City of Santa Barbara
Accounts Receivable
P.O. Box 1990
Santa Barbara, CA 93102
AccountsReceivable@SantaBarbaraCA.gov
(805)564-5346

Renewal Application for Business Permit – Secondhand Dealer

Applicant Name

Applicant Title

Business Name

Submission Date

This application includes the following:

- Business and Owner Information Form (page 2)
- Disclosure of Criminal History Form (page 3)
- Authorization to Release Information (page 4)
- Finance & Police Use Only Form (page 5)
- Santa Barbara Municipal Code 5.44 (page 6)

The following forms included in this application must be completed:

- ☐ Business and Owner Information (page 2)
- ☐ Disclosure of Criminal History (page 3)
- ☐ Authorization to Release Information (page 4)

In addition to completing the forms within this application, provide the following:

- ☐ Copy of the front and back of applicant's driver's license, I.D., or passport
- ☐ A copy of your Seller's Permit
- ☐ A check for **$300.00** made payable to *Department of Justice*

Submit Your Application and Schedule an Appointment:

- ☐ Email this completed application and additional documents as a single pdf file to AccountsReceivable@SantaBarbaraCA.gov
- ☐ Make an appointment with the City of Santa Barbara to remit a payment of **$210.00**
  Payment can be made in person or sent via mail. Email the contact above for more information.

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Business Information

Business Name/DBA: ____

Physical Address: ____

Mailing Address: ____

Email: ____

Phone: ______________________ Website: ______________________

Tax ID (FEIN or SSN): ______________________ Seller's Permit # (if applicable): ______________

Business Start Date: ______________________ Application Submission Date: ______________

Owner Information

Owner Name: ____

Physical Address: ____

Mailing Address: ____

Email: ____

Phone Number: ____

Driver's License/ID #: ______________ Issuing State: ____________ Date of Birth: ______________

Describe the scope of your business activity:

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Disclosure of Criminal History

Provide a complete history of all arrests. For each arrest, include the approximate date, the city and state where it occurred, and the reason for the arrest. Failure to list all arrests may result in a denial of your application. Attach a separate sheet if more space is needed If there is no arrest history, write "N/A".

Date of Arrest:______________________________ Place (City, State):______________________

Reason:____

Date of Arrest:______________________________ Place (City, State):______________________

Reason:____

Date of Arrest:______________________________ Place (City, State):______________________

Reason:____

Date of Arrest:______________________________ Place (City, State):______________________

Reason:____

Are you on probation or parole? Check: ☐ Yes ☐ No Charge:

Are you required to register pursuant to penal code section 290? Check: ☐ Yes ☐ No

Signature below indicates the applicant understands that if any information requested on this form is misrepresented, it may be grounds for denial of this permit application.

______________________________ ______________________________

Signature *Date*

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Authorization to Release Information to the City of Santa Barbara Police Department

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

As an applicant for a City permit within the City of Santa Barbara, I hereby authorize the release of any and all information that you may have concerning my work records education records, medical records, and information of a confidential or privileged nature to the City of Santa Barbara Police Department and its agents.

"I hereby release you, your organization, or others, from any liability or damage, which may result from furnishing the information requested."

____

Applicant Name

______________________________ ______________________

Applicant Signature *Date*

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Finance Department Use Only

To be completed by Accounts Receivable staff

Permit Type:________________________________

Applicant Name:________________________________

Application Received by:________________________Date:____________

Application Paid Amount:________________________Date:____________

Police Department Use Only

To be completed by Police Permit Investigator

City of Santa Barbara Police Department records check on applicant:

- ☐ Versadex
- ☐ CLETS Check
- ☐ Local criminal history check and review of live scan results from the D.O.J.

