



# CITY OF SANTA BARBARA

## NEW TAXICAB DRIVER PERMIT APPLICATION

Pursuant to Santa Barbara Municipal Code §5.29

### CHECKLIST and PROCEDURES

City Stamp/Paid  
and Paid Receipt

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

#### STEP 1: Application Submission & Payment

SUBMIT COMPLETED APPLICATION to the Police Technician at 215 E. Figueroa St.

- ☐ Signed Refund Policy & Grounds for Denial
- ☐ Signed Authorization to Release Information.
- ☐ Completed and signed Personal Information
- ☐ Completed and signed Applicant History
- ☐ Completed and signed Arrest History
- ☐ Applicant Acknowledgement: Application Completion & Process
- ☐ Completed and signed Notice of Intent to Hire

REQUIRED SUPPORTING DOCUMENTS: These items must be submitted before the application can be reviewed by the Business Manager or Designee:

- ☐ Copy (front and back) of California Driver's License.
- ☐ 2 Passport-sized photos of applicant
- ☐ Drug test results (NIDA or minimum 10-Panel) issued in past 12 months\*
- ☐ Alcohol test results (BAT) issued in past 12 months\*  
\* Test results must be in a SEALED envelope or faxed/emailed from test facility.
- ☐ PAYMENT: **Non-refundable** application fee is **\$204.00**

Date Stamp (Rec'd):

☐ DOJ ☐ VDX ☐ GUS  
☐ DOJ DELAY:

Permit #

Exp:

☐ CLU ☐ Permit Log

☐ Date Sent To Billing/ Finance:

☐ Date Applicant Notified:

☐ Date Mailed/Picked Up:

#### STEP 2: Live Scan Fingerprinting

1. Once the application fee is paid, the Police Technician will schedule an appointment for the applicant to undergo Live Scan fingerprinting. The Police Technician will issue all necessary paperwork for the Live Scan.
2. Check in at 215 E. Figueroa St at least 10 minutes prior to appointment. Bring Live Scan form and photo ID. A
3. rolling fee and a DOJ/Live scan fee must be paid at the time of the fingerprint appointment.

#### STEP 3: Notification

The Police Technician's office will notify the applicant once the application process has been completed and a determination is made about the application by the Chief of Police or Designee.

#### Tasks to be completed by Police Technician:

- ☐ Review Live Scan results from Dept. of Justice.  
Date: \_\_\_\_\_
- ☐ SBPD records check: VDX, DMV and GUS  
Date: \_\_\_\_\_

Police Technician's recommendations: \_\_\_\_\_

Initials/Body #: \_\_\_\_\_ Date: \_\_\_\_\_

#### CHIEF OF POLICE or DESIGNEE

Upon review, this application is: ☐ APPROVED- 1 Year ☐ DENIED

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

# CITY OF SANTA BARBARA

## REFUND POLICY & GROUNDS FOR DENIAL TAXICAB DRIVER PERMIT

NOTICE TO APPLICANT: The application fee is **NON-REFUNDABLE**.

Once paid, the application fee is not refundable. The following circumstances are no exception:

- If you are denied a taxicab driver permit;
- If you withdraw your application; or
- If you fail to complete the permit process.

Please read the **Grounds for Denial** and sign this acknowledgement before you complete the application. Complete language of Grounds for Denial can be found in Santa Barbara Municipal Code, §5.29.190.

### GROUND'S FOR DENIAL (condensed):

1. Less than 6 months of driving experience in the United States.
2. No valid California driver's license.
3. Under 21 years of age (except with proof of a valid Class B California driver's license).
4. Required registration as a sex offender pursuant to Section 290 of the California Penal Code, or required registration in another state or country as a sex offender comparable to §290 PC.
5. A conviction of, or release from confinement for a conviction of, a crime involving moral turpitude, narcotics or dangerous drugs within the past 3 years.
6. A conviction of reckless driving within 2 years preceding application for permit or renewal.
7. A conviction of operating a vehicle while under the influence of alcohol or drugs 2 or more times within 7 years immediately preceding an application for a permit or renewal.
8. 3 or more public intoxication convictions in the 2 years immediately preceding an application for a permit or renewal.
9. For a new permit: 2 or more moving violation convictions within 1 year preceding an application; or  
For a renewal: 3 moving violation convictions within 1 year, OR 4 moving violation convictions in 2 years. "Moving violation" is defined by State Vehicle Code §12810.
10. 1 or more citations or warrants outstanding which, in the opinion of Police Department staff, may result in a conviction of an offense that would normally result in denial or permit revocation.
11. Any conviction of a felony or misdemeanor hit and run.
12. A positive result on a state or federally-recognized controlled substances and/or alcohol tests.
13. Failure to complete the application process.
14. False statements, or incomplete or inaccurate information on the application.

