



# CITY OF SANTA BARBARA

## PERMIT APPLICATION:

### *Distribution of Handbills*

Complete electronically and remit to [AccountsReceivable@SantaBarbaraCA.gov](mailto:AccountsReceivable@SantaBarbaraCA.gov)

*With a copy of your distributing flyer. All red fields must be completed.*

*Valid only with a stamp Paid to  
the City of Santa Barbara:  
(tran code 0430)*

Name of Business/Organization: \_\_\_\_\_ Business Tax Account Number: \_\_\_\_\_

Address of Business/Organization: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone Number of Applicant: \_\_\_\_\_

Email Address of Applicant: \_\_\_\_\_

**The business of \_\_\_\_\_ proposes to distribute \_\_\_\_\_ flyers in the  
City of Santa Barbara or the period of \_\_\_\_\_ to \_\_\_\_\_ (no more than 10 days at a time).**

**Permit may be suspended or revoked for violation of any of the provisions of Santa Barbara Municipal Code 5.24.060:**

- No person shall distribute or cause the distribution of any handbill to any premises which has posted thereon in a conspicuous place, a sign of at least 12 square inches in area, bearing the words "no advertising," unless the person distributing the handbill has first received the written permission of the person occupying or having control of such premises authorizing such distribution.
- The permit holder shall cause its agents and employees to deliver the handbills only by placing them on the doorknobs or otherwise harmlessly attaching them to the building.
- The permit holder shall cause its agents and employees when distributing handbills to collect all visible material previously distributed by such permittee. The presence of such visible material shall be presumed to mean that said residence or business is vacant and said permittee shall cause no further material to be left thereat unless and until affirmative signs of occupancy are apparent.
- The permit holder shall cause its agents and employees to refrain from making deliveries to known vacant buildings or premises for which there have been requests to cease delivery.
- The permit holder shall take effective means to prevent the placement of handbills on streets, sidewalks, and other public areas.

In the event that the permittee or any of its agents or employees fail to comply with any or all of the provisions of this chapter, its permit may be revoked by the issuing authority. This chapter shall apply only to handbills distributed to a residence or home. (Ord. 3695, 1974; Ord. 4765, 1992; Ord. 3839, 1976 )

**Total number of flyers requested:** \_\_\_\_\_ **Total fees (\$5 per 4,000 flyers):** \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date Requested:** \_\_\_\_\_

City Agent Reviewed (print): \_\_\_\_\_ Date Approved: \_\_\_\_\_

City Agent Signature of Approval: \_\_\_\_\_