

Proposed Public Works Engineering & Transportation Planning Fee Changes - Fiscal Year 2025

Public Works proposes that Public Works Engineering and Transportation Planning fees increase by five percent in Fiscal Year 2025. The proposed increase is necessary to offset increases in salary, benefits, and overhead costs to maintain current cost-recovery levels.

The 2019 Land Development Team Fee Study and all subsequent updates can be found in the LDT Fee Study section of the Construction and Land Development reference library linked here: <https://santabarbaraca.gov/services/construction-land-development/reference-library>

All dollar amounts and substantive text revisions to Public Works Engineering and Transportation Planning fees are shown in the attached fee schedule. All revisions to the schedule are shown in red text, including the revised fee amounts and strike-throughs (removed items). There are no substantive text revisions proposed with this fee schedule update.

Proposed fees for Fiscal Year 2025 are based on those developed during the 2019 LDT Fee Study and have been increased by a cost of living adjustment annually, with a five percent increase applied for Fiscal Year 2025.

*Public Works Department, Engineering and Transportation Planning Fiscal Year
2025 (July 1, 2024 to June 30, 2025)*

The increased fees and charges set forth in this Section of the Resolution pertaining to Public Works Department, Engineering and Transportation Planning shall become effective sixty (60) days after final adoption of the resolution approving such fees and charges.

The Santa Barbara Municipal Code § 22.60.028 authorizes fees to be set by City Council resolution to establish fees for permits and inspections.

The Santa Barbara Municipal Code § 9.95.080 authorizes fees to be set by City Council resolution to establish application fees and annual license fees for the use of City sidewalks for outdoor dining purposes. Please note that as of Winter 2021 there is an emergency ordinance in place, temporarily suspending these license application fees. The temporary suspension is subject to further action.

The Santa Barbara Municipal Code § 5.66.030 authorizes fees to be adjusted by City Council resolution for the use of City sidewalks or City modular news rack cabinets.

Payment shall precede services rendered. Refunds are not available once service/fee item is rendered.

*=Deposit based fees shall be paid up front. Actual costs shall be charged at the hourly rates of all personnel involved (listed below) plus any outside costs.

- Project Engineer - ~~\$144~~151/hour
- Real Property Agent -
~~\$130~~137/hour
- Public Works Inspector - ~~\$128~~135/hour
- Engineering Technician - ~~\$110~~116/hour
- Supervising Engineer - ~~\$198~~208/hour
- Principal Engineer - ~~\$218~~229/hour

Public Improvement Plan Check Fees

For plan check and review of construction plans, preparation of associated agreements, and work associated with processing securities, if required. Please note that if a project requires more than four submittals, the City may charge an hourly rate for the additional staff time beyond the third review.

Fee Item	Minimum Fee	CALCULATED FEES			
		Cost Increment In percentage (%) of Engineer's Estimate for each additional fee estimate or fraction thereof, to and including			
Public Improvement Plan C-1/C-3 Check Fee	\$585 <u>614</u>	or	15%	1st	\$25,000
		plus	8%	Next	\$25,000
		plus	3%	Next	\$50,000
		plus	2%	In excess of	\$100,000
		plus		Additional per hour beyond third review	\$443 <u>151</u>
Public Improvement Plan Revision During Construction	\$983 <u>1,032</u> (4 hrs review)				

For projects less than \$25,000, the fee due is the greater of the minimum fee or the calculated fee. Payment shall precede services rendered, e.g. payable prior to plan check.

Public Improvement Inspection Fees

Fee Item	Minimum Fee	CALCULATED FEES			
		Cost Increment In percentage (%) of Engineer's Estimate for each additional fee estimation or fraction thereof, to and including			
Inspection of Public Improvements w/ C-1/C-3 drawings	\$585 <u>614</u>	or	3.5%	1st	\$25,000
		plus	10%	Next	\$25,000
		plus	3%	Next	\$50,000
		plus	2%	In excess of	\$100,000

Payment shall precede services rendered, e.g. payable prior to permit issuance.

