item](#)).
Recommendation: That the Access Advisory Committee receive an update from the following:
- Sidewalk Ad-Hoc Committee (Marston, Burnham, Koonce) ([Hyperlink to video item](#)).
 - Blue Curb Parking Ad-Hoc Committee (Koonce, Tejada) ([Hyperlink to video item](#)).
 - Annual Report and Access Advisory Committee Resolution Ad-Hoc Committee (Koonce, Burnham) ([Hyperlink to video item](#)). This will be renamed for next meeting to the “Annual Report Ad-Hoc Committee”.
 - Website Application Replacement Project Ad-Hoc Committee (Burnham, Koonce, Marston) ([Hyperlink to video item](#)).
 - Outdoor Dining and Parklets Ad-Hoc Committee (Tejada, Marston) ([Hyperlink to video item](#)). Ms. Lockett will join this Committee.

ADJOURNMENT Meeting adjourned at 12:25 p.m. ([Hyperlink to video item](#)).

DATE OF NEXT REGULAR MEETING: Friday, May 20, 2022, at 9:30 a.m. via ZOOM Webinar.