Police permit designee's recommendations on the issuance of the permit to the applicant:

Recommendations:

Completed By:____________________________Date:____________

Chief of Police

Approval of Permit Application:______________________Date:____________

Denial of Permit Application:______________________Date:____________

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Santa Barbara Municipal Code Chapter 5.44

§ 5.44.010 Definitions

"Secondhand dealer" means any person commencing, conducting or carrying on the business of buying, selling or otherwise dealing in secondhand or antique goods, wares, clothing or merchandise; provided, however, that nothing in this chapter shall apply to the exchange of secondhand furniture or furnishings as payment in whole or in part for new furniture or furnishings given in exchange by a regular dealer in new furniture or furnishings; provided further, that nothing in this chapter shall apply to the sale of any secondhand goods, wares or merchandise sold by any public warehouseman at any warehouse in the City for non-payment of any storage bill for the storage in such warehouse of goods, wares or merchandise so sold.

§ 5.44.020 Permit and Tax Required.

It is unlawful for any person to engage in, conduct, manage or carry on or purport to carry on in the City, the business of pawnbroker, secondhand dealer, junk dealer or junk collector without first applying for and receiving a permit, in writing from the Chief of Police and without first paying any applicable taxes as provided in Chapter 5.04. Said permit shall be valid for one year and shall be renewed each successive year.

§ 5.44.030 Application for Permit, Fees.

Any person desiring to obtain a permit to conduct or carry on any business mentioned in Section 5.44.010 shall file an application in writing therefor with the Chief of Police, specifying, by street and number, the place where such business is proposed to be conducted or carried on. Such application shall be signed by the applicant and shall contain the address of such applicant. The Chief of Police is authorized to charge fees to pay for Department of Justice charges for processing of applications for permits and licenses authorized by this code or State law.

§ 5.44.040 Issuance of Permit - Permit Prerequisite to Payment of Tax.

No permit to commence or conduct or carry on any business mentioned in Section 5.44.010 shall be granted by the Chief of Police to a person who fails, refuses, or neglects to comply with the laws or ordinances relating to and regulating the business for which such permit is sought. The Tax and Permit Inspector shall not accept payment of a tax from any person to conduct or carry on the business of pawn-broker, secondhand dealer, junk dealer or junk collector until the Chief of Police shall have granted a permit therefor.

§ 5.44.150 Records to be Kept.

Every pawnbroker, secondhand dealer, junk dealer and junk collector shall keep a complete record of all goods, wares, merchandise or things pledged to or purchased or received by him or her, which record shall contain all of the matters required to be shown in the reports referred to and described in this chapter. Every such record and all goods, wares, merchandise and things pledged to or purchased or received by any such pawnbroker, secondhand dealer, junk dealer or junk collector shall be open at all times during business hours to the inspection of any law enforcement officer.

§ 5.44.180 Holding Period Before Sale or Disposition - for Pawnbrokers and Secondhand Dealers.

No pawnbroker or secondhand dealer shall sell or otherwise dispose of any article or thing within 30 days after such article or thing has been purchased or received by such pawnbroker or second-hand dealer, except when the Chief of Police, for good cause, authorizes prior disposition with prior written authorization. During the required holding period, the article or thing so purchased shall not be altered, changed or defaced and shall remain and be during the period in the same condition as when purchased or received by the pawnbroker or secondhand dealer.

§ 5.44.220 Dealings with Minors.

No pawnbroker, secondhand dealer, junk dealer or junk collector shall purchase, or receive on deposit, or accept as a pledge any goods, wares, merchandise or anything whatsoever from, or make a loan to any person under the age of 18 years.

§ 5.44.250 Unlawful Acts.

It is unlawful for any person engaged in conducting, managing or carrying on the business of pawnbroker, secondhand dealer, junk dealer or junk collector or for any agent or employee of any such person to fail, refuse or neglect to file any report in the form, in the manner, at the time and in all respects in accordance with the requirements of this chapter, or to fail, refuse or neglect to keep a record in the form and in the manner required by this chapter, or to fail, refuse or neglect to exhibit to any law enforcement officer, immediately upon demand for the privilege of such inspection, any such record or any goods, wares or merchandise or things pledged to or purchased or received by such person.