General Inspection Fees

Fee Item	Unit	Permit Fee
Application/Review Fee, applicable to all application types shown below	each	<u>\$9297</u>
Sidewalk, <10 LF	up to 10 LF	<u>\$101106</u>
10 LF to 30 LF	10 to 30 LF	<u>\$204214</u>
> 30 LF	over 30 LF	<u>\$305320</u>
Driveway Apron	each	<u>\$426448</u>
Replace Access Ramp	each	<u>\$403423</u>
New/Upgrade Access Ramp	each	<u>\$1,1401,197</u>
Street Light	per project	<u>\$896940</u>
New Electrical Service (if required)		See Building Fees
Tree (Public Works coordination)	per site	<u>\$450473</u>
Curb & Gutter, < 10 LF	up to 10 LF	<u>\$101106</u>
10 LF to 30 LF	10 to 30 LF	<u>\$204214</u>
> 30 LF	over 30 LF	<u>\$305320</u>
Excavation/Utility Repair	each	<u>\$403423</u>
e.g. Street Excavation for Sewer Main Wye		
e.g. Street Excavation for Water Service		
Minor Excavation/Utility Repair	each	<u>\$204214</u>
e.g. Bore Pit for Sewer Lateral Repair		
Street Potholing	per five potholes	<u>\$99104</u>
e.g. for locating utilities		
Utility Trench, < 30 LF	up to 30 LF	<u>\$305320</u>
30 LF to 60 LF	30 to 60 LF	<u>\$403423</u>
Each additional 60 LF	per 60 LF	<u>\$101106</u>

e.g. new water service installation		
e.g. new electrical, telephone, cable service		
e.g. open trench sewer lateral replacement		
Boring Under Sidewalk	each	<u>\$204214</u>
Curb Outlet Drain PVC Pipe	each	<u>\$305320</u>
Curb Outlet Drain Cast Iron Box with Curb Work	each	<u>\$305320</u>
Curb Outlet Drain Steel Plate	each	<u>\$403423</u>
Boring for soil samples, Outside Street/Sidewalk	each	<u>\$204214</u>
Boring for soil samples, Inside Street/Sidewalk	each	<u>\$503528</u>
Groundwater monitoring/extraction well install, Outside Street/Sidewalk	each	<u>\$305320</u>
Groundwater monitoring/extraction well install, Inside Street/Sidewalk	each	<u>\$764799</u>
Groundwater monitoring/extraction well abandon, Outside Street/Sidewalk	each	<u>\$503528</u>
Groundwater monitoring/extraction well abandon, Inside Street/Sidewalk	each	<u>\$1,2111,271</u>
Water well installation/abandonment, Engineering review and Public Works Inspection only	per site	<u>\$1,4031,158</u> initial
Overtime inspection (4:30 pm – 7:30 am, Saturday/Sunday)	per hour	<u>\$184190</u>

Street Permits

Traffic Control	Unit	Permit Fee
Temporary traffic control review and inspection		See table below
Staging for construction in the public right-of-way per 90-day period	each	<u>\$1,6241,702</u>
Staging is generally for frontage improvements and does not include lane/direction closures		
Overhead pedestrian protection/scaffolding per 90-day period		
Typical Application Review	each	<u>\$9297</u>
Site Specific Plan Review	each	<u>\$245257</u>
Time Extension and Reissuance	each	<u>\$9297</u>
Inspection	per permit	<u>\$708743</u>
Transportation Permit Review and Inspection	Unit	Permit Fee
On-street parking restriction waiver (20-foot space)	per permit	<u>\$2425</u>
Each additional space	per additional space	<u>\$1314</u>
Trash bin (up to 4-yd bin/storage container)	per permit	<u>\$7679</u>
Trash roll offs (12-, 22-, 40 yard)	per permit	<u>\$7679</u>
Storage Pods/Shipping Containers	per permit	<u>\$7679</u>
Wide/Long/Heavy Load Permit – one way	each	<u>\$4616</u>
Wide/Long/Heavy Load Permit – Annual permit	each	<u>\$9090</u>

