



City of Santa Barbara

Police Department

www.sbpd.com

City of Santa Barbara Police Department's Written Procedures for Contesting A Parking Violation

Chief's Office

805.897.2395

General Information

805.897.2300

Administrative Services

805.897.3717

Animal Control

805.963.1513

Business Office

805.897.2400

Dispatch

805.897.2410

Investigative Division

805.897.2335

Parking

805.897.2360

Patrol

805.897.2392

Records

805.897.2355

215 E. Figueroa St.

Santa Barbara, CA

93101

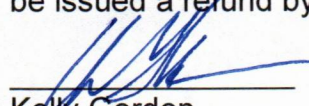
PO Box 539

Santa Barbara, CA

93102

Pursuant to California Vehicle Code Section 40215(c) (3), the following are the written procedures for contesting parking violations established by the Santa Barbara Police Department:

1. The Hearing Officer shall only consider evidence that is relevant to whether the violation(s) occurred and whether the person responsible has caused or maintained the violation(s).
2. Courtroom rules of evidence shall not apply. Relevant hearsay evidence and written reports may be admitted whether the speaker or author is present to testify if the hearing officer determines that the evidence is reliable.
3. Admission of evidence and the conduct of the hearing shall be controlled by the hearing officer in accordance with the fundamentals of due process.
4. The Hearing Officer may limit the total length of the hearing to one (1) hour.
5. Provide any records, photos, or documents in support of your case. (i.e. handicap placard, current registration documents, permit, etc.)
6. You must present all evidence in support of your statement at the hearing. The hearing examiner **will not** accept additional materials after the hearing. No extensions will be given to submit further documentation.
7. Documentation that you present will not be returned and will be destroyed after a decision is made.
8. You must bring an interpreter if you require one.
9. The Hearing Officer will have a case folder that may contain the following information about your citation:
 - A. A copy of the citation.
 - B. Any correspondence from the issuing enforcement officer or City staff relevant to your citation.
 - C. The results of any investigations conducted during the Administrative Investigation Initial Review process.
 - D. The Hearing Officer will review this information, listen to your explanation as to why the citation should be dismissed or read your written declaration if you choose not to appear for an in-person hearing.
10. If the Hearing Officer determines that you are not liable for the citation, you will be issued a refund by mail.


Kelly Gordon
Chief of Police