

**Public Works Department, Engineering and Transportation Planning  
Fiscal Year 2023 (September 1, 2022 to August 31, 2023)**

The increased fees and charges set forth in this Section of the Resolution pertaining to Public Works Department, Engineering and Transportation Planning shall become effective sixty (60) days after final adoption of the resolution approving such fees and charges.

The Santa Barbara Municipal Code § 22.60.028 authorizes fees to be set by City Council resolution to establish fees for permits and inspections.

The Santa Barbara Municipal Code § 9.95.080 authorizes fees to be set by City Council resolution to establish application fees and annual license fees for the use of City sidewalks for outdoor dining purposes. Please note that as of Winter 2021 there is an emergency ordinance in place temporarily suspending these license application fees. The temporary suspension is subject to further action.

The Santa Barbara Municipal Code § 5.66.030 authorizes fees to be adjusted by City Council resolution for the use of City sidewalks or City modular news rack cabinets.

Payment shall precede services rendered. Refunds are not available once service/fee item is rendered.

\*=Deposit based fees shall be paid up front. Actual costs shall be charged at the hourly rates of all personnel involved (listed below) plus any outside costs.

- Project Engineer - \$137/hour
- Real Property Agent - \$124/hour
- Public Works Inspector - \$122/hour
- Engineering Technician - \$105/hour
- Supervising Engineer - \$189/hour
- Principal Engineer - \$208/hour

**Public Improvement Plan Check Fees**

For plan check and review of construction plans, preparation of associated agreements, and work associated with processing securities, if required. Please note that if a project requires more than four submittals, the City may charge an hourly rate for the additional staff time beyond the third review.

Fee Item	Minimum Fee	CALCULATED FEES			
		Cost Increment			
		In percentage (%) of Engineer's Estimate for each additional fee estimate or fraction thereof, to and including			
<b>Public Improvement Plan C-1/C-3 Check Fee</b>	\$557	<i>or</i>		1st	\$25,000
			15%		
		<i>plus</i>		Next	\$25,000
			8%		
		<i>plus</i>		Next	\$50,000
			3%		
		<i>plus</i>		In excess of	\$100,000
			2%		
		<i>plus</i>		Additional per hour beyond third review	\$137
<b>Public Improvement Plan Revision During Construction</b>	\$936 (4 hrs review)				

For projects less than \$25,000, the fee due is the greater of the minimum fee or the calculated fee. Payment shall precede services rendered, e.g. payable prior to plan check.

### Public Improvement Inspection Fees

Fee Item	Minimum Fee	CALCULATED FEES			
		Cost Increment In percentage (%) of Engineer's Estimate for each additional fee estimation or fraction thereof, to and including			
Inspection of Public Improvements w/ C-1/C-3 drawings	\$557	<i>or</i>		1st	\$25,000
			3.5%		
		<i>plus</i>		Next	\$25,000
			10%		
		<i>plus</i>		Next	\$50,000
			3%		
		<i>plus</i>		In excess of	\$100,000
			2%		

Payment shall precede services rendered, e.g. payable prior to permit issuance.

### General Inspection Fees

Fee Item	Unit	Permit Fee
Application/Review Fee, applicable to all application types shown below	each	\$88
Sidewalk, <10 LF	up to 10 LF	\$96
10 LF to 30 LF	10 to 30 LF	\$194
> 30 LF	over 30 LF	\$290
Driveway Apron	each	\$406
Replace Access Ramp	each	\$384
New/Upgrade Access Ramp	each	\$1,086
Street Light	per project	\$853
New Electrical Service (if required)		See Building Fees
Tree (Public Works coordination)	per site	\$429
Curb & Gutter, < 10 LF	up to 10 LF	\$96
10 LF to 30 LF	10 to 30 LF	\$194
> 30 LF	over 30 LF	\$290
Excavation/Utility Repair	each	\$384
e.g. Street Excavation for Sewer Main Wye		
e.g. Street Excavation for Water Service		
Minor Excavation/Utility Repair	each	\$194
e.g. Bore Pit for Sewer Lateral Repair		
Street Potholing	per five potholes	\$194
e.g. for locating utilities		
Utility Trench, < 30 LF	up to 30 LF	\$290
30 LF to 60 LF	30 to 60 LF	\$384
Each additional 60 LF	per 60 LF	\$96

e.g. new water service installation		
e.g. new electrical, telephone, cable service		
e.g. open trench sewer lateral replacement		
Boring Under Sidewalk	each	\$194
Curb Outlet Drain PVC Pipe	each	\$194
Curb Outlet Drain Cast Iron Box with Curb Work	each	\$290
Curb Outlet Drain Steel Plate	each	\$384
Boring for soil samples, Outside Street/Sidewalk	each	\$194
Boring for soil samples, Inside Street/Sidewalk	each	\$479
Groundwater monitoring/extraction well install, Outside Street/Sidewalk	each	\$290
Groundwater monitoring/extraction well install, Inside Street/Sidewalk	each	\$725
Groundwater monitoring/extraction well abandon, Outside Street/Sidewalk	each	\$479
Groundwater monitoring/extraction well abandon, Inside Street/Sidewalk	each	\$1,153
Water well installation/abandonment, Engineering review and Public Works Inspection only	per site	\$1,050 initial deposit*
Overtime inspection (4:30 pm – 7:30 am, Saturday/Sunday)	per hour	\$172

### Street Permits

Traffic Control	Unit	Permit Fee
Temporary traffic control review and inspection		See table below
Staging for construction in the public right-of-way per 90-day period	each	\$1,544
Staging is generally for frontage improvements and does not include lane/direction closures		
Overhead pedestrian protection/scaffolding per 90-day period		
Typical Application Review	each	\$88
Site Specific Plan Review	each	\$233
Time Extension and Reissuance	each	\$88
Inspection	per permit	\$674
Transportation Permit Review and Inspection	Unit	Permit Fee
On-street parking restriction waiver (20-foot space)	per permit	\$23
Each additional space	per additional space	\$12
Trash bin (up to 4-yd bin/storage container)	per permit	\$72
Trash roll offs (12-, 22-, 40 yard)	per permit	\$72
Storage Pods/Shipping Containers	per permit	\$72
Wide/Long/Heavy Load Permit – one way	each	\$16
Wide/Long/Heavy Load Permit – Annual permit	each	\$90

Over-weight (>20,000 pounds per axle or >34,000 pounds for tandem axles, CVC 35550-35551) and vehicle haul routes (SBMC 10.36.040, CVC 35795(b)(1))	per permit	\$340
Plus Inspection	per 100 trips	\$173
<b>Extensions and Corrections</b>	<b>Unit</b>	<b>Permit Fee</b>
90-day extension of work after 90 days & within 1 year of permit issuance	each	\$379
90-day extension of work before 90 days of finalized permit	each	\$184
Failure to resolve a correction notice by deadline set by inspector	each	\$368
Correction notice without a permit	each	368
Work done without a permit (SBMC 22.60.028)	each	Total fee x 2
Emergency work done without a permit after 3 days	each	Total fee x 2
Missed, not ready, or rescheduled inspection	each	\$194

**Temporary Traffic Control Type Fees**  
 Typical Application (TA) per CA MUTCD  
 Drawing Number per CA Joint Utility Traffic Control Manual (CJUTCM)

Road Volume/Classifications

<b>Low Impact Traffic Control per MUTCD (TA) and CJUTCM (D)</b>	<b>Low Volume Road "Local"</b>	<b>Medium Volume Road "Collector"</b>	<b>High Volume Road "Arterial"</b>
TA-1, TA-3, TA-4, TA-6, TA-16, TA-17, TA-28, TA-29	Each application/review fee: \$44 Inspection: \$20/day	Each application/review fee: \$44 Inspection: \$39/day	Each application/review fee: \$44 Inspection: \$143/day
D-1, D-2, D-3, D-10, D-18, D-25, D-26, D-45, D-46, D-47			
<b>Medium Impact Traffic Control per MUTCD (TA) and CJUTCM (D)</b>	<b>Low Volume Road</b>	<b>Medium Volume Road</b>	<b>High Volume Road</b>
TA-7, TA-14, TA-15, TA-18, TA-21, TA-22, TA-23, TA-26, TA-30, TA-35	Each application/review fee: \$44 Inspection: \$20/day	Each application/review fee: \$173 Inspection: \$39/day	Each application/review fee: \$455 Inspection: \$143/day
D-5, D-7, D-8, D-9, D-12, D-13, D-14, D-15, D-16, D-19, D-21, D-23, D-24, D-27, D-29, D-30, D-31			
<b>High Impact Traffic Control per MUTCD (TA) and CJUTCM (D)</b>	<b>Low Volume Road</b>	<b>Medium Volume Road</b>	<b>High Volume Road</b>
TA-8, TA-9, TA-10, TA-11, TA-12, TA-13, TA-19, TA-20, TA-24, A-25, TA-27, TA-33	Each application/review fee: \$173 Inspection: \$20/day	Each application/review fee: \$455 Inspection: \$39/day	Each application/review fee: \$1,720 Inspection: \$251/day
D-4, D-6, D-11, D-17, D-20, D-22, D-28, D-32, D-33, D-34, D-35, D-36, D-37, D-38, D-39, D-40, D-41, D-42, D-43, D-44, D-48			

Road functional classification per the Caltrans maps for Santa Barbara. See maps 10U22 (Airport), 23 & 24 (Downtown), 33 (Mesa), 34 (Waterfront) dated 3/2/2009.

