

SUBJECT: Proposed Community Development Fee Changes - Fiscal Year 2024

SECTION 1. PLANNING DIVISION FEES

Community Development proposes that all Planning Division fees increase by five percent in Fiscal Year 2024. The proposed increase is necessary to offset increases in salary, benefits, and overhead costs and will allow the Planning Division to maintain current cost-recovery levels.

The 2019 Land Development Team Fee Study and all subsequent updates can be found in the LDT Fee Study section of the Construction and Land Development reference library linked here:

<https://santabarbaraca.gov/services/construction-land-development/reference-library>

All dollar amounts and substantive text revisions to Planning Division fees are shown in the attached fee schedule. The five percent increase is reflected in the Proposed Fee column and shown in red text. There are no substantive text revisions proposed with this fee schedule update. For ease of reading, simple reorganization of existing fees is not shown in the marked up fee schedule.

- Fiscal Year 2024 fully allocated hourly rates for Planning are listed below. The rates are based on those developed during the 2019 LDT Fee Study and have been increased by a cost of living adjustment annually, with a five percent increase applied for Fiscal Year 2024.

Position Title	Fully Allocated FY24 Hourly Rate
Planning Tech	\$ 142.00
Associate/Project Planner	\$ 190.00
Senior Planner	\$ 248.00
Principal Planner	\$ 282.00
City Planner	\$ 325.00

SECTION 2. BUILDING AND SAFETY FEES

All Building and Safety fees were increased by five percent. The Building and Safety Division is budgeting a year-over-year increase in operational expenditures of well over five percent; however, the proposed fee increase is limited to five percent to maintain consistency across the City's land development programs. The five percent increase is necessary to offset increases in salary, benefits, and overhead costs and will allow the Building and Safety Division to maintain cost-recovery levels that are in line with the current model.

The Building and Safety miscellaneous fee schedule includes two fees that were removed from a prior year's schedule and are being reintroduced and two new fees. Additional details on these items are provided below.

Fees reintroduced to the fee schedule after being removed in a prior year:

Two fees related to cellular/mobile phone antenna services were added back to the fee schedule. The fee amount was determined by applying the hourly inspection and plan check rates to the amount of time required to process a typical permit of this type. Details on the fee calculations are included below.

Fee Description	Avg Hrs Plan Ck	Plan Ck Hrly Rate	Avg Hrs Inspection	Inspection Hrly Rate	Total Fee Amount
Antenna – Cellular/Mobile Phone, free-standing	0.75	\$352	1.5	\$392	\$852
Antenna – Cellular/Mobile Phone, attached to building	0.75	\$352	1	\$392	\$656

New fees added to the fee schedule:

Two new fees related to small residential remodel projects were added to the fee schedule. The fees were added to provide a lower fee tier for small residential room remodel and kitchen or bath remodel projects. Square footage is a reasonable measure of the effort required to process these permits and the new fees better address the range of service provided. Additional details on the new fees are included in the table below.

New Fee Description	Fee Amount	Notes
Remodel R3 - Up to 150 s.f.	\$876	This fee is 50% of the amount of the Remodel R3 – 151–300 s.f. amount of \$1,753
Remodel R3 - Up to 150 s.f. Kitchen/Bath	\$1,065	This fee is 50% of the amount of the Remodel R3 - 151–300 s.f. Kitchen/Bath amount of \$2,131

All revisions to Building and Safety fees are shown in the attached fee schedule.

SECTION 3. OTHER FEES

The fees in this section were either unchanged or increased by five percent. Minor text revisions were made to clarify fee language and provide additional detail on certain fee calculations. The fee schedule layout changed for item 8 (Archived Plans Duplication and Processing Fees) to include stacked rather than side-by-side fees. The redesigned layout better highlights the individual changes contained in item 8. (The layout change was excluded from markup for the sake of readability.)

The majority of fee items in the Other Fees section are unchanged. Item 6 (Building and Fire Code Board of Appeals Hearing/Ratifications) and item 7 (Temporary Certificate of Occupancy [TCO] Fee) were increased by five percent. As discussed in the sections

above, the five percent increase is necessary to keep pace with increases in salary, benefits, and overhead costs and will allow the department to maintain a consistent level of cost recovery.

Aside from the minor layout change discussed above, all revisions to the Other Fees section are shown in the fee schedule in red text (additions or revised fee amounts) or strikethroughs (removed items).