Over-weight (>20,000 pounds per axle or >34,000 pounds for tandem axles, CVC 35550-35551) and vehicle haul routes (SBMC 10.36.040, CVC 35795(b)(1))	per permit	\$357 <u>375</u>
Plus Inspection	per 100 trips	\$182 <u>191</u>
Extensions and Corrections	Unit	Permit Fee
90-day extension of work after 90 days & within 1 year of permit issuance	each	\$398 <u>418</u>
90-day extension of work before 90 days of finalized permit	each	\$193 <u>203</u>
Failure to resolve a correction notice by deadline set by inspector	each	\$386 <u>406</u>
Correction notice without a permit	each	\$386 <u>406</u>
Work done without a permit (SBMC 22.60.028)	each	Total fee x 2
Emergency work done without a permit after 3 days	each	Total fee x 2
Missed, not ready, or rescheduled inspection	each	\$204 <u>214</u>

Temporary Traffic Control Type Fees
 Typical Application (TA) per CA MUTCD
 Drawing Number per CA Joint Utility Traffic Control Manual (CJUTCM)

Road Volume/Classifications

Low Impact Traffic Control per MUTCD (TA) and CJUTCM (D)	Low Volume Road "Local"	Medium Volume Road "Collector"	High Volume Road "Arterial"
TA-1, TA-3, TA-4, TA-6, TA-16, TA-17, TA-28, TA-29	Each application/review fee: \$4649 Inspection: \$2422 /day	Each application/review fee: \$4649 Inspection: \$4143 /day	Each application/review fee: \$4649 Inspection: \$150158 /day
D-1, D-2, D-3, D-10, D-18, D-25, D-26, D-45, D-46, D-47			
Medium Impact Traffic Control per MUTCD (TA) and CJUTCM (D)	Low Volume Road	Medium Volume Road	High Volume Road
TA-7, TA-14, TA-15, TA-18, TA-21, TA-22, TA-23, TA-26, TA-30, TA-35	Each application/review fee: \$4649 Inspection: \$2422 /day	Each application/review fee: \$182191 Inspection: \$4143 /day	Each application/review fee: \$478502 Inspection: \$150158 /day
D-5, D-7, D-8, D-9, D-12, D-13, D-14, D-15, D-16, D-19, D-21, D-23, D-24, D-27, D-29, D-30, D-31			
High Impact Traffic Control per MUTCD (TA) and CJUTCM (D)	Low Volume Road	Medium Volume Road	High Volume Road
TA-8, TA-9, TA-10, TA-11, TA-12, TA-13, TA-19, TA-20, TA-24, A-25, TA-27, TA-33	Each application/review fee: \$182191 Inspection: \$2422 /day	Each application/review fee: \$478502 Inspection: \$4143 /day	Each application/review fee: \$1,8061896 Inspection: \$264277 /day
D-4, D-6, D-11, D-17, D-20, D-22, D-28, D-32, D-33, D-34, D-35, D-36, D-37, D-38, D-39, D-40, D-41, D-42, D-43, D-44, D-48			

Road functional classification per the Caltrans maps for Santa Barbara. See maps 10U22 (Airport), 23 & 24 (Downtown), 33 (Mesa), 34 (Waterfront) dated 3/2/2009.

http://www.dot.ca.gov/hq/tsip/hseb/crs_maps/

Inspection is for the duration of the permit.