[http://www.dot.ca.gov/hq/tsip/hseb/crs\\_maps/](http://www.dot.ca.gov/hq/tsip/hseb/crs_maps/)

Inspection is for the duration of the permit.

## Public Utility Permit Fees

Annual Maintenance Permit	Unit	Permit Fee
Franchise Utility	per year	\$3,821
Blanket permit for repair of existing utility lines and services. Only traffic control allowed is shoulder closure, lane shift, or parking restriction. Travel direction/street closure requires separate permit. No new construction or line replacements under blanket. Fee is for review, inspection, and administration of utility work.		
New Facility Construction	Unit	Permit Fee
Application/Review Fee, applicable to all application types shown below	each	\$88
Utility Trench, < 30 LF	up to 30 LF	\$290
30 LF to 60 LF	30 to 60 LF	\$384
Each additional 60 LF	per 60 LF	\$96
Excavation/Utility Repair	each	\$384
e.g. New Vault		
Minor Excavation/Utility Repair	each	\$194
e.g. Bore Pit		
Street Potholing, e.g. for locating utilities	per five potholes	\$189
Small Cell Facility Application*	up to 5 sites	\$525
Each additional site beyond 5	each	\$105
Small Cell Facility New Pole Application*	each	\$1,050
Annual Rent for Attaching to City Street Light**	each light	\$281
Appeal to City Council of a Small Cell Facility Application	each	\$767

Additional fees listed elsewhere include: temporary traffic control and penalties.

\*Application fees are for review of sites by Engineering and Planning only. Additional fees for trenching or other inspections may apply.

\*\*This fee is set to raise by 2% annually and is generally included in the respective license agreements.

## Outdoor Dining Permit Fees

Outdoor dining licensees shall pay an annual license fee for the renewed use of the public sidewalk for an additional year. The annual license fee shall be as shown below and shall be charged on the basis of the City's fiscal year (July 1st - June 30th). Cash security may be required per SBMC 9.95 for restoration of sidewalk and an estimate may be determined and prepared by City Engineer. Cash will be returned to the license holder in the event of license termination or when restoration of the sidewalk is adequately completed. If the sidewalk is not adequately restored, the City will use the cash to complete the work.

These fees are proposed to be reinstated effective July 1, 2022. The fee is for staff cost recovery of processing sidewalk dining application only and does not address State Street outdoor business expansion or parklets.

Application and Inspection Fees (review and inspect w/o construction)	Unit	Permit Fee
Application fee, 1- 4 chairs	each	\$525

Application fee, 5+ chairs	each	\$1,050
Amendment to ODLA (change to furniture, etc.)	each	25% of application fee
ODLA Assignment/Ownership change	each	50% of application fee
Barrier Footing Inspection	per site	\$263
<b>Annual License Fees (prorated monthly after August 1<sup>st</sup>)</b>	<b>Unit</b>	<b>Permit Fee</b>
ODLA Annual Renewal Fee*	per year	\$263

\*Renewal Fees are due August 1. License holders may request a deferral of this fee to later in the fiscal year as approved by a Public Works manager.

### News Racks Permit Fees

News Racks Permits	Unit	Permit Fee
Annual fee for news racks (not in City owned cabinets)	per box	\$15.50
Annual fee for news racks (in City owned cabinets)	per box	\$21.47
Application fee for a new news rack location	each	\$285.69
Impoundment of Abandoned or News Racks otherwise in Violation of SBMC (for removal and sidewalk repair as necessary) – Must Pay Prior to Recovery	per site or	\$219.60
	per hour	\$87.41

The annual news rack fees may be adjusted annually for inflation by the percentage change in the Consumer Price Index (CPI) for Urban Consumer of the Los Angeles, Riverside, Orange County, as published by the Bureau of Labor Statistics. The CPI increased 6.6% from December 2020 to December 2021, so fees have been raised accordingly.

### Real Property and Land Management Fees

The below permit fees are one time application, review, document preparation, and processing fees. None of the below fees include consideration for the value of any land or professional services (e.g. appraisal). That fee determination is made after initial application. Typical types that may have consideration or professional services include: Major Encroachment Agreements, Use of City Land, and Sale and Relinquishment of Excess Public Land.

Minor Encroachment Type Permits (SBMC 10.55)	Unit	Permit Fee
Minor Encroachment permit (Recorded)	each	\$2,796
Encroachment permit for private/non-City standard elements in public right of way (Non-recorded)	each	\$557
<b>Major Encroachment Agreements (requires Council Agenda Report)</b>	<b>Unit</b>	<b>Permit Fee</b>
Major encroachment agreement – beyond terms/conditions of SBMC 10.55	each	\$4,200 initial deposit*

Conceptual Council Review (partial payment for above)	each	\$2,625
<b>Use of City Land</b>	<b>Unit</b>	<b>Permit Fee</b>
Lease for non-public purpose	each	\$3,150 initial deposit*
Easement for non-public purpose	each	\$6,171
<b>City Licenses or Easements (independent of Maps)</b>	<b>Unit</b>	<b>Permit Fee</b>
License or easement for public facilities on private property	each	\$3,133
Railroad (UPRR) Crossing Agreements or Other	per hour	\$5,250 initial deposit*
<b>Vacation of Easements and Right-of-Way</b>	<b>Unit</b>	<b>Permit Fee</b>
Summary vacation of public easement/ROW w/o City Survey	each	\$5,250 initial deposit*
Vacation of public easement/ROW w/o City Survey	each	\$10,500 initial deposit*
Sale and relinquishment of excess public land	each	\$21,000 initial deposit*
Conceptual Council Review	each	\$2,625

### Subdivision Map Review Fees

<b>Final or Parcel Maps (post tentative map approval)</b>	<b>Unit</b>	<b>Permit Fee</b>
Parcel or Final Map and associated agreements	each	\$5,933
Urban Lot Split Parcel Maps (Senate Bill 9)	Each	\$3,200
<b>Certificates of Voluntary Mergers</b>	<b>Unit</b>	<b>Permit Fee</b>
Certificate of Voluntary Merger	each	\$3,342
each additional lot over 2 lots	each additional lot	\$941
Add for Record of Survey, if required	each	\$1,202
<b>Lot Line Adjustments (post Planning Commission)</b>	<b>Unit</b>	<b>Permit Fee</b>
Lot Line Adjustment Agreement	each	\$3,342
each additional lot over 2 lots	each additional lot	\$941
Add for Record of Survey, if required	each	\$1,202
<b>Certificate of Compliance</b>	<b>Unit</b>	<b>Permit Fee</b>
Certificate of Compliance	each	\$3,150 initial deposit*
Conditional Certificate of Compliance	each	\$3,150 initial deposit*
<b>Reversion to Acreage Maps</b>	<b>Unit</b>	<b>Permit Fee</b>



Parcel or Final Map	each	\$5,250 initial deposit*
<b>Miscellaneous, Amendments and Corrections</b>	<b>Unit</b>	<b>Permit Fee</b>
Map Correction, Technical Review	each	\$1,788
Map Amendment, Material Change – Requires Discretionary Review and Approval	each	\$5,250 initial deposit*
<b>Recorded Agreements (independent of maps, LLA etc.)</b>	<b>Unit</b>	<b>Permit Fee</b>
Land Development Agreement, Notice of Completion (out of Public Improvement Plan process)	each	\$1,871
Title Covenant Rescission	each	\$3,150 initial deposit*
Covenant, Conditions, and Restrictions Review without Map	each	\$2,100 initial deposit*
<b>Addressing</b>	<b>Unit</b>	<b>Permit Fee</b>
Change, New, or Post Office Confirmation Address Letter	each letter	\$88
<b>Annexation Buy-In Fee (per SBMC 4.04)</b>	<b>Unit</b>	<b>Permit Fee</b>
Annexation Buy-In Fee (paid prior to Map recording)	per dwelling unit	\$6,064

### Water Application Fees

Fee Item	Unit	Permit Fee
Application Fee, applicable to all water and wastewater work orders (see separate schedule for those fees), for water charged twice at time of site visit and work order issuance	each	\$88
Water Rights Extraction Agreement	each	No charge

### Building Permits, Engineering Review Fees

Fee Item	Unit	Permit Fee
<b>Building Plan Review w/o a Public Works Permit</b> Includes Design Review cases requiring Engineering		
Minor projects, 1 – 4 lots/units	each	\$88
Minor projects (structures up to 5000 SF)	each	\$88
Major projects, > 4 lots/units	each	\$351
Major projects, > 5000 SF structures	each	\$351
<b>Building Plan Review with a Public Works Permit</b> Includes Design Review cases requiring Engineering		
Minor projects, 1 – 4 lots/units	each	\$351
Minor projects (structures up to 5000 SF)	each	\$351

Major projects, > 4 lots/units	each	\$841
Major projects, > 5000 SF structures	each	\$841
<b>Natural Watercourse Permits</b>		
Improvement/Modification Review	each	\$1,153
e.g. minor realignment		
e.g. converting small watercourse to pipe		
Grading Review	each	\$701
e.g. private drain outlet to creek		
Public Works Inspection	each	\$674