Signature below confirms that the applicant has read the above information, understands the Grounds for Denial of a permit, and understands that the application fee is non-refundable.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### AUTHORIZATION TO RELEASE INFORMATION TO THE CITY OF SANTA BARBARA, POLICE DEPARTMENT

As an applicant for a City permit within the City of Santa Barbara, I hereby authorize the release of any and all information that you may have concerning my work records, education records, medical records, and information of a confidential or privileged nature to the City of Santa Barbara Police Department and its agents.

I hereby release you, your organization, or others, from any liability or damage, which may result from furnishing the information requested.

Printed (Permit Applicant's Name)

Signature (Permit Applicant)

Date

# CITY OF SANTA BARBARA

## NEW TAXICAB DRIVER PERMIT APPLICATION PERSONAL INFORMATION (Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

Permit #:

Exp:

Billing/ Finance #:

Applicant Photos

Date of Application:					
Name:					
Other Names Used (list "also known as" names):					
Residence Address (include street, city, and zip code):					
Mailing Address, if different (include street, city, and zip code):					
Phone Number:	Email:				
Place of Birth:					
Date of Birth:	Social Security No:				
Color of Eyes:	Color of Hair:	Height:	Weight:	lbs	
Length of time in Santa Barbara:	yrs	months	Length of time in California:	yrs	months

Driver's License #: (Include a photocopy of front and back of license.)	State:	Date Issued:	Expiration Date:
All out-of-state licenses applicant has held (State & License #):			
Do you hold an International Driver's License? (Include a photocopy of front and back of license.) Yes No		Issuing Authority:	

Applying as a driver for this taxi company:

Signature below indicates the applicant understands that if any information requested on this form is misrepresented, missing, or incomplete, it may be grounds for denial of this permit application.

Applicant's Signature

Date

# CITY OF SANTA BARBARA

## NEW TAXICAB DRIVER PERMIT APPLICATION APPLICANT HISTORY

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

List all taxi permits ever held in another city, county, or state. List permit number, city & state, and period:

#	City/State:	From:	To:
#	City/State:	From:	To:

**RESIDENTIAL HISTORY:** List all residences for the past FIVE (5) years, starting with most recent/current:

From:	Address: City/
To: PRESENT	State/Zip:
From:	Address: City/
To:	State/Zip:
From:	Address: City/
To:	State/Zip:
From:	Address: City/
To:	State/Zip:

**EMPLOYMENT HISTORY:** List last FIVE (5) previous employers, starting with most recent/current. If applicant has fewer than 5 previous employers, applicant must indicate that in the section below:

From:	Company Name:	
To:	Address:	
	Phone:	Position:
From:	Company Name:	
To:	Address:	
	Phone:	Position:
From:	Company Name:	
To:	Address:	
	Phone:	Position:
From:	Company Name:	
To:	Address:	
	Phone:	Position:
From:	Company Name:	
To:	Address:	
	Phone:	Position:

Signature below indicates the applicant understands that if any information requested on this form is misrepresented, missing, or incomplete, it may be grounds for denial of this permit application.

Applicant's Signature

Date

# CITY OF SANTA BARBARA

## ARREST HISTORY

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

**List ALL arrests and citations.** Include all infractions, misdemeanors, and felonies in the last 7 years. Failure to do so may result in DENIAL of this application.

- Attach a separate sheet if necessary. If you don't recall your full arrest history, you may visit all law enforcement agencies that have arrested or cited you and request an arrest history from each.
- If you were cited for any violations while in a taxicab, they must be listed below.
- If you have never been arrested or cited, write "NONE". The space below cannot be left blank.

Date	Place (City/State)	Reason for Cite or Arrest	Final Conviction or Adjudication

**Are you currently:**

On probation?	<input type="checkbox"/> No <input type="checkbox"/> Yes	Charges:
On parole?	<input type="checkbox"/> No <input type="checkbox"/> Yes	Charges:
Required to register pursuant to Penal Code section 290 (sex registrant)? <input type="checkbox"/> No <input type="checkbox"/> Yes		

**Signature below indicates the applicant understands that if any information requested on this form is misrepresented, it may be grounds for denial of this permit application.**

\_\_\_\_\_  
**Signature** (Permit Applicant)

\_\_\_\_\_  
**Date**

### The Police Technician's Verbal Verification

I, the Police Technician, verbally verified with applicant that:

☐ applicant's answer is "none" OR ☐ applicant listed complete & citation/arrest history

Police Technician Initials: \_\_\_\_\_

Date: \_\_\_\_\_

### Applicant Acknowledgement of Police Technician's Verbal Verification: (APPLICANT: DO NOT SIGN BELOW UNTIL ASKED TO DO SO)

By initialing here I confirm that the Police Technician verbally verified that the Arrest History section is fully complete as listed:

Applicant Initials: \_\_\_\_\_ Date: \_\_\_\_\_

# CITY OF SANTA BARBARA

## APPLICANT ACKNOWLEDGEMENT: APPLICATION COMPLETION & PROCESS

**Read each section below, then initial where indicated to confirm your acknowledgement and understanding of each section:**

I understand that I should not submit my application to the Police Department if I am uncertain about ANY information listed herein, or if any information is incomplete. I understand that it is my responsibility to do all research necessary to ensure that my answers are complete and accurate.

