



City of Santa Barbara
Public Works Department

Interoffice Memorandum

DATE: November 8, 2023
TO: Clifford M. Maurer, Public Works Director
VIA: Michael Pease, Public Works Business Manager
FROM: Jesse Wheeler, Supervising Engineer
SUBJECT: Increase to Purchase Order 32301125 – Dust Abatement at Central Library

Contractor: VenTerra Environmental, Inc.

Purchase Order Contract No.: 32301125

Staff requests your approval for the General Services Manager to increase the above Purchase Order Contract by \$51,927.02 for the following reason:

Explanation:

The change order should read as follows:

Please increase the referenced contract by the amount stated to receive the specified extra services from this Contractor.

The change should read as follows:

Original Purchase Order Contract Amount:	\$30,000.00
Past Increase	\$19,102.64
Current Increase:	\$51,927.02
New Purchase Order Contract Amount:	\$101,029.66

There are sufficient funds available in Account No. 30105111-574100-28996 and 30105111-575100-28997.

The breakdown is as follows:

30105111-574100-28996 (Elevator)	\$43,380.29
30105111-575100-28997 (Lower Level)	\$8,546.73
Total of Current Increase	\$51,927.02

If you have any questions, please contact Jesse Wheeler, at extension 5348.

JW/td