### Transportation Planning Review Fees

<b>Traffic Model Fees (project that may use 1% capacity of impacted intersections)</b>	<b>Unit</b>	<b>Permit Fee</b>
Staff Contract Management	per contract	\$907
<b>Design Review/Modification Plan Check Fees</b>		
Small Projects (1/2 hour or less)	each	\$78
Medium Projects (1/2 hour to 4 hours)	each	\$228
Major Projects (4 hours or more)	each	\$607
<b>Building Plan Review Check Fees</b>		
Small Projects (1/2 hour or less)	each	\$78
Medium Projects (1/2 hour to 4 hours)	each	\$228
Major Projects (4 hours or more)	each	\$607
Supplemental Review Fee (charged for each review after second review)	each	¼ of current plan check fee
<b>Parking Design Plan Check Fees</b>		
Parking Design Waiver (SBMC 28.90.045.1)		
Small Project	each	\$78
Medium Project	each	\$300
Major Project	each	\$607
Off-site Parking Agreement (SBMC 28.90.001.18)	each	\$581
Parking Modification Demand Analysis (SBMC 28.90.100)	each	\$1,058
<b>Traffic Plan Check Fees</b>		
Traffic Trip Generation Analysis	Each	\$607
Traffic Trip Generation Analysis review	each	\$757
Traffic AMP Benchmark Update – per SFR unit	per unit	\$79
Traffic AMP Benchmark Update – per MFR unit	per unit	\$42

Traffic AMP Benchmark Update – per 1000 SF non-residential	per 1000 SF	\$176
Transportation Miscellaneous Review Hourly Rate to review projects outside of process (e.g., Review for a Parking Design Waiver, Site Access and Onsite Circulation, Pre-cases)	per hour	\$151 Deposit Based

AMP=Adaptive Management Program  
SFR=Single Family Residence  
MFR=Multi Family Residence

\*=Deposit based fees shall be paid up front. Actual costs shall be charged at the hourly rates of all personnel involved (listed below) plus any outside costs.

Associated Transportation Planner - \$151/hour

### Public Works Engineering Pre-case Fees

	Unit	Permit Fee
General review and consultation with written report	per hour	See below
C-1 and C-3 drawing research (electronic copy provided)	per hour	See below
Project Engineer	per hour	\$137
Real Property Agent	per hour	\$124
Public Works Inspector		N/A
Engineering Technician	per hour	\$105
Supervising Engineer	per hour	\$189
Principal Engineer	per hour	\$208

### Technology Fee

Technology Fee	Unit	Permit Fee
Fee covers maintenance and upgrades of software for the permit tracking and mapping system. Applies to all Public Works Permit fees except for Water and Sewer Capacity Charges, Sewer Connection Replacement by City Work Order, Sewer Lateral Connection Rehabilitation, Wide/Long/Heavy Load Permit, and Newsrack Permits assessed under a Public Works case. Building & Safety charges a similar technology fee on BLD cases.	Percentage	8% of total permit fee

## **SEWER RATES AND FEES – EFFECTIVE JULY 1, 2022**

Title 14 of the Santa Barbara Municipal Code authorizes the City Council to set water and sewer service charges;

Section 14.40.010 of the Santa Barbara Municipal Code authorizes the establishment by resolution of sewer service charges; and

Title 16 of the Santa Barbara Municipal Code authorizes the City Council to control and regulate discharges into the sewer system and to establish quantity standards, fees, and controls for dischargers.

### **Definitions**

Wherever used in this resolution, the following words shall have the meanings set forth beside them:

- A. "Composite sample." Two or more aliquot samples taken from the same waste stream over a period longer than fifteen (15) minutes.
- B. "Director." The Director of the City Public Works Department or his or her designated representative.
- C. "Hcf." 100 cubic feet.
- D. "Sewer" or "City sewer system." Any and all artificial conduits owned and operated by the City or any other public agency that are tributary to any wastewater treatment facility operated by the City.
- E. "Person." Any individual, partnership, co-partnership, firm, company, association, corporation, joint stock company, trust, estate, government entity, or any other legal entity, or their legal representatives, agents, or assigns. This definition includes all Federal, State, and Local government entities.
- F. "Waste." Sewage and any and all other waste substances, liquid, solid, gaseous, or radioactive, associated with human habitation, or of human or animal origin, or from any producing, manufacturing or processing operation of whatever nature.
- G. "Wastewater." Waste or water, treated or untreated, which is discharged into or permitted to enter a sewer.
- H. "Connection" or "Wye." The fitting or element of the sewer lateral that conveys the private sewage to the publicly maintained sewer.

**1. Sewer Service Rates.**

The following monthly rates and charges shall apply to use of sewers by the following categories of customers:

A. Residential Service Charge

1. Applicable to all accounts serving one detached dwelling unit:

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
i. Fixed charge:	\$25.35	\$27.00	\$28.76
ii. Plus, charge based on the quantity of water consumed, up to the account cap:			
	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
Up to Cap:	\$3.83/HCF	\$4.28/HCF	\$4.62/HCF
Over Cap:	No additional charge		
Cap	9 HCF	8 HCF	8 HCF

2. Applicable to all accounts serving two to four detached dwelling units, Accessory Dwelling Units served by their own City water meter, and all accounts serving a dwelling unit attached to no more than three additional dwelling units:

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
A. Fixed charge per dwelling unit on account:	\$25.35	\$27.00	\$28.76

B. Plus, charge based on the quantity of water consumed:

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
	\$3.83/HCF	\$4.28/HCF	\$4.62/HCF

3. Applicable to all accounts serving five or more dwelling units, and to accounts serving a dwelling unit attached to four or more additional dwelling units.

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
A. Fixed charge per dwelling unit on account:	\$25.35	\$27.00	\$28.76

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
B. Plus, charge based on the quantity of water consumed:	\$3.83/HCF	\$4.28/HCF	\$4.62/HCF

4. A residential account serving a single detached dwelling unit that does not receive City water service shall be charged the maximum rate for the appropriate category, regardless of the quantity of water used, except to the extent that water usage for the account is reported to the City on a monthly basis by the water service provider in a manner prescribed by the City.
  
5. For residential properties that are City sewer customers but are not City water customers, and whose water service provider does not provide the City with monthly water usage data in a manner prescribed by the City, and who are classified as multi-residential because of the construction of additional dwelling units or accessory dwelling units that are not a part of the primary dwelling, the bill shall be calculated by multiplying the maximum bill for the single family residential class times the number of dwelling units on the property.

B. Commercial Class

Applicable to all light commercial uses, including, but not limited to, office/professional buildings, banks, institutional and public buildings, schools, colleges, day cares, churches, retail and department stores, utilities/water companies, light manufacturing, auto sales/repair/storage, car washes, warehouses, packing plants, parks, recreation, golf courses, auditorium/stadiums, clubs/lodge halls, parking lots, nurseries and greenhouses, rest homes, common areas of condominium projects, community apartment projects, and mobile home parks; mixed use (commercial and residential) projects; industrial condos, hotels; bed and breakfasts; service stations; miscellaneous industrial uses; construction-related activities; lumber yards/mills; heavy industry; mineral processing; self-service laundry; hospitals; tasting rooms that do not manufacture alcoholic beverages onsite; shopping centers, both regional and neighborhood, and self-service laundry facilities located within multi-family housing complexes provided that the discharge characteristics are limited to wastes typical of other uses in this class, the greater of:

1. Quantity of water consumed:	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
(\$/HCF)	\$4.94	\$5.27	\$5.63

Or

2. Charge based on water meter size:

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
5/8"	\$46.65	\$51.69	\$55.05
3/4"	\$69.98	\$77.54	\$82.58
1"	\$81.41	\$90.46	\$96.34
1 1/2"	\$139.73	\$129.23	\$137.63
2"	\$232.96	\$206.76	\$220.20
3"	\$465.75	\$387.68	\$412.88
4"	\$581.29	\$646.13	\$688.13
6"	\$1,164.33	\$1,292.25	\$1,376.25
8"	\$2,037.60	\$2,067.60	\$2,202.00
10"	\$3,127.67	\$2,972.18	\$3,165.38

C. High Strength and Industrial Class.

Applicable to all high strength commercial or industrial uses, including, but not limited to, food processing establishments, including bakeries; donut shops; butchers; restaurants (including fast food restaurants); delicatessens; hotels/motels with restaurants; industrial launderers; supermarkets/grocery stores; seafood processors; dairy processors; and alcoholic beverage producers, including breweries, wineries, and distilleries. Also applicable to mortuaries, cemeteries and mausoleums; and other commercial establishments with waste characteristics similar to those included above. The greater of:

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
1. Quantity of water consumed (\$/HCF):	\$6.24	\$6.65	\$7.08
Or			

2. Charge based on water meter size:

	<u>FY 23</u>	<u>FY 24</u>	<u>FY 25</u>
5/8"	\$61.04	\$59.70	\$63.58
3/4"	\$91.56	\$89.55	\$95.37
1"	\$107.0	\$104.48	\$111.27
1 1/2"	\$175.08	\$149.25	\$158.95
2"	\$305.62	\$238.80	\$254.32
3"	\$611.06	\$447.75	\$476.85
4"	\$764.09	\$764.25	\$794.75
6"	\$1,527.87	\$1,492.50	\$1,589.50
8"	\$2,673.71	\$2,388.00	\$2,543.20
10"	\$4,201.78	\$3,432.75	\$3,655.85

D. The quantity of "water consumed" refers to the quantity of metered water service, other than through irrigation meters, provided monthly to a parcel having one or more connections to the City sewer system.