Public Utility Permit Fees

Annual Maintenance Permit	Unit	Permit Fee
Franchise Utility	per year	\$4,021 <u>4213</u>
Blanket permit for repair of existing utility lines and services. Only traffic control allowed is shoulder closure, lane shift, or parking restriction. Travel direction/street closure requires separate permit. No new construction or line replacements under blanket. Fee is for review, inspection, and administration of utility work.		
New Facility Construction	Unit	Permit Fee
Application/Review Fee, applicable to all application types shown below	each	\$92 <u>97</u>
Utility Trench, < 30 LF	up to 30 LF	\$305 <u>320</u>
30 LF to 60 LF	30 to 60 LF	\$403 <u>423</u>
Each additional 60 LF	per 60 LF	\$104 <u>106</u>
Excavation/Utility Repair	each	\$403 <u>423</u>
e.g. New Vault		
Minor Excavation/Utility Repair	each	\$204 <u>214</u>
e.g. Bore Pit		
Street Potholing, e.g. for locating utilities	per five potholes	\$198 <u>208</u>
Small Cell Facility Application*	up to 5 sites	\$554 <u>579</u>
Each additional site beyond 5	each	\$140 <u>116</u>
Small Cell Facility New Pole Application*	each	\$1,403 <u>1,158</u>
Annual Rent for Attaching to City Street Light**	each light	\$287 <u>293</u>
Appeal to City Council of a Small Cell Facility Application	each	\$805 <u>846</u>

Additional fees listed elsewhere include: temporary traffic control and penalties.

*Application fees are for review of sites by Engineering and Planning only. Additional fees for trenching or other inspections may apply.

**This fee is set to raise by 2% annually and is generally included in the respective license agreements.

Outdoor Dining Permit Fees

Outdoor dining licensees shall pay an annual license fee for the renewed use of the public sidewalk for an additional year. The annual license fee shall be as shown below and shall be charged on the basis of the City's fiscal year (July 1st - June 30th). Cash security may be required per SBMC 9.95 for restoration of sidewalk and an estimate may be determined and prepared by City Engineer. Cash will be returned to the license holder in the event of license termination or when restoration of the sidewalk is adequately completed. If the sidewalk is not adequately restored, the City will use the cash to complete the work.

These fees are proposed to be reinstated effective July 1, 2022. The fee is for staff cost recovery of processing sidewalk dining application only and does not address State Street outdoor business expansion or parklets.

Application and Inspection Fees (review and inspect w/o construction)	Unit	Permit Fee
Application fee, 1- 4 chairs	each	\$554 <u>579</u>

Application fee, 5+ chairs	each	\$1,103 <u>1,158</u>
Amendment to ODLA (change to furniture, etc.)	each	25% of application fee
ODLA Assignment/Ownership change	each	50% of application fee
Barrier Footing Inspection	per site	\$276 <u>290</u>
Annual License Fees (prorated monthly after August 1st)	Unit	Permit Fee
ODLA Annual Renewal Fee*	per year	\$276 <u>290</u>

*Renewal Fees are due August 1. License holders may request a deferral of this fee to later in the fiscal year as approved by a Public Works manager.

News Racks Permit Fees

News Racks Permits	Unit	Permit Fee
Annual fee for news racks (not in City owned cabinets)	per box	\$16.26 <u>16.81</u>
Annual fee for news racks (in City owned cabinets)	per box	\$22.52 <u>23.29</u>
Application fee for a new news rack location	each	\$299.69 <u>309.88</u>
Impoundment of Abandoned or News Racks otherwise in Violation of SBMC (for removal and sidewalk repair as necessary) – Must Pay Prior to Recovery	per site or	\$230.36 <u>238.19</u>
	per hour	\$91.69 <u>94.81</u>

The annual news rack fees may be adjusted annually for inflation by the percentage change in the Consumer Price Index (CPI) for Urban Consumer of the Los Angeles, Riverside, Orange County, as published by the Bureau of Labor Statistics. The CPI increased 4.93.4% from December ~~2021~~2022 to December ~~2022~~2023, so fees have been raised accordingly.

Real Property and Land Management Fees

The below permit fees are one time application, review, document preparation, and processing fees. None of the below fees include consideration for the value of any land or professional services (e.g. appraisal). That fee determination is made after initial application. Typical types that may have consideration or professional services include: Major Encroachment Agreements, Use of City Land, and Sale and Relinquishment of Excess Public Land.

