



City of Santa Barbara, Public Works Department

Pre-Construction Notification

Insert Name of Project of Address Here

Insert logo here of
contractor or
business doing work

Insert date of distribution

Dear Business/Neighbor,

The purpose of this notification is to let you know of some construction work in the street that may impact your business. The City of Santa Barbara has issued a permit to complete the below scope of work. The City has placed certain conditions on this work due to economic recovery and COVID-19 accommodations associated with the temporary State Street Pedestrian Promenade. The goal is to minimize impacts and communicate in advance on any temporary accommodations due to construction.

Permitted Contractor: **Insert business name**

Contact Information: **Insert name of Supervisor/Coordinator, phone, and email**

Scope of Work: **Insert few sentence scope of work.** Example: Trench in sidewalk to replace broken water service. The work will require closure of the sidewalk and a pedestrian detour will be setup to the east side of State Street. When trenching is not active a temporary plate will be used to reopen the sidewalk.

Schedule: **Insert high level schedule including general duration and significant items (e.g. a business may need to temporarily relocate outdoor dining)**

During construction, you may notice heavy equipment, construction workers, and traffic adjustments at the construction site. Temporary traffic control measures will be installed with a condition from City to generally reopen by 10 a.m. Monday – Friday and no weekend work. There may be some temporary parking restrictions in the 00 blocks as needed for equipment. You will be able to access your driveway/entrance. **Utility services are not anticipated to be impacted at your business.**

If you have coordination concerns prior to or during construction, please contact the permitted contractor or you may contact the Public Works Counter at (805) 564-5388 or via e-mail at pwcounter@SantaBarbaraCA.gov. To coordinate any Downtown Plaza experience issues, feel free to contact Downtown Parking at 805-564-5656.

Thank you for your patience during this necessary work.