1. Where the quantity of wastewater which enters the sewer connection(s) to a particular parcel is substantially less than the quantity of metered service to the parcel, a sewer service customer shall be charged only for the quantity of wastewater discharged to the sewer connections to the customer's property, provided the customer demonstrates annually to the satisfaction of the Director the amount of wastewater actually discharged monthly and annually from the property to the City sewer system.
2. Where the quantity of wastewater which enters the sewer connection(s) to a particular parcel is substantially more than the quantity of metered water service to the parcel, the sewer service customer shall be charged for the quantity of wastewater actually discharged to the sewer connections to the customer's property. The customer shall demonstrate monthly to the satisfaction of the Director the amount of wastewater actually discharged monthly and annually from the property to the City sewer system.

The above sewer charges shall be billed (i) effective the date of the sewer connection or (ii) as otherwise provided by written agreement of the customer and the Director.

E. Wastewater Strength Surcharges (\$/LB)

If the City's Water Resources Laboratory determines that a customer has exceeded the high strength discharge limit for Biochemical Oxygen (BOD), Total



Suspended Solids (TSS), or Ammonia, a surcharge will be assessed for each constituent in excess of its relative limit.

	<u>FY 23</u>	<u>FY 24</u>	<u>FY25</u>
BOD (>750 mg/l)	\$0.32	\$0.34	\$0.36
TSS (>850 mg/l)	\$0.46	\$0.48	\$0.51
Ammonia (>90 mg/l)	\$1.10	\$1.17	\$1.25

- F. An account holder may request a change to their customer classification by filing a written request with the Public Works Director. The request must identify the requested classification and contain a detailed statement supporting the change based on water use patterns, wastewater strength characteristics, or other sewer service characteristics. The Director will document a decision on the request in writing. Any change in classification approved by the Director will go in effect upon commencement of the next complete billing cycle. The decision of the Director is final and not subject to appeal. The Director may delegate the authority under this provision.

## **2. Industrial Waste Pretreatment Program Charges**

Every Person required to obtain a permit under Title 16 of the Santa Barbara Municipal Code shall be required to pay fees and charges as set forth below:

- A. For each permit application submitted, a permit application fee is applicable. The fee includes application processing, site visit, verification of submitted information, permit processing, reports, and invoicing.
1. \$173 per permit.
  2. \$108 additional fee will apply in the event of an incomplete application or resubmittal, a permit modification request, or if review from multiple departments is necessary.
- B. Tier III – Groundwater Dischargers (in addition to permit application fee):
1. \$260 annual permit fee.
  2. \$173 per resample.
- C. Tier II – Non-Significant Industrial Users (in addition to permit application fee):
1. \$260 annual permit fee.
  2. \$173 per resample.
- D. Tier I - Significant Industrial Users (in addition to permit application fee):
1. \$1,883 annual permit fee.
  2. \$173 per resample.

### 3. Sewer Service Connections

A. The City has three methods for the installation or replacement of sewer lateral connections. The three options are outlined below.

- Option 1: Standard Sewer Connection Installation/Replacement. This option and associated charges are only for the replacement of the lateral connection by the City contractor after the property owner's appropriately licensed/permitted contractor has excavated at the location of connection to the City main. The following charges cover the cost of the City's contractor to make the replacement of the fitting from the private lateral to the City sewer system and shall apply for each connection of a sewer lateral to the City sewer system, and shall be in addition to any applicable capacity charges:

Sewer Lateral Diameter	Sewer Main Diameter	Fee
4" or 6"	6" or 8"	\$1,045
	10" or greater	\$1,160
	6" or 8" (rehab)	\$990

Applicants for such connections shall coordinate with City staff in advance of the appointed installation time to determine required site preparations. If City staff determines that such preparation is not complete at the scheduled start time, a rescheduling fee of \$630 will be charged and the connection will be rescheduled upon payment of such fee.

- Option 2: Complete Sewer Connection Installation/Replacement. This option and associated charges cover the complete cost of the new service connection installation or replacement, including all permits, coordination and project management, locating, excavation (up to 8 feet deep), and inspection services. The following charges shall be in addition to any applicable capacity charges:

Sewer Lateral Diameter	Sewer Main Diameter	Fee
4" or 6"	6" or 8"	\$5,190
	10" or greater	\$5,625
	6" or 8" (rehab)	\$5,380

For connections deeper than 8 feet deep, an additional \$620 per four feet of depth will be added to the sewer installation fee charge.

If in the course of the scheduled wye replacement, an additional service connection is encountered and the property owner elects to replace it at the time of excavation, the additional connection may be replaced for an additional \$525 per connection, regardless of the lateral or main size.

3. Option 3: Sewer Lateral Connection Rehabilitation: For lateral connections that are in a condition eligible for rehabilitation and are on a lined sewer main, or are part of a proposed capital improvement project, a “trenchless” sewer lateral connection sealing device can be installed by the City’s contractor. The cost for installing a lateral connection sealing device, including coordination and project management by City Staff: \$1,800 per device.
- B. If a sewer main is damaged during installation or replacement of a lateral or during other similar work affecting City sewer lines, an additional fee equal to the greater of \$265 per lineal foot of sewer line needing repair or replacement, or \$403 per hour plus the cost of materials including fifteen percent markup, shall be charged to the person(s) who caused such damage.
- C. Sewer Lateral Connection Abandonments: This option and associated charges are only for the removal of the lateral connection by City contractor after the property owner’s appropriately licensed/permitted contractor has excavated at the location of connection to the City main. Cost for the City’s contractor to remove the lateral connection and replace it with a like piping of the City maintained sewer main \$990 per abandonment.

**4. Wastewater Discharge Other Than Through An Approved Sewer Connection.**

The following service charge shall apply to all discharges of wastewater permitted pursuant to Municipal Code Section 16.04.080 and 16.04.090:

- A. \$13 per 100 gallons. Charges shall be assessed on the metered discharge or on the rated capacity of the tank discharging the wastewater if no meter is available.
- B. Every Person required to obtain a temporary discharge permit under Title 16.08.120 of the Santa Barbara Municipal Code shall be required to pay fees and charges as set forth below.

A permit fee is applicable for each temporary discharge permit application submitted. The fee includes application processing, site visit, verification of submitted information, permit processing, reports, and invoicing:

1. \$173 per permit.
2. \$108 additional fee will apply in the event of incomplete application/resubmittal, permit modification request, or if review from multiple departments is necessary.
3. In the event of any unplanned or emergency discharges that are not in compliance with its permit conditions, additional fees or charges may apply (See Section 5.A. Wastewater Miscellaneous Fees.)
4. Temporary Wastewater Discharge Permit Volume Charges:

<b>Customer Class</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
Commercial Class <sup>(1)</sup>	\$4.94/HCF	\$5.27/HCF	\$5.63/HCF
High Strength and Industrial Class <sup>(2)</sup>	\$6.24/HCF	\$6.65/HCF	\$7.08/HCF

(1) See Section 1.B. Sewer Service Rates for included businesses or activities. All Discharges must meet applicable Pretreatment Standards.

(2) See Section 1.C. Sewer Service Rates for included businesses or activities. All Discharges must meet applicable Pretreatment Standards.

## **5. Wastewater Miscellaneous Fees**

A. The following service charges shall apply for services of City wastewater staff upon application of a property owner, contractor, or other applicant, or where such services are deemed necessary by City staff to prevent or mitigate damage to the City collection system or violation of regulations related to the collection system:

1. Hourly rate for a two-person crew with heavy duty equipment, including emergency response, containment, control and recovery, data input, and reporting related to a private sewer lateral overflow or a sanitary sewer overflow or blockage caused by a private party where that party can clearly be identified: \$399 per hour.
2. Hourly rate for a two-person crew with light duty equipment to respond to priority sewer related requests that do not constitute an emergency response, including CCTV inspection, locating and dye testing services for a sewer main: \$273 per hour.

B. Delinquency Fee: \$8.00 per account, per month, for any billing period in which a delinquent unpaid balance exists.

C. Returned Payment Fee: See Delinquent Check Payment Fee under Finance Administrative Fees.

D. Lateral Liner Inspection Fee: For applicants seeking to rehabilitate their private sewer laterals using cured in place pipe, or other lining technology, a \$174 fee will be assessed for the lateral installation inspection and pre- and post-video review by City staff. Applicants for such lateral liner installation shall coordinate with City staff in advance of the appointed installation time to determine required site preparations. If City staff determines that such preparation is not complete at the scheduled start time, a rescheduling fee of \$58 will be assessed and the installation will be rescheduled upon payment of such fee.

E. Sewer Lateral Video Review for Building Permits: When an applicant is required to complete a sewer lateral inspection video as a condition of a building permit, an \$87 fee will be assessed for each video reviewed by City staff.

**6. Effective Date.**

The rates and charges specified herein shall be effective on July 1, 2022, except that, with respect to wastewater rates that are based on metered use of water, the Fiscal Year 2023 wastewater rates specified herein shall commence upon the customer's first billing cycle where all water use occurs after June 30, 2022.

## WATER RATES AND FEES – EFFECTIVE JULY 1, 2022

Title 14.08 of the Santa Barbara Municipal Code authorizes the City Council to set fees for water meters and water service;

Section 14.12.010 of the Santa Barbara Municipal Code authorizes the City Council to set the rate for City water for private fire services when the use of a meter is not required; and

The City does currently and wishes to continue to have in effect a water rate structure that reflects an adequate supply of water and promotes the efficient use of such water by its customers.