Initials: \_\_\_\_\_

I understand that my application may be processed immediately upon submission to the Police Department, and that once it is submitted, if any information is found by Police Department staff to be missing, incomplete, misrepresented, or falsified, the application may be denied.

Initials: \_\_\_\_\_

I understand that the Police Department, at the discretion of Police Department staff, may accept this application without the immediate submission of the following supplemental items: drug test results; alcohol test results; and/or photographs. I further understand that although the initial application process and background check may begin immediately after submission of the application without these items, the application will not be reviewed by the Chief's Designee until all required supplemental items are submitted to the Police Department. If the supporting items are not submitted within 12 months of the date of submission of the application, the application will become void and a new application must be submitted.

Initials: \_\_\_\_\_

By submitting this application to the Police Department, I confirm that I have included all information requested in all sections of the application form, that I have done all research necessary to support the information listed, and that I am confident that the information I have provided is complete and accurate.

Initials: \_\_\_\_\_

I agree to read and familiarize myself with Santa Barbara Municipal Code Chapter 5.29. I understand that my failure to do so does not exempt me from full compliance with the terms, restrictions, regulations, and laws therein.

Initials: \_\_\_\_\_

***By signing below I confirm that I have thoroughly read, I understand, and I agree to abide by all sections on this page.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# CITY OF SANTA BARBARA

## NOTICE OF INTENT TO HIRE TAXICAB DRIVER PERMIT

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

THIS PAGE TO BE COMPLETED BY TAXI COMPANY OWNER/AUTHORIZED AGENT

Applicant name: \_\_\_\_\_

Taxicab Company: \_\_\_\_\_

As the owner/authorized representative of the above-list taxicab company, I hereby confirm that I intend to employ this applicant as a taxicab driver for my company. Employment shall become effective on the date that the applicant is added to the company insurance policy.

As the Owner of the above-listed company, my signature below, or the signature of an authorized agent on my behalf, is to serve as my acknowledgement of and agreement to the following statements:

- I have verified that the individual named above is a legal resident and entitled to work in the United States;
- I have discussed all rules and regulations set forth in Santa Barbara Municipal Code §5.29 Paratransit Ordinance with the driver;
- I will not allow this driver to operate a taxicab for my company until the applicant has been issued a City Operator's Permit to drive for the above-listed company. I will only allow the driver to work for my company while s/he has a valid City Operator's permit issued for work at this company;
- I assume responsibility for the actions of this driver when s/he is operating a taxicab for the above-listed company;
- I understand and agree to all terms listed herein.

Owner/Agent Name: \_\_\_\_\_

Owner/ Agent Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

*\*The owner of the company or an authorized agent must sign this form. An authorized agent has permission to act for the owner and has a copy of this permission on file with the Police Department.*

## FEE SCHEDULE

### PARATRANSIT SERVICE APPLICATIONS, PERMITS & APPEALS

**Applicant: Keep this page for your records**

<b>A.</b>	<b>Owner Permits</b>	
1.	Initial application for a taxicab business.	\$520.00
2.	Renewal application.	\$400.00
3.	Each DOJ background investigation conducted for an owner's permit.	\$ 40.00
4.	Replacement permit, document only.	\$ 25.00
5.	Change of address, document only.	\$ 10.00
<b>B.</b>	<b>Vehicle Permits</b>	
1.	Initial permit for taxicab for each vehicle (paid at Finance Dept.)	\$ 55.00
2.	Renewal permit.	\$ 25.00
3.	Replacement permit (City decal), document only.	\$ 10.00
<b>C.</b>	<b>Driver Permits</b>	
1.	Initial application	\$204.00
	- Application fee (\$172.00) plus Department of Justice Fee (\$32)	
2.	Fingerprint Rolling Fee – Paid to Live Scan Tech at fingerprinting	\$ 35.00
3.	Renewal application	\$100.00
4.	Late Renewal – renewal after expiration	\$200.00
5.	Replacement permit, document only.	\$ 25.00
<b>D.</b>	<b>Appeals</b>	
1.	Appeal to Board of Fire and Police Commissioners.	\$500.00
2.	Appeal to City Council.	\$750.00

## TAXICAB DRIVER CODE

### Rules, Regulations, and Laws Governing Taxicab Drivers

**Pursuant to Santa Barbara Municipal Code Section 5.29.300(P), additional regulations governing Paratransit Operations, approved by the Fire and Police Commission:**