Minor Encroachment Type Permits (SBMC 10.55)	Unit	Permit Fee
Minor Encroachment permit (Recorded)	each	\$2,936 <u>3,083</u>
Encroachment permit for private/non-City standard elements in public right of way (Non-recorded)	each	\$585 <u>614</u>
Major Encroachment Agreements (requires Council Agenda Report)	Unit	Permit Fee
Major encroachment agreement – beyond terms/conditions of SBMC 10.55	each	\$4,410 <u>4,631</u> initial

Conceptual Council Review (partial payment for above)	each	<u>\$2,7562,894</u>
Use of City Land	Unit	Permit Fee
Lease for non-public purpose	each	<u>\$3,3083,473</u> initial
Easement for non-public purpose	each	<u>\$6,4806,804</u>
City Licenses or Easements (independent of Maps)	Unit	Permit Fee
License or easement for public facilities on private property	each	<u>\$3,2903,454</u>
Railroad (UPRR) Crossing Agreements or Other	per hour	<u>\$5,5135,788</u> initial
Vacation of Easements and Right-of-Way	Unit	Permit Fee
Summary vacation of public easement/ROW w/o City Survey	each	<u>\$5,5135,788</u> initial
Vacation of public easement/ROW w/o City Survey	each	<u>\$11,02511,57</u> 6 initial
Sale and relinquishment of excess public land	each	<u>\$22,05023,15</u> 3 initial
Conceptual Council Review	each	<u>\$2,7562,894</u>

Subdivision Map Review Fees

Final or Parcel Maps (post tentative map approval)	Unit	Permit Fee
Parcel or Final Map and associated agreements	each	<u>\$6,2306,541</u>
Urban Lot Split Parcel Maps (Senate Bill 9)	Each	<u>\$3,3603,528</u>
Certificates of Voluntary Mergers	Unit	Permit Fee
Certificate of Voluntary Merger	each	<u>\$3,5093,685</u>
each additional lot over 2 lots	each additional lot	<u>\$9881,037</u>
Add for Record of Survey, if required	each	<u>\$1,2621,325</u>
Lot Line Adjustments (post Planning Commission)	Unit	Permit Fee
Lot Line Adjustment Agreement	each	<u>\$3,5093,685</u>
each additional lot over 2 lots	each additional lot	<u>\$9881,037</u>
Add for Record of Survey, if required	each	<u>\$1,2621,325</u>
Certificate of Compliance	Unit	Permit Fee
Certificate of Compliance	each	<u>\$3,3083,473</u> initial
Conditional Certificate of Compliance	each	<u>\$3,3083,473</u> initial
Reversion to Acreage Maps	Unit	Permit Fee

Parcel or Final Map	each	<u>\$5,5135,788</u> initial
Miscellaneous, Amendments and Corrections	Unit	Permit Fee
Map Correction, Technical Review	each	<u>\$1,8771,971</u>
Map Amendment, Material Change – Requires Discretionary Review and Approval	each	<u>\$5,5135,788</u> initial
Recorded Agreements (independent of maps, LLA etc.)	Unit	Permit Fee
Land Development Agreement, Notice of Completion (out of Public Improvement Plan process)	each	<u>\$1,9652,063</u>
Title Covenant Rescission	each	<u>\$3,3083,473</u> initial
Covenant, Conditions, and Restrictions Review without Map	each	<u>\$2,2052,315</u> initial
Addressing	Unit	Permit Fee
Change, New, or Post Office Confirmation Address Letter	each letter	<u>\$9297</u>
Annexation Buy-In Fee (per SBMC 4.04)	Unit	Permit Fee
Annexation Buy-In Fee (paid prior to Map recording)	per dwelling unit	<u>\$6,3676,686</u>

Water Application Fees

Fee Item	Unit	Permit Fee
Application Fee, applicable to all water and wastewater work orders (see separate schedule for those fees), for water charged twice at time of site visit and work order issuance	each	<u>\$92</u> <u>97</u>
Water Rights Extraction Agreement	each	No charge

Building Permits, Engineering Review Fees

Fee Item	Unit	Permit Fee
Building Plan Review w/o a Public Works Permit Includes Design Review cases requiring Engineering		
Minor projects, 1 – 4 lots/units	each	<u>\$9297</u>
Minor projects (structures up to 5000 SF)	each	<u>\$9297</u>
Major projects, > 4 lots/units	each	<u>\$369387</u>
Major projects, > 5000 SF structures	each	<u>\$369387</u>
Building Plan Review with a Public Works Permit Includes Design Review cases requiring Engineering		
Minor projects, 1 – 4 lots/units	each	<u>\$369387</u>
Minor projects (structures up to 5000 SF)	each	<u>\$369387</u>