### 1 Definitions

Wherever used in this resolution the following quoted words shall have the meanings set forth below:

- 1.1 "**Account holder**" means the person or entity responsible for payment for water service at a particular property, as shown in the City's water billing records.
- 1.2 "**Master Meter**" or "Auxiliary Master Meter" is defined in Santa Barbara Municipal Code 14.04.020
- 1.3 "**Base allotment**" means the average monthly consumption on record with the City for the most recent complete off-peak period calculated assuming the maximum days in a monthly billing cycle, or such other level of consumption determined by the Director to represent the average monthly off-peak water usage by a particular customer. An off-peak period for any given customer shall be a period comprised of the service periods charged on bills dated January through June.
- 1.4 "**Director**" means the Director of the Department of Public Works, or ~~his or her~~ their designated representative.
- 1.5 "**Dominant use**" means for any meter serving multiple uses, such as an existing meter serving both a residence and a commercial establishment, the use consuming the most water on average. In cases where a meter serves more than one type of use, the meter will be classified based on the dominant use for billing purposes.
- 1.6 "**HCF**" means one Hundred Cubic Feet.
- 1.7 "**Service**" or "water service" means water provided by or through the water distribution facilities of the City.

### 2 Water Service Rates and Classifications

The following provisions shall govern all fees related to water service for metered connections to the City water system:

## 2.1 MONTHLY SERVICE CHARGES

A monthly service charge shall be collected for all connections, including City submeters, without regard to actual water use. Unless a master meter serves water directly to a dwelling unit without water passing through a City submeter, a monthly service charge shall not be collected for a City master meter. The monthly service charges shall be as follows:

Size of Water Service Connection	Rate (\$/meter/month) Effective July 1, 2021	Rate (\$/meter/month) Effective July 1, 2022	Rate (\$/meter/month) Effective July 1, 2023
5/8"	\$29.57	\$31.05	\$32.60
3/4"	\$43.29	\$45.45	\$47.73
1"	\$70.72	\$74.26	\$77.97
1 1/2"	\$139.31	\$146.27	\$153.59
2"	\$221.61	\$232.69	\$244.33
3"	\$482.24	\$506.35	\$531.67
4"	\$866.32	\$909.64	\$955.12
6"	\$1,785.37	\$1,874.64	\$1,968.37
8"	\$3,294.26	\$3,458.98	\$3,631.93
10"	\$5,214.67	\$5,475.41	\$5,749.18

## 2.2 MASTER METER (AUXILIARY MASTER METER) OPERATIONS AND MAINTENANCE FEE

Unless a master meter directly serves water to a dwelling unit without water passing through a City submeter, a monthly operations and maintenance fee shall be collected for master water meters, without regard to actual water use, if any, as follows:

Size of Master Meter	Rate (\$/meter/month) Effective July 1, 2021	Rate (\$/meter/month) Effective July 1, 2022	Rate (\$/meter/month) Effective July 1, 2023
2"	\$78.00	\$80.00	\$82.00
3"	\$90.00	\$93.00	\$96.00
4"	\$94.00	\$97.00	\$100.00
6"	\$102.00	\$105.00	\$108.00
8"	\$116.00	\$119.00	\$123.00
10"	\$88.00	\$88.00	\$88.00

## 2.3 USER CLASSIFICATIONS

For the purposes of assessing metered water charges provided for below, user classifications shall be determined and corrected by Staff, using the categories below. Any meter serving multiple uses shall be classified based on the dominant use.

### 2.3.1 Residential Single Family

Applicable to all meters serving one detached dwelling unit.

### 2.3.2 Multifamily 1-4 Units

Applicable to all meters serving two or more detached dwelling units, all meters serving 1, 2, 3, or 4 attached dwelling units, and all meters serving accessory dwelling units.

### 2.3.3 Multifamily Over 4 Units

Applicable to all meters serving five or more dwelling units, any of which are attached.

### 2.3.4 Commercial

Applicable, without regard to meter size, to all accounts serving mercantile buildings, motels, and other short term lodging establishments, office buildings, institutional buildings, schools, churches, and other commercial establishments. Also applicable to accounts solely serving common areas on multifamily or mixed use properties including but not limited to communal laundry rooms.

### 2.3.5 Industrial

Applicable to all meters serving laundries (other than self-service laundries), manufacturing facilities, and other industrial facilities.

### 2.3.6 Irrigation-Potable

Applicable to meters limited to outdoor water use and subclassified as provided in subsections 2.3.6.1 through 2.3.6.4 below. All meters under this classification shall be subject to interruption upon declaration of a Stage Three Drought Condition. There shall be no connection between a meter served under this classification and any dwelling or commercial or industrial structure.

The first tier of all irrigation accounts shall be calculated using the following formula: Monthly Water

$$\text{Budget} = (\text{ETo}) \cdot (.62/748) \cdot (\text{PF} \times \text{HA}) / \text{IE}$$

Where

ETo = Reference evapotranspiration (weather factor)

0.62/748 = Conversion factor (inches to HCF)

PF = Plant factor

HA = Square footage of irrigated area(s)

IE = Irrigation efficiency (80%)

The Monthly Water Budget shall be determined using real-time monthly ETo data from a local weather station, plant factors that relate plant type water use needs to the ETo, and irrigated area by plant type. Irrigation system efficiency is set at a constant value of 80% for all account types.

Monthly Water Budgets shall be based on irrigated area only. Accounts shall be subject to mandatory ground-truthing measurement at Staff discretion to verify measurement accuracy of irrigated areas and plant types. If ground-truthing measurements are not completed within two months after initial contact due to lack of customer response, service may be subject to suspension until irrigated landscaped areas are verified in the field.

#### 2.3.6.1 Irrigation-Agriculture

Applicable only to Potable Irrigation meters that serve bona fide commercial agricultural enterprises, including nurseries. A bona fide commercial agricultural enterprise is one that grows and sells one or



more type of agricultural or horticultural products, for the purpose of producing income from the sale of these products. The amount of water made available in the first tier of metered water usage under this sub-classification shall be based on the square footage of the commercial crop area that is planted and irrigated as part of the enterprise. As a condition of the right to receive Irrigation-Agriculture service, the Director may require an Account holder to submit to the Director any documentary or other evidence necessary to establish to a reasonable degree of certainty that the property served by the meter is being used to conduct a bona fide commercial agricultural enterprise as defined above. Such evidence may include tax returns, bills of sale, or similar documents.

PFc = 75%

HAc = total crop irrigated area (square feet)

If the crop is a tree species the crop irrigated area is the number of irrigated trees multiplied by the average tree area. The average tree area is the area of a circle with a diameter equal to the average diameter of the drip line of the relevant species. An alternate method to calculate the irrigated area may be used as approved by the Director.

#### 2.3.6.2 *Irrigation-Recreation*

Applicable only to Potable Irrigation meters that serve areas used primarily for passive or active recreational purposes, including parks, playgrounds, golf courses, school yards, and publicly owned open spaces and landscaped areas. The amount of water made available in the first tier of metered water usage under this sub-classification shall be based on the square footage of the irrigated area served by the meter.

HAt = total irrigated turf area (square feet)

Turf PFt = 80%

HAs = total irrigated shrub area (square feet)

Shrub PFs = 30%

#### 2.3.6.3 *Irrigation-Urban (Residential / Commercial):*

Applicable to Potable Irrigation meters serving properties that are primarily residential in use or are zoned for residential use or commercial, industrial, or institutional in use. The amount of water made available in the first tier of metered water usage under this subclassification shall be based on the square footage of the irrigated area served by the meter.

HAt = total irrigated turf area (square feet)

For Residential Irrigation, HAt cannot exceed 20% of total irrigated area. If measurements are greater than 20%, the remainder square footage will be assigned to the HAs.

PFt = turf plant factor = 80%.

HAs = total irrigated shrub area (square feet)

For Commercial Irrigation, 100% of total irrigated area is considered HAs, unless a permitted exception of Landscape Design Standards has been approved.

PFs = shrub plant factor = 30%.

Plant Factor percentage allotments reflect the requirements of the City's Landscape Design Standards for Water Conservation per SBMC 22.80.

#### 2.3.6.4 *Bird Refuge*

Upon finding that there are adequate water resources available to allow such use, the Director may also authorize the sale of up to a total of 21,780 HCF (50 acre feet) per year at the first block recreation rate for use in refilling the Andre Clark Bird Refuge.

#### 2.3.7 Recycled Water

Applicable to all meters providing recycled water

#### 2.3.8 State Institutional

Applicable to customers that are State agencies located in the unincorporated area of the County of Santa Barbara

## 2.4 METERED WATER CHARGES

In addition to all other charges imposed by Chapter 14.08 of the Santa Barbara Municipal Code, including but not limited to the monthly service charges set forth in subsection 2.1 above, water use shall be charged according to the following block rates for those user classifications defined in subsection 2.3 above. Usage shall be measured in units of 100 cubic feet (HCF).

The allocation of the City's six water sources to customer classes and tiers is based on priority level. Each tier is charged the weighted average cost of water based on the allocated sources. The highest priority customer tiers receive the least expensive sources of water, limited to that tier's percentage of each priorities' total demand times the water source (or remaining water source remaining from a higher priority).