1. A driver's permit application may be denied for failure to complete the application process, or for making false statement(s) on the application. (Adopted 9/1/83)
2. No changes in rates are to be made unless the Permit Inspector has been advised in writing at least 30 days prior to the effective date of the new rates. (Adopted 4/26/84)
3. A permitted company shall not add vehicles to the fleet over the approved number, until payment has been made to the Finance Department and all required paperwork has been approved by the Police Technician. (Adopted 4/26/84)
4. An owner's permit to operate is automatically suspended 24 hours prior to time of insurance expiration, or at 5:00 p.m. of the last working day prior to time of expiration of insurance. (Adopted 9/27/84)
5. An owner's permit application may be denied if false statements are provided on the application. (Added 7/24/87)

#### **Additional rules and regulations:**

1. California Law, effective January 1, 1996, requires that drug and alcohol tests prove negative prior to issuance of a taxicab driver's permit. A new test may be required once a year.
2. Permits are good for only the company named on the permit. The permit must be surrendered upon termination of employment. The employer must report any termination of employment.
3. Evidence of current insurance must be available in the vehicle.
4. All taxis shall be inspected every four (4) months by an independent garage, not affiliated or associated with the taxi owner or driver.



### Taxicab Driver Creed

- I will not steal another driver's customer.
- I will not cut in front of another car or driver to reach a customer first.
- I won't approach a customer if another cab is ahead of mine until that driver has a chance to approach.
- I will be courteous to other drivers.
- I will practice the first come, first served policy: if another driver has arrived before me, I will allow that driver the first chance at customers.

## Santa Barbara Municipal Code 5.29 Violations and Penalties

### A COPY OF THIS CODE SHOULD BE AVAILABLE IN EACH VEHICLE FOR REFERENCE

*This is a list of violations that result in suspension or revocation of a driver's permit. Following the violation description and the Santa Barbara Municipal Code Section number (in brackets) are the penalties (number of days of suspension or other penalty) for the first, second, and third offense.*

1. Failure to have a current map of the City of Santa Barbara. [5.29.300(A)] 1-3-5
2. Leaving vehicle unattended (except as permitted). [5.29.300(D)] 1-3-5
3. Picking up passengers at airport without Airport Permit. [5.29.135(A)] 1-3-10
4. Parking/standing at the airport (except for discharging passengers) without Airport Permit. [5.29.135(B)] 1-3-10
5. Soliciting passengers at the airport without Airport Permit. [5.29.135(C)] 1-3-10
6. Failure to report an accident within 48 hours. [5.29.160] 1-5-10
7. Operating vehicle without Driver Permit displayed. [5.29.200(B)] 1-5-10
8. Failure to maintain a daily manifest. [5.29.240(A)] 1-5-10
9. Operating a vehicle for more than ten (10) hours in any consecutive 24-hour period. [5.29.300(I)] 3-10-15
10. Unloading passengers in the intersection of any street, in any marked crosswalk, or in any manner that will impede or interfere with the orderly flow of traffic. [5.29.300(G)] 5-10-20
11. Deceiving a passenger as to the destination or rate to be charged. [5.29.300(B)] 5-10-30
12. Operating with a faulty meter or other violation of §5.29.100 in any 12-month period. [5.29.220(A)(4)] Out of service until repaired-3-10
13. Operating an unsafe vehicle (determination by Police). [5.29.150(B)] Out of service until repaired-5-10
14. Knowingly driving a vehicle not in good order or repair. [5.29.220(A)(3)] Out of service until repaired-5-10
15. Driving without a Driver's Permit [5.29.180(A)] REVOCATION
16. Conviction of misdemeanor reckless driving. [5.29.200(A)(2)] REVOCATION
17. Knowingly falsifying material on driver's permit application. [5.29.190(K)] REVOCATION
18. Conviction (or plea of nolo contendere) to violation of any law involving alcohol. [5.29.220(A)(6)] REVOCATION
19. Conviction (or plea of nolo contendere) to violation of any law involving moral turpitude. [5.29.220(A)(7)] REVOCATION
20. Operating a vehicle in a manner that constitutes a misdemeanor. [5.29.220(A)(8)] REVOCATION
21. Conviction of a misdemeanor or felony "crime of violence". [5.29.220(A)(9)] REVOCATION
22. Permitting a vehicle to be used for unlawful purposes. [5.29.300(E)] REVOCATION
23. Repeated and persistent violations of traffic laws. [5.29.220(A)(1)]\*
24. Repeated violations of this Chapter. [5.29.220(A)(10)]\*
25. Insurance policy cancellation for either owner or driver of taxi. [5.29.220(E)] 3-15-365

*\*Penalties for these violations depend on the nature of the offense.*