



City of Santa Barbara

Community Development Department

SantaBarbaraCA.gov

Building and Safety Inspection Bulletin

Remote Video Inspection

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Remote Video Inspection is an alternative to an on-site inspection that is currently required due to Coronavirus transmission concerns. The process for scheduling a Remote Video Inspection is as follows:

1. Schedule your Building and Safety Inspection per normal procedures via email Inspections@SantaBarbaraCA.gov or **805-564-5492**
2. Between 7:30 am and 8:30 am on the morning of your scheduled Inspection, a City Building Inspector will call you at the phone number you have provided.
 - o The Inspector will coordinate with you a specific time that day to call you and conduct a **GOOGLE DUO** or **FACE TIME** inspection.
3. It is the responsibility of the Permittee (Contractor, Architect, or Owner) to have access to **GOOGLE DUO** or **FACE TIME** on their smart phone.
4. <https://duo.google.com/about/>
5. <https://support.apple.com/en-us/HT204380>

Remote Video Inspection is Available for:

All Residential and Commercial inspections unless the City Building Inspector determines the inspection is to complex.

Note: Based on the size and/or complexity of the project it may not be possible to complete the inspection via Remote Video Inspection. In that case, the **City Building Inspector** working remotely will partially approve the inspection and make every effort to route a field City inspector to complete the inspection the same day. If this is not possible, the City inspector will schedule a field inspection for the next business day.

Customer's Responsibilities:

4G Wireless Service is Required

- Ensure your inspection location has 4G connectivity and your smart phone or tablet has 4G connectivity.

Install FaceTime or Google Duo on your device

Remote Video Inspection Steps:

Once you have scheduled your remote video inspection:

1. Prepare for Remote Video Inspection

- Prior to the inspection, ensure that the necessary tools based on type of inspection are readily available. For example, carry a tape measure, level, GFCI tester, step ladder (for close ups of ceiling), etc.

2. Prepare to Receive Remote Video Inspection Call

- Make sure the device being used during the inspection is fully charged.

- Be ready to accept a video call at the scheduled time and respond to requests from the City Building Inspector.
- Have the required tools (tape measure, level, GFCI tester, step ladder, etc.)
- Turn off the devices notifications during the video call. Notifications freeze the video call and will cause delays to the inspection or could require the inspection to be rescheduled.

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3. . The Inspection

- Begin the inspection at street view looking at structure with the address showing
- Follow the directions of the City Building Inspector
- Walk inspection in clockwise direction
- Walk inspection from the 1st floor) to top floor (if multiple floors)
- Make note of any items that the City Building Inspector states needs correcting

4. Inspection Results

- The inspector will inform you at the end of the video call if the inspection has passed or failed.
- The inspector will update the permitting status after the video call is completed.
- The day following the inspection, comments will be available for you to view in Accela.
- In the event an inspection is not successful and corrections are given, it is the responsibility of the Permittee (Contractor, Architect, or Owner) to write down the corrections, and call for a re-inspection.