1. Tier 1 Agriculture. The highest priority use is allocated to tier 1 agriculture (Ag) for efficient agricultural purposes.
2. Tier 1 Residential Single Family (SFR)/Tier 1 Residential Multi-family (MFR)/Tier 1 Recreation (Rec) for essential health and safety purposes and efficient irrigation of parks and public spaces.
3. Tier 1 Commercial/Industrial for efficient use of commercial and industrial purposes.
4. Tier 2 Residential SFR/MFR and Tier 1 irrigation for efficient irrigation needs for residential/commercial with dedicated irrigation meters.
5. Tier 2 Ag/Tier 2 Rec/Tier 3 Residential/Tier 2 Irrigation for residential and commercial dedicated irrigation meters/ Tier 2 Commercial or Industrial for inefficient use for agricultural, recreation, residential, commercial or industrial purposes

2.4.1 Single Family Residential

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
First 4 HCF (per dwelling unit)	\$4.62	\$4.85	\$5.10
Next 12 HCF (per dwelling unit)	\$13.77	\$14.46	\$15.19
Over 16 HCF (per dwelling unit)	\$25.89	\$27.19	\$28.54

2.4.2 Multi-Family Residential 1 - 4 Dwelling Units

Usage Quantities (Monthly, except as specified)	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
First 4 HCF (per dwelling unit)	\$4.62	\$4.85	\$5.10
Next 4 HCF (per dwelling unit)	\$13.77	\$14.46	\$15.19
Over 8 HCF (per dwelling unit)	\$25.89	\$27.19	\$28.54

2.4.3 Multi-Family Residential Over 4 Dwelling Units

Usage Quantities (Monthly, except as specified)	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
First 4 HCF (per dwelling unit)	\$4.62	\$4.85	\$5.10
Next 4 HCF (per dwelling unit)	\$13.77	\$14.46	\$15.19
Over 8 HCF (per dwelling unit)	\$25.89	\$27.19	\$28.54

2.4.4 Commercial

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
Up to 100% of base allotment	\$7.05	\$7.40	\$7.77
All other use	\$25.81	\$27.10	\$28.45

2.4.5 Industrial

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
Up to 100% of base allotment	\$7.05	\$7.40	\$7.77
All other use	\$25.81	\$27.10	\$28.45

2.4.6 Irrigation Agriculture

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
All Use within Monthly Budget	3.31	\$3.63	\$3.98
All other use	\$25.41	\$26.93	\$28.54

2.4.7 Irrigation Recreation

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
All Use within Monthly Budget	\$5.22	\$5.59	\$5.98
All other use	\$25.41	\$26.93	\$28.54

2.4.8 Irrigation Urban (Residential/Commercial)

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
All Use within Monthly Budget	\$13.77	\$14.46	\$15.19
All other use	\$25.89	\$27.19	\$28.54

2.4.9 Recycled Water

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
All HCF	\$4.53	\$4.75	\$4.99

#### 2.4.10 State Institutional

Monthly Usage Quantities	Rate (\$/HCF) Effective July 1, 2021	Rate (\$/HCF) Effective July 1, 2022	Rate (\$/HCF) Effective July 1, 2023
Up to 100% of base allotment	\$7.05	\$7.40	\$7.77
All other use	\$25.81	\$27.10	\$28.45

### 3 Water Service Policies and Miscellaneous Fees

#### 3.1 FAILURE TO CONNECT TO RECYCLED WATER SYSTEM

Where the Director has determined that use of recycled water is feasible at and on a particular property and has notified the account holder for the meter serving such property of this fact as described in Section 14.23.030 of the Santa Barbara Municipal Code, and thereafter the user has failed to substitute recycled water use for potable water use, the charge for provision of potable water use shall be double the otherwise applicable charge for metered water.

#### 3.2 GRANTING OF ADJUSTMENTS TO EXTRAORDINARY WATER CHARGES

Upon an account holder's application that is 1) received within 45 days of a relevant billing date, 2) submitted on a form provided by the Finance Director, and 3) supported by detailed written documentation, the Finance Director, or a designee of the Finance Director, shall have the authority to make adjustments to extraordinary water charges in the event of hidden leaks, undetected line breaks, unexplained usage of at least five times the average use, or circumstances that are demonstrated to be beyond the reasonable control of the account holder. Such adjustments shall be made in accordance with written guidelines reviewed by the Water Commission and approved by the Finance Director and Public Works Director. However, such adjustments shall in no case result in a cost per HCF that is less than the lowest unit rate for residential customers located within the City limits. The decision of the Finance Director, or said designee, regarding any such adjustment shall be final and not subject to further appeal. Adjustments shall not be allowed for ordinary water use, such as filling of swimming pools, establishment of landscaping, or similar voluntary or customary uses of water. The Finance Director shall not approve an adjustment within five years of the date of a prior adjustment for the same account unless the Director rescinds the prior adjustment at the request of the account holder.

#### 3.3 WATER CONSUMPTION ESTIMATES

If an accurate meter reading is not obtained for any reason, including but not limited to, inability to access the meter and/or meter failure, the water consumption for the time period where the water meter read is not available may be estimated. If access is the issue, then estimation may only occur after two separate attempts within one reading cycle to gain access. If meter failure is the issue, then the water consumption will not be estimated for more than 90 days, unless plumbing on the customer side must be addressed prior to meter replacement or with mutual consent of the City and the customer.

City staff will utilize estimating functionality within the billing system to estimate use based on the six billing periods that most closely correspond to the time frame from the prior calendar year. The calculated daily average is multiplied by the number of days in the reading period where the meter read is not available to determine an estimated consumption for the reading period. Should there not be sufficient usage history on the customer’s account, the last actual meter read will be used.

Once the water meter is repaired or replaced, if the customer’s water consumption is found to be significantly lower than the estimated consumption calculation after three full months of meter reads on the new meter, the customer may request an evaluation of the estimated consumption calculation and consideration of a billing adjustment.

### 3.4 MISCELLANEOUS SERVICES

#### 3.4.1 Service and Administration Fees

The following miscellaneous fees related to water service shall be charged and collected upon demand:

Fee Key	Fee	Fee Amount
3.4.1.1	Service Initiation Fee	\$47.00
3.4.1.2	Service Restoration Fee	\$64.00
3.4.1.3	Administrative Account Transfer Fee	\$21.00
3.4.1.4	Declined Payment Fee	See Finance Administrative Fees
3.4.1.5	Delinquent Payment Fee (per account, per month, for any billing period in which a delinquent unpaid balance exists)	\$8.00

If a payment is returned for insufficient funds for a second time in any 12 month period, payments will only be accepted via cash, cashier’s check, money order or credit card.

#### 3.4.2 Fire Hydrant Upgrade Fees

Upgrade of existing fire hydrant to City standard where only the fire hydrant head needs replacement:

Fee Key	Fee	Fee Amount
3.4.2.1	Upgrade to Standard Residential Hydrant	\$3,417
3.4.2.2	Upgrade to Standard Commercial Hydrant	\$3,470

#### 3.4.3 Flow Test Fees

Fee Key	Fee	Fee Amount
3.4.3.1	Hydrant Flow Test	\$537
3.4.3.2	Meter Flow Test	\$92

### 3.4.4 Meter Services Fees

Fee Key	Fee	Fee Amount
3.4.4.1	Data Logger Fee*	\$40
3.4.4.2	After Hours Turn On Fee	\$77

\* Data Logger Fee applies to the third request and each request thereafter, within the same fiscal year, for deployment of a data logger to the same water meter as requested by a customer. The fee is not applicable to deployments initiated by City staff.

### 3.5 TAMPERING FEES

In addition to the fees below, reconnection fees shall be applied. Unauthorized water use via tampering may also be subject to Administrative Penalties per S.B.M.C. Section 1.28.

Fee Key	Fee	Fee Amount
3.5.1	Damaged/Missing Locks	\$66
3.5.2	Damaged/Missing Locking Brackets	\$150

### 3.6 DAMAGE TO CITY WATER SYSTEM INFRASTRUCTURE

City shall be reimbursed for the time and material cost to repair damage inflicted on City water system infrastructure and for any water lost as a result of the damage. Any water lost as a result of damage to water system infrastructure shall be billed at the current second block Commercial rate.

### 3.7 LABORATORY ANALYSIS

City shall be reimbursed at cost for laboratory analyses performed on behalf of private parties.

### 3.8 CHANGE OF ACCOUNT HOLDER UPON TERMINATION OF TENANCY

Upon termination of utility service by an account holder who is a tenant, the property owner or agent thereof, shall automatically become the account holder, provided that the City has on file a written request from such property owner or agent authorizing such change. In the event that the account holder is transferred to a new account holder willing to take responsibility for all charges incurred after the most current bill, the Administrative Transfer Fee shall apply in lieu of the Service Initiation Fee.

## 4 Non-Metered Private Fire Services

Payable monthly, the rates for City water for private fire services when the use of a meter is not required pursuant to Section 14.12.010 of the Santa Barbara Municipal Code shall be as follows:

Size of Service	Monthly Rate Effective July 1, 2021	Monthly Rate Effective July 1, 2022	Monthly Rate Effective July 1, 2023
1"	\$3.02	\$3.17	\$3.33
1 ½"	\$4.70	\$4.93	\$5.18
2"	\$7.59	\$7.97	\$8.37
4"	\$35.90	\$37.69	\$39.58

6"	\$100.20	\$105.21	\$110.47
8"	\$211.12	\$221.67	\$232.76
10"	\$377.96	\$396.85	\$416.70
12"	\$609.19	\$639.65	\$671.63

Upon a determination that unauthorized use of water through a fire service or other private main connection has occurred, the Director may assess a fee for each HCF of such use at a rate equal to twice the rate for the first block allotment for Commercial customers.

