



BASIC SITE PLAN

SUBMITTAL INFORMATION

Site plans are a required submittal item for all proposed exterior or site construction projects in the City of Santa Barbara. A **basic site plan** may be submitted for minor projects such as meter replacements, fence permits, driveway repaving, etc. A **detailed site plan** is required for more complex projects, such as additions or a new building. See the [Project Plan Submittal Guide](#) for more information.

- Plans must be accurate and to scale
- Provide site address, APN, zoning district, lot size (in sq. ft.), slope, floor area (net and gross)
- Property owner's name and plan preparer's name and contact information
- Written "scope of work" with the project description
- Show complete property lines, building and structure locations, parking, and driveways
- Zoning requirements (setbacks, open yard)
- Dimensions and distance to property lines
- Minimum meter clearances. Stamped "Approved" by the utility provider if any changes to meters

