



# SANTA BARBARA POLICE DEPARTMENT OFFICER REQUEST FORM

<b>Event Name:</b>		<b>Application Date:</b>
<b>Organization Name:</b>		<b>Contact &amp; Phone Number:</b>
<b>Organization Billing Address &amp; Telephone Number</b>		<b>E-mail Address:</b>
<b>Event Location:</b>		
<b>Event Date:</b>	<b>Actual Event Time(s):</b>	<b>Contact Person &amp; Cell Phone Number on Date of Event:</b>
<b>Estimated Event Attendance Number: _____</b>	<b>Number of Officers Requested:</b>	<b>Time you'd like officers on site:</b>
<b>Additional Information:</b>		
<p><i>The applicant acknowledges that this request is granted upon the condition that the requesting party agrees to indemnify, save and hold harmless the City of Santa Barbara, its officers, employees and agents from any loss, expense, liability or damage which may arise by reason of any claim or action whatsoever arising from the activities of the requested personnel. The requesting party shall pay the costs of the Officers and equipment assigned pursuant to this request at the rates established by the City of Santa Barbara (minimum 4 hour charge). Police Officer assignments required for each event shall be determined by the Santa Barbara Police Department. <b>If Officers are cancelled for any reason with less than 48 hours' notice, applicant agrees to pay a 4 hour minimum rate per Officer. Applicant is also responsible for transit time of officers to and from the Police Station to event. This time accounts for 1 hour added to total amount of time requested; a half an hour on each end. Applicant may also be held liable for any additional time or resources needed that may be directly linked to applicant's event. Such liability may include, but not be limited to administrative time for completion of reports or the calling in of additional personnel for activity directly linked to the event.</b></i></p>		
<p><b>Current Hourly Rates - Officers: \$90 to \$115 Patrol Car: \$40 / hour Motorcycle: \$30 / hour</b></p>		
<b>Applicant Signature:</b>		<b>Title:</b>

Mail or email requests:

Santa Barbara Police Department  
C/o Special Events Planning Officer  
215 E. Figueroa Street / P.O. Box 539  
Santa Barbara, CA 93102

Office: (805)897-2354  
FAX: (805)897-3733

EMAIL: [specialevents@sbgpd.com](mailto:specialevents@sbgpd.com)