## 5 Water Service Connections

All determinations of the size and location of water service connections, water main connections, and meters shall be subject to the approval of the Director. All water service connections must be installed per City standard details. If not, the customer shall be charged at a time and materials basis for the service to be brought up to City standards.

The Director may waive the fee for a service connection or main connection to the recycled water system upon a finding that such connection will promote the efficient and beneficial use of recycled water and will displace existing usage of the City's potable water supply. Fees related to water service connection to the City water system are as follows and are in addition to capacity charges established by the City Council in separate resolutions:

### 5.1 RETAIL WATER SERVICE CONNECTIONS

<b>Fee Key</b>	<b>Type of Service Connection</b>	<b>Fee</b>
<u>5.1.1</u>	Add (1) additional 5/8" to an existing 1" service, where feasible:	\$1,490
<u>5.1.2</u>	1" service with a 5/8" meter:	\$3,290
<u>5.1.3</u>	1" service with a 3/4" meter:	\$3,323
<u>5.1.4</u>	1" service with a 1" meter:	\$3,347
<u>5.1.5</u>	2" service with a 1 1/2" meter:	\$5,751
<u>5.1.6</u>	2" service with a 2" meter:	\$5,846
<u>5.1.7</u>	1" service & manifold with two 5/8" meters installed at the time of manifold installation:	\$3,368
<u>5.1.8</u>	Add (1) additional 5/8", 3/4", 1" or 1 1/2" meter to an existing 2" service, where feasible:	\$1,490 per meter
<u>5.1.9</u>	2" service & manifold with multiple meters installed at the time of manifold installation:	\$5,462 plus:
<u>5.1.10</u>	5/8" meters (# of meters per manifold outlined in table below):	\$368 per meter



<u>5.1.11</u>	3/4" meters (# of meters per manifold outlined below):	\$401 per meter
<u>5.1.12</u>	1" meters (# of meters per manifold outlined below):	\$412 per meter
<u>5.1.13</u>	1 ½" meters (# of meters per manifold outlined below):	\$662 per meter
<u>5.1.14</u>	Over 2" service:	Sum of Connection Fee and Meter Set Fee
<u>5.1.15</u>	Abandon service	\$489 per service

Any new service installations that are greater than 4 feet deep and/or require a service trench longer than 20 feet shall be charged an additional time and materials fee.

A water service relocation of up to 5 feet or the addition of a meter to a service connection that has an existing meter, except as provided above, shall be charged at the cost of labor and materials plus overhead, provided that installation of a new service connection is not required. Water service relocations of greater than 5 feet shall require installation of a new service connection at fees as specified herein.

1 ½", 1", ¾", and 5/8" Meter Combinations Allowed on 2" Manifolds

# of 1 1/2" Meters	# of 1" Meters	# of 3/4" Meters	# of 5/8" Meters
0	0	5	0
		4	2
		3	3
		2	5
		1	6
		0	8
1	0	2	0
		1	1
		0	3
1	1	0	0
0	1	1	4
		1	3
		2	2
		3	1
		3	0
0	2	0	3
		1	1
		2	0
0	3	0	0

## 5.2 FIRELINE AND PRIVATE WATER MAIN CONNECTIONS

Payable at the time of request, fees for water service main connections to the City water system, including private fire lines and other private mains, shall be as follows and shall be in addition to any applicable fees for trench inspections and encroachment permits:

CONNECTION SIZE	CONNECTION FEE
<b>4" MAIN (OR SMALLER)</b>	
2"	\$1,515
4"	\$2,527
<b>6" MAIN</b>	
2"	\$1,515
4"	\$2,689
6"	\$2,966
<b>8" MAIN</b>	
2"	\$1,515
4"	\$2,162
6"	\$3,174
8"	\$3,905
<b>10" MAIN</b>	
2"	\$1,515
4"	\$2,165
6"	\$3,271
8"	\$3,614
10"	\$4,313
<b>12" MAIN</b>	
2"	\$1,515
4"	\$2,213
6"	\$2,365
8"	\$3,407

<b>10"</b>	\$4,550
<b>12"</b>	\$4,675

Fees for other combinations shall be charged at the cost of labor and materials, plus overhead. The fees for water service main connections shall include only the materials (tee, valve, and valve box) and labor for tapping into the City water system. Contractor is responsible for excavation of the existing water main, traffic control, pipe extension, backfilling, paving, backflow device with in-line detector meter and any other costs. In the event the existing water main or water service main connection is damaged during attachment, an additional fee of \$225 per lineal foot of water line needing repair or replacement shall be charged to the person(s) who caused such damage.

### 5.3 REVIEW AND INSPECTION FEES

#### 5.3.1 Water Distribution

Fee Key	Fee	Fee Amount
5.3.1.1	Plan Review Fee	\$140/Hour
5.3.1.2	Pre Work Order Inspection Fee	\$136/Visit
5.3.1.3	Inspection Fee	\$136/Visit

#### 5.3.2 Backflow Assemblies

Backflow assemblies are required for all private fireline connections and fire sprinklers, all private water main connections, all dedicated irrigation meters, and as dictated by the City building codes. Backflow devices shall be tested immediately after they are installed and then annually by a certified backflow tester. Payable at time of request, fees for plan review shall be as follows:

Fee Key	Description	Fee Amount
5.3.2.1	Backflow Plan Review – Firelines & Private Mains	<u>\$131</u>
5.3.2.2	Backflow Plan Review – Retail Meters	<u>\$52</u>
5.3.2.3	Backflow Inspection – Firelines & Private Mains	<u>\$590</u>
5.3.2.4	Backflow Inspection – Retail Meters	<u>\$177</u>
5.3.2.5	Enforcement Fee – 3 <sup>rd</sup> Notice to Test	<u>\$105</u>
5.3.2.6	Enforcement Fee – Shutoff/Turn-on	<u>\$236</u>
5.3.2.7	Supplemental Backflow Inspection Fee	<u>\$210/Visit</u>

## 6 Setting and Pulling of Water Meters, Temporary Fire Hydrant Meters, and Temporary Recycled Water Meters

Fees related to setting and pulling of water meters, temporary fire hydrant meters and temporary recycled water meters shall be as follows:

## 6.1 METER SETTING AND PULLING

Fee Key	Description	Fee Amount
6.1.1	5/8" meter	\$206
6.1.2	3/4" meter	\$209
6.1.3	1" meter	\$527
6.1.4	1 1/2" meter	\$680
6.1.5	2" meter	\$775
6.1.6	3" meter and above	Time and Materials

## 6.2 METER REDUCTIONS

Fee Key	Description	Fee Amount
6.2.1	Reduction from 1" or 3/4" to 3/4" or 5/8"	\$238
6.2.2	Reduction from 1½" or 2" to 1½", 1", or 5/8" or 3/4"	\$476
6.2.3	Other reductions	Time and Materials

## 6.3 INCREASE IN METER SIZE

An enlargement of water service pipes and meters shall be charged before work order issuance at the regular charges set by Resolution pursuant to Section 14.08.050 of the Santa Barbara Municipal Code.

## 6.4 REPLACEMENT OF AN EXISTING METER WITH A METER OF LARGER SIZE

Replacement of an existing meter with a meter of larger size, where a larger service to the meter is not required:

Fee Key	Size of New Meter	Amount
6.4.1	3/4" or 1" meter	\$901
6.4.2	1½" meter	\$1,297
6.4.3	2" meter	\$1,736
A1	Other increases	Cost plus overhead

## 6.5 MOBILE METERS

The following fees and deposits shall be assessed and collected for mobile meters, including temporary fire hydrant meters, and meters installed on water trucks or trailers:

Fee Key	Description	Amount
	Deposit (collected prior to meter installation)	\$2,026
6.5.1	Any other equipment	\$84
6.5.2	Fee to install, remove, and complete backflow testing, or relocate a mobile meter	\$133

6.5.3	Fee to install and remove, or relocate a mobile recycled water meter	Time and Materials
	Fixed Monthly Service Charge	Per Section 2.A.1.
	Metered water	For potable water, charged at the prevailing first block rate for commercial customers. For recycled water, charged at the prevailing unit rate for recycled water customers.

Water sold via mobile water meters cannot be re-sold to any private entity or used outside of the City water service area.

A charge will be deducted from the meter deposit for any damaged or missing equipment, and for assumed water use if the meter is returned in an inoperable or damaged condition. In such cases all relevant documentation, including but not limited to, log sheets and application use estimates shall be used to estimate water use.

Per Santa Barbara Municipal Code 14.25.040, only City staff may install, remove, or relocate mobile meters on, from, or to a fire hydrant. A violation is punishable as an infraction with a penalty of \$250 to \$500.

## 7 Effective Date

Rates and charges specified herein shall be effective July 1, 2022.

# WATER AND WASTEWATER CAPACITY CHARGES AND POLICIES EFFECTIVE JULY 1, 2022

## 1. CAPACITY CHARGES

Except as provided herein, the following water and wastewater capacity charges shall be collected prior to the Public Works Director’s approval to: 1) make a new connection to the City water or wastewater system, 2) commence a discharge into the City wastewater system from a newly permitted dwelling unit, or 3) increase the size of an existing water meter. Such capacity charges shall be in addition to fees assessed under other resolutions for the labor, materials, equipment, and other City costs necessary to construct the actual connection to the water or wastewater system.

