City of Santa Barbara, Public Works Department

Pre-Construction Notification

Insert Name of Project of Address Here

Insert date of distribution

Dear Business/Neighbor,

The purpose of this notification is to let you know of some construction work in the street that may impact your business. The City of Santa Barbara has issued a permit to complete the below scope of work. The City has placed certain conditions on this work due to economic recovery and COVID-19 accommodations associated with the temporary State Street Pedestrian Promenade. The goal is to minimize impacts and communicate in advance on any temporary accommodations due to construction.

Permitted Contractor: Insert business name
Contact Information: Insert name of Supervisor/Coordinator, phone, and email
Scope of Work: Insert few sentence scope of work. Example: Trench in sidewalk to replace broken water service. The work will require closure of the sidewalk and a pedestrian detour will be setup to the east side of State Street. When trenching is not active a temporary plate will be used to reopen the sidewalk.
Schedule: Insert high level schedule including general duration and significant items (e.g. a business may need to temporarily relocate outdoor dining)

During construction, you may notice heavy equipment, construction workers, and traffic adjustments at the construction site. Temporary traffic control measures will be installed with a condition from City to generally reopen by 10 a.m. Monday – Friday and no weekend work. There may be some temporary parking restrictions in the 00 blocks as needed for equipment. You will be able to access your driveway/entrance. Utility services are not anticipated to be impacted at your business.

If you have coordination concerns prior to or during construction, please contact the permitted contractor or you may contact the Public Works Counter at (805) 564-5388 or via e-mail at pwcounter@SantaBarbaraCA.gov. To coordinate any Downtown Plaza experience issues, feel free to contact Downtown Parking at 805-564-5656.

Thank you for your patience during this necessary work.

Copy to: pwcounter@santabarbarca.gov, dtait@santabarbarca.gov, rforney@santabarbaraca.gov; erik@downtownsb.org