Major projects, > 4 lots/units	each	<u>\$883927</u>
Major projects, > 5000 SF structures	each	<u>\$883927</u>
Natural Watercourse Permits		
Improvement/Modification Review	each	<u>\$1,2141,271</u>
e.g. minor realignment		
e.g. converting small watercourse to pipe		
Grading Review	each	<u>\$736773</u>
e.g. private drain outlet to creek		
Public Works Inspection	each	<u>\$708743</u>

Transportation Planning Review Fees

Traffic Model Fees (project that may use 1% capacity of impacted intersections)	Unit	Permit Fee
Staff Contract Management	per contract	<u>\$9521,000</u>
Design Review/Modification Plan Check Fees		
Small Projects (1/2 hour or less)	each	<u>\$8286</u>
Medium Projects (1/2 hour to 4 hours)	each	<u>\$239251</u>
Major Projects (4 hours or more)	each	<u>\$637669</u>
Building Plan Review Check Fees		
Small Projects (1/2 hour or less)	each	<u>\$8286</u>
Medium Projects (1/2 hour to 4 hours)	each	<u>\$239251</u>
Major Projects (4 hours or more)	each	<u>\$637669</u>
Supplemental Review Fee (charged for each review after second review)	each	¼ of current plan check fee
Parking Design Plan Check Fees		
Parking Design Waiver (SBMC 28.90.045.1)		
Small Project	each	<u>\$8286</u>
Medium Project	each	<u>\$345331</u>
Major Project	each	<u>\$637669</u>
Off-site Parking Agreement (SBMC 28.90.001.18)	each	<u>\$640641</u>
Parking Modification Demand Analysis (SBMC 28.90.100)	each	<u>\$1,1111,166</u>
Traffic Plan Check Fees		
Traffic Trip Generation Analysis	Each	<u>\$637669</u>
Traffic Trip Generation Analysis review	each	<u>\$795835</u>
Traffic AMP Benchmark Update – per SFR unit	per unit	<u>\$8387</u>
Traffic AMP Benchmark Update – per MFR unit	per unit	<u>\$4446</u>

Traffic AMP Benchmark Update – per 1000 SF non-residential	per 1000 SF	\$185 <u>194</u>
Transportation Miscellaneous Review Hourly Rate to review projects outside of process (e.g., Review for a Parking Design Waiver, Site Access and Onsite Circulation, Pre-cases)	per hour	\$159 <u>166</u> Deposit Based

AMP=Adaptive Management Program
SFR=Single Family Residence
MFR=Multi Family Residence

*=Deposit based fees shall be paid up front. Actual costs shall be charged at the hourly rates of all personnel involved (listed below) plus any outside costs.

Associated Transportation Planner - ~~\$159~~166/hour

Public Works Engineering Pre-case Fees

	Unit	Permit Fee
General review and consultation with written report	per hour	See below
C-1 and C-3 drawing research (electronic copy provided)	per hour	See below
Project Engineer	per hour	\$444 <u>151</u>
Real Property Agent	per hour	\$130 <u>137</u>
Public Works Inspector		N/A
Engineering Technician	per hour	\$110 <u>116</u>
Supervising Engineer	per hour	\$198 <u>208</u>
Principal Engineer	per hour	\$218 <u>229</u>

Technology Fee

Technology Fee	Unit	Permit Fee
Fee covers maintenance and upgrades of software for the permit tracking and mapping system. Applies to all Public Works Permit fees except for Water and Sewer Capacity Charges, Sewer Connection Replacement by City Work Order, Sewer Lateral Connection Rehabilitation, Wide/Long/Heavy Load Permit, and Newsrack Permits assessed under a Public Works case. Building & Safety charges a similar technology fee on BLD cases.	Percentage	8% of total permit fee