Water capacity charges for: 1) non-residential uses, 2) newly created single family residential units, or 3) a multi-family residential dwelling unit served by a meter larger than 5/8”, are as follows, per meter\*:

Meter Size	Effective July 1, 2022	Effective July 1, 2023	Effective July 1, 2024	Effective July 1, 2025	Effective July 1, 2026
5/8" meter:	\$10,248	***	***	***	***
3/4" meter:	\$15,373	***	***	***	***
1" meter:	\$25,621	***	***	***	***
1 1/2" meter:	\$51,242	***	***	***	***
2" meter:	\$81,988	***	***	***	***
3" meter:	\$153,727	***	***	***	***
4" meter:	\$256,212	***	***	***	***
6" meter:	\$512,423	***	***	***	***
8" meter:	\$819,877	***	***	***	***
10" meter:	\$1,178,574	***	***	***	***

\* For multi-family residential properties in which a City-owned submeter is installed downstream of a City-owned master meter, the capacity charge shall be based on the size of the City submeter instead of the size of the City master meter.

\*\*\* See Future Year Charge Calculation subheading, below

Wastewater capacity charges for: 1) non-residential uses, or 2) newly created single family dwelling units, are as follows\*\*:

Meter Size	Effective July 1, 2022	Effective July 1, 2023	Effective July 1, 2024	Effective July 1, 2025	Effective July 1, 2026
Single Family	\$3,744	***	***	***	***

Non-Residential					
5/8" meter:	\$3,744	***	***	***	***
3/4" meter:	\$5,616	***	***	***	***
1" meter:	\$9,361	***	***	***	***
1 1/2" meter:	\$18,721	***	***	***	***
2" meter:	\$29,954	***	***	***	***
3" meter:	\$56,164	***	***	***	***
4" meter:	\$93,607	***	***	***	***
6" meter:	\$187,214	***	***	***	***
8" meter:	\$299,542	***	***	***	***
10" meter:	\$430,592	***	***	***	***

\*\* Should a multi-family or single family residential property require a meter size larger than 5/8" to primarily serve indoor domestic capacity needs, wastewater capacity charges shall not be capped at the 5/8" meter charge and shall be determined by the

Non-Residential meter sizes as reflected in the chart above. The property may be subject to a site inspection by City staff to verify water use.

\*\*\* See Future Year Charge Calculation subheading, below

#### Capacity Charges for Multi-Family and Accessory Dwelling Unit Projects

Except as provided above, the water and wastewater capacity charges for newly permitted multi-family dwelling units and accessory dwelling units served by a separate and dedicated City water meter shall be calculated by multiplying the total number of newly proposed water supply Fixture Units times the applicable Fixture Unit cost as established in the tables below; provided, however, the wastewater capacity charge per dwelling unit for multi-family and accessory dwelling units shall not exceed the wastewater capacity charge for a 5/8" meter.

#### Fixture Unit Costs (\$/Fixture Unit)

System	Effective July 1, 2022	Effective July 1, 2023	Effective July 1, 2024	Effective July 1, 2025	Effective July 1, 2026
Water	\$341.60	***	***	***	***
Wastewater	\$124.81	***	***	***	***

\*\*\* See Future Year Charge Calculation subheading, below

#### Future Year Charge Calculation

Charges shall be escalated annually based on the change in the March Engineering News Record (ENR) Construction Cost Index (CCI) 20-City Average from the previous year. For example, if the March 2023 ENR CCI is 3% higher than the March 2022 ENR CCI, then capacity charges will increase by 3% in July 2023 (start of FY24).

## **2. REGULATIONS REGARDING ASSESSMENT OF CAPACITY CHARGES**

The following regulations shall apply to the assessment of water and wastewater capacity charges:

- A. The term “multi-family residential dwelling unit” as used herein shall mean any attached dwelling unit, including attached apartments, condominiums, and secondary dwelling units.
- B. Water and wastewater capacity charges shall not apply to:
  - 1. Water system connections for public fire hydrants, private fire hydrants, and private fire lines; and
  - 2. Common area meters to serve irrigation on multi-family residential properties.
- C. A wastewater capacity charge shall not apply to a water meter that is classified as “Irrigation” in the City billing system.
- D. Water and wastewater capacity charges shall not apply to a connection to the City’s recycled water distribution system to the extent that the connection offsets existing potable water capacity.
- E. In the case of an application for a water connection to serve a parcel where connections already exist, credit shall be given for existing connections such that the water capacity charges shall be based on the net increase in metered capacity. In the case of an application for a Wastewater connection to serve a parcel where connections already exist, capacity charges shall be based on the net increase in meter capacity for non-residential meters, or in the case of residential meters, the net increase in the number of dwelling units. The credit shall only be valid when the existing connections are abandoned within six months of the installation of new services.
- F. There shall be no capacity charge assessed for the installation of a meter to serve a legally existing residential dwelling unit that is already being legally served by another City water meter when such installation is done for the purpose of providing separate metering to such dwelling unit.
- G. There shall be no capacity charge assessed for the installation of a 5/8” irrigation meter to serve existing watered landscaping that is already being legally served by another City water meter when such installation is done for the purpose of providing separate metering of indoor uses and irrigation. Water use history for the property must show patterns of irrigation watering for at least two years. The property may be subject to a site inspection by City staff to verify the landscaping is existing and irrigated. Should a customer request an irrigation meter size larger than 5/8”, the capacity charge will be calculated at the applicable fee based on the meter size as provided in Section 1, less the applicable fee for a 5/8” meter. All other applicable fees, charges, and costs shall apply.
- H. A reduction in meter size may be approved by the Public Works Director in accordance with applicable resolutions; however, there shall be no refund of



capacity charges upon such reduction.

- I. When a customer voluntarily downsizes a meter, the original meter capacity will be reserved for the service connection for 12 months. If, before 12 months has elapsed from the time of the smaller meter being installed, the customer requests the original meter size to be re-installed at the same service connection, no capacity charge shall apply. If more than 12 months has elapsed, the customer will be charged the difference in capacity charge between the meter size currently installed and the size of the meter to be installed.
  
- J. In cases where an applicant asserts that the water or wastewater capacity charge imposed under this Resolution exceeds the reasonable cost of providing the service for which the charge is imposed, or does not reasonably reflect the proportionate benefit of existing public facilities using the methods contained herein, an applicant may appeal the determination of the capacity charge to the Public Works Director, and may subsequently appeal the Public Works Director's Decision to the City Council, for determination of a different capacity charge. Appeals under this section, shall be made as follows:
  1. Prior to installation of water meters, the applicant shall submit a written notice of appeal to the Public Works Director. The notice of appeal shall set forth the grounds upon which the appeal is based, a proposed alternate capacity charge calculation, and all relevant issues, facts, information, and analysis necessary to substantiate the appeal.
  2. Within twenty-one (21) days of receiving the written notice of appeal, the Public Works Director shall provide a written decision on the appeal to the applicant.
  3. The Public Works Director shall have the authority to continue the determination on the appeal beyond twenty-one (21) days to request additional information from the applicant, and consider new issues and facts raised by the applicant.
  4. The applicant may appeal the decision of the Public Works Director to the City Council by filing a written notice of appeal with the City Clerk within ten (10) days of the date of the Public Works Director's Decision. The notice of appeal shall set forth in detail the grounds upon which the appeal is based and provide all supplemental documents upon which the applicant intends to reply. The City Clerk shall require payment of a fee for such appeal as is provided by resolution of the City Council for the matter.
  5. Prior to setting the appeal for hearing before the City Council, the Water Commission, at their soonest available meeting after the notice of appeal is filed with the City Clerk, shall consider the Public Works Director's decision on the appeal and shall make a recommendation to City Council on the appeal. No new information, documents or evidence shall be filed or considered by the Water Commission.

6. Within twenty-one (21) days of receiving the recommendation from the Water Commission, the City Clerk shall set a date for hearing on the appeal before the City Council.
  7. At the time and place of the hearing, the City Council shall hear and receive any relevant information and document regarding the appeal. The City Council may continue the hearing from time to time as may be required, or may grant or deny the appeal, in whole or in part.
  8. The decision of the City Council shall be final on the day of the decision.
- K. The Public Works Director is authorized to establish Administrative Guidelines to determine eligibility criteria to pay capacity charges previously established in lieu of capacity charges established herein for development projects that have achieved specific milestones in the development review process.

3. **REGULATIONS REGARDING RESERVED CAPACITY CHARGES FOR INACTIVE ACCOUNTS**

- A. As system capacity continues to be reserved for inactive accounts even when connections are not in use, accounts that have been inactive for more than 6 months shall be subject to reserved capacity charges before service can be reinstated. Charges shall be determined by the following formulas:
1. WATER  
The current monthly service charge multiplied by the number of months that have passed since the expiration of the 6-month grace period.
  2. WASTEWATER  
For Residential Accounts: The current monthly basic charge per dwelling unit, multiplied by the number of dwelling units on the account, multiplied by the number of months that have passed since the expiration of the 6-month grace period  
  
For Commercial Class 1-4 Accounts: The minimum monthly service charge based on meter size, multiplied by the number of months that have passed since the expiration of the 6-month grace period
  3. The water monthly service charge and wastewater minimum monthly service charge shall be based on the meter size at the time of account termination.
  4. If the above calculation exceeds the current capacity charge for the meter size in question, the charge is capped at the current capacity charge amount.

- B. Accounts that are inactive due to catastrophic circumstances, such as fire or other natural disasters, may apply for a waiver of reserved capacity charges that have accrued within 5 years of the catastrophic circumstance, subject to approval by the Public Works Director. The Public Works Director may adopt an administrative policy for implementation of this section.